

IVC Academic Senate Meeting Agenda

7 March 2012

1:30 p.m. – Board Room, Building 10

MEMBERSHIP

Eric Lehtonen, Senate President

Arts and Letters

Frank Rapp (Secretary)

David Zielinski

Behavioral and Social Sciences

Mary Jo Wainwright

Michael Cushner

Economic and Workforce Development

Craig Blek

Frank Miranda

Science, Math, and Engineering

Jill Kitzmiller

Russell Lavery

Health and Public Safety

Celeste Armenta

Dave Drury

Learning Services

Cathy Zazueta

Terry Norris

Student Services

Norma Nunez

Lorraine Mazeroll

Part Time Faculty

Jean Montenegro

Mike Palacio, Jr.

At-Large Senators (nine)

Robert Baukholt

Barbara Nilson

Carol Lee

Allyn Leon

Mary Lofgren

Jill Nelipovich (Treasurer)

Daniel Gilison (Vice-President)

Caroline Bennett

Michael Heumann

Ex Officio

Kevin White

Kathy Berry

Danitza Aguirre

I. Call to Order by the President

Roll Call by Secretary

II. Visitor Comments

At this time persons may speak to the Academic Senate either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Academic Senate. However, please note that this is an open meeting, and anyone may speak to an agenda item during discussion or debate. (Only Senators may move or second any motion, and only Senators may vote.) If you wish to be heard at this time, please stand and identify yourself to the Academic Senate President.

III. Consent Agenda

1. Academic Senate Minutes of 15 February 2012
2. Academic Senate Minutes of 29 February 2012
3. Curriculum Committee Minutes of 2 February 2012
4. Recommendations to the President 2 February 2012
5. Recommendations to the Board 2 February 2012

IV. Reports – please limit your reports to 3 minutes

1. President
2. Past President
3. Treasurer
4. Associated Student Government (ASG) President
5. Part Time Faculty Representative
6. Curriculum
7. Continuous Accreditation Readiness Team
8. Other Committee Reports

V. Action Items: Academic and Professional Matters

1. Resolution on Board of Trustees—Eric Lehtonen
2. Approval of Senate Constitution and By-Laws for Vote by Electorate—Frank Rapp and Carol Lee
3. Approval of College Hour Proposal—Frank Rapp

VI. Information Items

1. Reduced Services--John Lau

VII. Discussion Items

1. Honors Committee—Eric Lehtonen
2. Final Block Schedule—Daniel Gilison
3. Academic Senate Fundraiser—Frank Rapp

VIII. “For the Good of The Order” - Suggestions for Improvements and Identification of Achievements

IX. Adjournment

Imperial Valley College Academic Senate

Unadopted Minutes

7 March 2012

I. Call to Order--The meeting was called to order by President Lehtonen at 1:31 p.m.

Present: Eric Lehtonen, Daniel Gilison, Frank Rapp, Mary Jo Wainwright, Michael Cushner, Craig Blek, Frank Miranda, Jill Kitzmiller, Russell Lavery, Dave Drury, Terry Norris, Lorraine Mazeroll, Jean Montenegro, Mike Palacio, Robert Baukholt, Barbara Nilson, Carol Lee, Allyn Leon, Mary Lofgren, Jill Nelipovich, Caroline Bennett, Michael Heumann, Kevin White, Kathy Berry, Danitza Aguirre.

Absent: David Zielinski, Celeste Armenta, Cathy Zazueta, Norma Nunez.

Visitors: Gayla Finnell, Todd Finnell, Martha O. Garcia, Eric Jacobson, Victor Jaime, Sergio Lopez, John Lau, Jan Magno, Brian McNeece, Tim Nakamura, Robin Staton, Rick Webster.

II. Visitors' Comments.

There were no visitors' comments.

III. Consent Agenda

M/S/C (Nilson/Leon) to approve the consent agenda.

IV. Reports

President—President Eric Lehtonen apologized to the Senate and to any and all interested parties for any previous attire which may have been deemed inappropriate for the President of the Imperial Valley College Academic Senate to wear while conducting Academic Senate business.

Past-President—There was no past-President report.

Treasurer—Treasurer Jill Nelipovich reported that the Senate balance stood at \$4,635.03. She further stated that there were anticipated Senate expenses approximating \$1,000.00 for travel to and other relevant costs for the upcoming California Community College Academic Senate plenary session.

Associated Student Government—Ex-officio Senator Danitza Aguirre reported that the IVC Associated Student Government members were working on an IVC Idol contest and that they were currently taking applications for candidacy for IVC Associated Student Government Senators and President for the 2012-2013 academic year.

Part-Time—Part-Time Senate representative Jean Montenegro welcomed Mike Palacio, Jr. as a new part-time representative to the IVC Academic Senate and informed the Senate that she had volunteered to be an IVC representative at the IVC booth at the Imperial County Midwinter Fair.

Curriculum—Senator Carol Lee reported that the Curriculum Committee had cancelled the first regularly scheduled meeting for March 2012 and would be meeting on Thursday, 8 March 2012 to conduct regular business.

Continuous Accreditation Readiness Team—Vice-President for Academic Services Kathy Berry announced that the CART Committee was in the process of finishing substantive changes proposals for new programs back through 2007. She further stated that the team had met recently and was finishing a first draft of the accreditation report which will be edited by Michael Heumann and Carol Haggerty. She also requested that the listing of committees in the Academic Senate Constitution and By-Laws be edited so that the standards which reflect the appropriate shared governance policies are reflected before each committee's mission statement.

Other—Vice-President Daniel Gilison reported that the College Council had held a special meeting at which a resolution was passed supporting the Re-Org Ad Hoc Committee's proposal for re-organization of IVC's administrative structure.

Interim Superintendent/President Victor Jaime stated that the re-organization of IVC administrative structure would be a discussion only item on the agenda for the IVC Board of Trustees meeting for Wednesday, 7 March 2012.

III. Action Items

1. M/S/C (Nilson/Lee) M/S/Carried Unanimously

WHEREAS, it is vital that all participants of an Imperial Community College District Board of Trustees meeting contribute to an environment of civility; and

WHEREAS, Board Policy 2715 Code of Ethics/Standards of Practice states that “The Board maintains high standards of ethical conduct for its members”; and

WHEREAS, in order to best meet the mission of the district and best serve the members of the community, it is vital that each Board member treat all persons with civility and respect when meeting his or her duties and responsibilities as a Board member; and

WHEREAS, accreditation of a California Community College District may be rescinded due to behaviors of Board members, either individually or collectively, as stated in Accreditation Standards IV.B.1.e and IV.B.1.h;

THEREFORE, BE IT RESOLVED that the Imperial Valley College Academic Senate recommends that the Imperial Community College District Board of Trustees review Board Policy 2715 Code of Ethics/Standards of Practice with intent to improve the tone and content of Imperial Community College District Board of Trustees meetings.

Discussion ensued.

2. M/S/C (Rapp/Lee) to approve the proposed changes to the Imperial Valley College Academic Senate Constitution and By-Laws in order to present the proposed changes to the IVC Electorate for approval of said changes.

Following discussion, By-Laws Article III, Section 2, Item F and By-Laws Article III, Section 2, Item G shall be withdrawn.

Following further discussion, Article V, Section 2 of the IVC Academic Senate Constitution shall be amended to include “The current President may run for President-Elect. If the current President wins, the position of President-Elect will not be filled for that year.”

Call for the Question (Gilison) Carried unanimously.

Following the call for the question, the motion carried unanimously.

3. M/S/C (Rapp/Leon) to recommend that Imperial Valley College schedule a weekly Campus Hour during regular semesters, to be held Mondays and Wednesdays from 11:00a.m. until 12:30p.m. and Tuesdays and Thursdays from 3:00p.m. until 4:30p.m.

Discussion ensued.

Following discussion, the motion was amended to read “to be held Tuesdays and Thursdays from 11:50a.m. until 1:15p.m.”

The motion then carried unanimously.

VI. Information items

1. **Reduced Services**—Vice-President for Business Services John Lau thanked all IVC stake holders who had assisted in reducing the IVC budget in response to statewide budget cuts. He further introduced Rick Webster and Tim Nakamura who reported on the particular ramifications of reduced services in the areas of maintenance and security as concomitant results of the budget reductions.

V. **Adjournment**— M/S/C (Lehtonen/Heumann) to adjourn. The meeting was adjourned at 3:05p.m. The next regularly scheduled meeting of the IVC Academic Senate shall take place on 21 March 2012 at 1:30p.m. in the Board Room.