

Scholastic Honors

Graduation Honors

“With Distinction” is granted to those graduates who, in the course of their entire college work, have achieved a grade point average of 3.5 or higher in degree applicable courses.

“With Honors” is granted to those graduates who achieve a grade point average of 3.0 in their college work in degree applicable courses.

Credit by Examination

The Board of Trustees of Imperial Valley College (IVC), in accordance with the provisions of Title 5, Section 55050 (IVC Board Policy BP 4235 6/15/11), authorizes the college to grant appropriate semester unit credit to any student who is currently enrolled and successfully passes an examination administered by an IVC faculty member or authorized personnel. A maximum of 15 units may be used toward graduation through this process. No more than 12 units per semester will be authorized.

Credit by Examination enables a student to receive academic credit by demonstrating mastery of subject matter, previous experience, and training or instruction equivalent to a specific Imperial Valley College course. Each academic division determines which course or courses that the “credit by examination” option may be used to earn academic credit and is responsible for developing and administering an appropriate comprehensive examination. It is the responsibility of the faculty in the discipline who normally teach the course to determine the nature and content of the examination.

Examinations will be comprehensive enough to reflect the appropriate depth and breadth of the material normally covered in the course for which credit is requested. The examination must clearly measure the student’s mastery of the course content as listed in the Course Outline of Record. The examination may include oral, written, or skills tests, or a combination of all three, and will be sufficiently comprehensive to determine that the student has essentially the same knowledge and skills as a student who successfully completed the course.

Students wishing to attempt a course via “credit by examination” are encouraged to discuss the matter with a Counselor prior to initiating the formal process. Location: Hector L. Lopez Student Services Center, Building 100, Telephone: (760) 355-6543.

Transfer Credit

Imperial Valley College (IVC) grants credit for lower-division units earned at institutions of higher education regionally accredited by the Association of Schools and Colleges and/or hold another accreditation recognized by the Council for Higher Education Accreditation (CHEA).

To be considered for transfer credit, students must request that official transcripts be forwarded directly to the Admissions and Records Office from each institution where courses were taken, or present an official transcript in an unopened envelope sealed by the college/university. Transcripts that have been opened by anyone other than an IVC official will not be considered official and will not be evaluated.

Students should arrange for official transcripts to be received as soon as possible after they decide to attend IVC. In addition, an

official evaluation to determine applicability of courses to IVC degree or certificate requirements is essential for effective advisement.

Official transcripts from all institutions attended must be on file and evaluated by the Admissions and Records Office before students apply to receive a degree, certificate, or general education certification to a California university.

Questions regarding specific courses for which a student is seeking transfer credit should be addressed to the Counseling Center or Transfer Center at IVC.

Credit for Upper Division Course Work

Transfer credit for upper division courses completed at a four-year college or university will not be granted unless an equivalent course is offered at IVC. To be considered, students must complete a petitioning process requiring the recommendation of a counselor and the Division Chair of the appropriate academic subject area.

Credit for Correspondence and Extension Courses

Students may petition to be awarded a maximum of six transfer units for courses completed through correspondence or an extension program. Only lower division courses from regionally accredited institutions will be considered. These units will be applied toward IVC degree or certificate requirements as appropriate.

Credit for Military Service

Students who complete at least 180 days of active duty including basic training may receive credit for HE 100 (2.0 units) and PE 110 (2.0 units). Instructions for obtaining the credit will be provided by the Veterans Coordinator in the Financial Aid Office. A copy of the DD214 is required.

Up to a maximum of 12.0 additional units may be awarded for work completed successfully in military service schools beyond basic training as recommended by the American Council on Education in the Guide to the Evaluation of Educational Experiences in the Armed Services.

Students must provide a copy of the DD214 or military service school transcript with a petition for evaluation of military service.

A maximum of 16.0 units will be granted for military service including two (2.0) units each for HE 100 and PE 110, and up to 12.0 additional units for service schools/training completed.

Credit for Advanced Placement (AP) Examinations

Credit will be granted for scores of 3, 4, or 5 on exams of the Advanced Placement Program of the College Entrance Examination Board (CEEB) as listed below. Official transcripts sent directly from the CEEB to the Admissions and Records Office is required.

Credit toward an IVC associate’s degree (AA/AS or AA-T/AS-T) will be granted according to the chart below. Credit will be granted only after students are enrolled in classes at IVC. After credit has been awarded, if students successfully complete the same course(s) for which they were granted AP credit, the AP credit will be removed from their transcript. Credit cannot be earned twice for the same course.

Credit for AP Exams differs with each college or university. Although IVC grants credit for AP Exams, there is no guarantee institutions to which students transfer will do the same. Students will need to have their official AP results re-evaluated by the institution to which they transfer.

2012-13 and 2013-14 IMPERIAL VALLEY COLLEGE (IVC) ADVANCED PLACEMENT (AP) CHART

Students may earn credit for College Entrance Examination Board (CEEB) Advance Placement (AP) tests with scores of 3, 4, or 5. AP credit can be used to meet IGETC, CSU GE and A.A./A.S. general education (GE) and/or major requirements. Students must have the College Board send AP exam results to the IVC Admissions and Records office (hand carried copies will not be accepted) for use on the A.A./A.S. or GE patterns. **Course credit and units granted at Imperial Valley College may differ from course credit and units granted by a transfer institution.**

AP EXAMINATION	SUGGESTED IVC COURSE OR STATEMENT (Minimum Score 3 Required unless otherwise identified.)	IVC AA/AS General Education	CSU GE Area & Units Awarded	CSU - Units Earned Toward Transfer	IGETC Area & Units Awarded	UC Units Earned Toward Transfer
Art History	No Course Equivalency 3 semester units	Humanities	Area C1 3 semester units	6.0	Area 3A or 3B 3 semester units	8 quarter/5.3 semester units
Art Studio (Any Exam)	No Course Equivalency (Credit for the major may be granted upon petition to the Art Dept. and portfolio review.)	N/A	N/A	3.0	N/A	8 quarter/5.3 semester units
Biology	BIOL 100 4 semester units	Natural Science	Area B2 and B3 4 semester units	6.0	Area 5B (with lab) 4 semester units	8 quarter/5.3 semester units
Calculus AB	Score of 3 - MATH 190 Score of 4 or 5 - MATH 192 3 semester units	Language & Rationality	Area B4 3 semester units	3.0*	Area 2A 3 semester units	4 quarter/2.7 semester units**
Calculus BC	Score of 3 - Math 192 Score of 4 or 5 - MATH 194 3 semester units	Language & Rationality	Area B4 3 semester units	6.0*	Area 2A 3 semester units	8 quarter/5.3 semester units**
AP CALCULUS EXAM LIMITATIONS						
Chemistry	Score of 3 or 4 - CHEM 100 4 semester units Score of 5 - CHEM 200 5 semester units	Natural Science	Areas B1 and B3 4 semester units	6.0	Area 5A (with lab) 4 semester units	** Maximum credit 8 quarter/- 5.3 semester units for both 8 quarter/5.3 semester units
Chinese Language & Culture	No Course Equivalency 3 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Computer Science A	Score of 3 - No Course Equivalency 3 semester units Score of 4 or 5 - CS 220 4 semester units*	N/A	N/A	3.0**	N/A	2 quarter/1.3 semester units***
Computer Science AB	Score of 3 - No Course Equivalency 3 semester units Score of 4 or 5 - CS 230 4 semester units*	N/A	N/A	6.0**	N/A	4 quarter/2.7 semester units***
AP CS EXAM LIMITATIONS						
Economics - Macroeconomics	ECON 102 3 semester units	Social/Behavioral Sciences	Area D2 3 semester units	3.0	Area 4B 3 semester units	4 quarter/2.7 semester units
Economics - Microeconomics	ECON 101 3 semester units	Social/Behavioral Sciences	Area D2 3 semester units	3.0	Area 4B 3 semester units	4 quarter/2.7 semester units
English Language & Composition	Score of 3 or 4 - ENGL 101 3 semester units Score of 5 - ENGL 101 and 201 6 semester units	Language and Rationality	Area A2 3 semester units	6.0	Area 1A 3 semester units	8 quarter/5.3 semester units*
English Literature & Composition	Score of 3 or 4 - ENGL 101 3 semester units Score of 5 - ENGL 101 and 102 6 semester units	Language & Rationality OR Humanities	Area A2 and C2 6 semester units	6.0	Area 1A or 3B 3 semester units	8 quarter/5.3 semester units*
AP ENGLISH EXAM LIMITATIONS						
Environmental Science	ENVS 110 3 semester units	Natural Science	Area B1 3 semester units	3.0	Area 5A (with lab) 3 semester units	* Maximum 4 quarter/2.7 semester units for both 4 quarter/2.7 semester units
French Language	Score of 3 - FREN 200 5 semester units Score of 4 or 5 - FREN 210 5 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Geography - Human Geography	GEOG 102 3 semester units	Social/Behavioral Sciences	Area D5 3 semester units	3.0	Area 4E 3 semester units	4 quarter/2.7 semester units

2012-13 and 2013-14 IMPERIAL VALLEY COLLEGE (IVC) ADVANCED PLACEMENT (AP) CHART

AP EXAMINATION	SUGGESTED IVC COURSE OR STATEMENT (Minimum Score 3 Required unless otherwise identified.)	IVC AA/AS General Education	CSU GE Area & Units Awarded	CSU - Units Earned Toward Transfer	IGETC Area & Units Awarded	UC Units Earned Toward Transfer
German Language	No Course Equivalency GE Humanities 3 semester units	Social/Behav Sci or Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Government & Politics: United States	POLS 102 3 semester units	Social/Behavioral Sciences	Area D8 and US2* 3 semester units	3.0	Area 4H 3 semester units	4 quarter/2.7 semester units
Government & Politics: Comparative	POLS 104 3 semester units	Social/Behavioral Sciences	Area D8 3 semester units	3.0	Area 4H and 6A 3 semester units	4 quarter/2.7 semester units
History - European History	Score of 3 - HIST 110 3 semester units Score of 4 or 5 - HIST 110 and 111 6 semester units	Social/Behav Sci or Humanities	Area D6 3 semester units	6.0	Area 3B or 4F 3 semester units	8 quarter/5.3 semester units
History - United States History	Score of 3 - HIST 120 3 semester units Score of 4 or 5 - HIST 120 and 121 6 semester units	Social/Behav Sci or Humanities	Area C2 or D6 3 semester units	6.0	Area 3B or 4F 3 semester units	8 quarter/5.3 semester units
History - World History	Score of 3 - HIST 100 3 semester units Score of 4 or 5 - HIST 100 and 101 6 semester units	Social/Behav Sci or Humanities	Area C2 or D6 3 semester units	6.0	Area 3B or 4F 3 semester units	8 quarter/5.3 semester units
Italian Language & Culture	No Course Equivalency GE Humanities 3 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Japanese Language & Culture	No Course Equivalency GE Humanities 3 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Latin: Vergil	No Course Equivalency GE Humanities 3 semester units	Humanities	Area C2 3 semester units	3.0	Area 3B and 6A 3 semester units	4 quarter/2.7 semester units
Physics B	PHYS 200 5 semester units	Natural Science	Area B1 and B3 4 semester units*	6.0*	Area 5A (with lab) 4 semester units**	8 quarter/5.3 semester units**
Physics C: Mechanics	PHYS 200 5 semester units	Natural Science	Area B1 and B3 4 semester units*	4.0*	Area 5A (with lab) 3 semester units	4 quarter/2.7 semester units**
Physics C: Electricity & Magnetism	PHYS 202 5 semester units	Natural Science	Area B1 and B3 4 semester units*	4.0*	Area 5A (with lab) 3 semester units	4 quarter/2.7 semester units**
AP PHYSICS EXAM LIMITATIONS				* Maximum 4 semester units toward GE and 6 semester units toward transfer		** Maximum credit 8 quarter/- 5.3 semester units for both
Psychology	PSY 101 3 semester units	Social/Behavioral Sciences	Area D9 3 semester units	3.0	Area 4I 3 semester units	4 quarter/2.7 semester units
Spanish Language	Score of 3 - SPAN 200 5 semester units Score of 4 or 5 - SPAN 210 5 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Spanish Literature	No Course Equivalency GE Humanities 3 semester units	Humanities	Area C2 3 semester units	6.0	Area 3B and 6A 3 semester units	8 quarter/5.3 semester units
Statistics	MATH 119 4 semester units	Language & Rationality	Area B4 3 semester units	3.0	Area 2A 3 semester units	4 quarter/2.7 semester units

A.A./A.S.: Students should be aware that AP test credit is evaluated by corresponding it to an equivalent IVC course, e.g. History 120. A student who received AP credit and then takes the equivalent IVC course will have the unit credit for such duplication deducted prior to being awarded the A.A./A.S. degree. Credit by Advanced Placement exam is noted and listed first on a student's transcript, with units assigned and no grade.

CSU GE: The Advanced Placement examinations may be incorporated in the certification of CSU General Education - Breadth requirements by any certifying institution. All CSU campuses will accept that minimum units shown and apply them toward fulfillment of the designated General Education-Breadth area if the examination is included as part of a full or subject-area certification. Please note that individual CSU campuses may choose to grant more units than those specified toward completion of General Education-Breadth requirements.

IGETC: AP exams must be used in area indicated regardless of where the certifying CCC's discipline is located.

Credit for College Level Examination Program (CLEP)

Imperial Valley College does not accept the College Level Examination Program (CLEP) as a waiver for the English Placement examination or for credit for General Examinations.

Subject Examination: Each academic department of the college may or may not recognize the Subject Examination if a single examination measures the competency associated with the successful completion of a specific Imperial Valley College course. Generally, however, specific course credit by examination will be attained through the Credit by Examination—Specific Course Credit Policy.

CLEP scores will not be used for general education certification of Intersegmental General Education Transfer (IGETC) requirements. Any credit awarded does not necessarily transfer to other colleges. Students seeking to use CLEP credit for college transfer purposes will need to consult the transfer institution regarding its policy pertaining to CLEP.

No credit will be given to CLEP in any area in which the student has earned college credit prior to completion of CLEP examinations.

Credit is awarded upon completion of one semester at Imperial Valley College. Additional information regarding the College Level

Examination Program may be obtained in the Counseling Office or IVC General Catalog.

CLEP tests with a minimum score of 50 can be used toward Associate degree general education and elective requirements and CSU admission and general education certification requirements.

Imperial Valley College (IVC) will grant a maximum of 15 units of credit toward the IVC associate degree or certificate for any combination of CLEP General and Subject Examinations that have been completed with an appropriate score. CLEP credit may be used to meet Imperial Valley College graduation requirements, but will not be counted toward the 15 unit residency requirement. Students intending to transfer should be aware that CLEP credits may or may not be accepted by other colleges and universities. Students are advised to meet with a counselor regarding the use of CLEP in the student's education plan.

UC CLEP Policies: The University of California currently does not accept CLEP examinations.

Getting Started – CLEP website (for students):
<http://clep.collegeboard.org/started>

CLEP EXAM	PASSING SCORE #	IVC GE AREA SEMESTER UNITS AWARDED	IVC ASSOCIATE DEGREE SEMESTER UNITS AWARDED	CSU GE CERTIFICATION AREA SEMESTER UNITS AWARDED ²	CSU MINIMUM ADMISSION SEMESTER UNITS AWARDED ¹
American Government	50	Amer. Inst. - 3 Units	3 Units	Area D8 - 3 Units	3 Units
American Literature	50	Area C - 3 Units	3 Units	Area C2 - 3 Units	3 Units
Analyzing & Interpreting Literature	50	0	3 Units	Area C2 - 3 Units	3 Units
Biology	50	Area B - 3 Units	3 Units	Area B2 - 3 Units/NoLab	3 Units
Calculus	50	Area A.2. - 3 Units	3 Units	Area B4 - 3 Units	3 Units
Chemistry	50	Area B - 3 Units	3 Units	Area B1 - 3 Units/No Lab	3 Units
College Algebra	50	Area A.2. - 3 Units	3 Units	Area B4 - 3 Units	3 Units
College Mathematics	50	0	0	N/A - 0 UNITS	0
College Composition	50	0	0	N/A - 0 UNITS	0
College Composition Modular	50	0	0	N/A - 0 UNITS	0
English Literature	50	Area C - 3 Units	3 Units	Area C2 - 3 Units	3 Units
Financial Accounting	50	0	3 Units	N/A - 0 UNITS	3 Units
French Level I ³	50	0	6 Units	N/A - 0 UNITS	6 Units
French Level II ³	59	Area C - 3 Units	12 Units	Area C2 - 3 Units	12 Units
German Level I ³	50	0	6 Units	N/A - 0 UNITS	6 Units
German Level II ³	60	Area C - 3 Units	12 Units	Area C2 - 3 Units	12 Units
History, United States I	50	0	0	Areas D6+US-1	3 Units
History, United States II	50	0	0	Areas D6+US-1	3 Units
Human Growth and Development	50	0	0	Area E - 3 Units	3 Units
Information Systems and Computer Applications	50	Area A.2. - 3 Units	3 Units	N/A - 0 UNITS	0
Introduction to Educational Psychology	50	0	0	N/A - 0 UNITS	0
Introductory Business Law	50	0	0	N/A - 0 UNITS	0
Introductory Psychology	50	Area D - 3 Units	3 Units	Area D9 - 3 Units	3 Units
Introductory Sociology	50	Area D - 3 Units	3 Units	Area D0 - 3 Units	3 Units
Natural Sciences	50	Area B - 3 Units	3 Units	Area B1 or B2 3 Units/No Lab	3 Units
Precalculus	50	Area A.2. - 3 Units	3 Units	Area B4 - 3 Units	3 Units
Principles of Macroeconomics	50	Area D - 3 Units	3 Units	Area D2 - 3 Units	3 Units
Principles of Management	50	0	3 Units	N/A - 0 UNITS	0
Principles of Marketing	50	0	3 Units	N/A - 0 UNITS	0
Principles of Microeconomics	50	Area D - 3 Units	3 Units	Area D2 - 3 Units	3 Units
Social Sciences and History	50	0	0	N/A - 0 UNITS	0
Spanish Level I ³	50	0	6 Units	N/A - 0 UNITS	6 Units
Spanish Level II ³	63	Area C - 3 Units	12 Units	Area C2 - 3 Units	12 Units
Western Civilization I	50	0	0	Area C2 or D6 - 3 Units	3 Units
Western Civilization II	50	0	0	Area D6 - 3 Units	3 Units

¹ These units count toward eligibility for admission. The units may not all apply toward certifying for the corresponding CSU GE Breadth area. See CSU Executive Orders 1033 and 1036 for details.

² Areas of CSU GE Breadth (A-1 through E) are defined in CSU EO 1033. Areas of American Institutions (US-1 through US-3) are set forth in Sections 1A and 1B or CSU EO 405, and at www.ASSIST.org.

³ If a student passes more than one CLEP exam in the same language other than English (e.g., two exams in French), then only one examination may be applied to the baccalaureate. For each exam in a language other than English, a passing score of 50 is considered "Level 1" and earns nine quarter units of baccalaureate credit; the higher score listed for each exam is considered "Level II" and earns additional units of credit and placement in area C2 or GE Breadth, as noted.

Credit from Foreign Institutions

Students seeking evaluation of course work completed at a foreign post-secondary institution must provide a transcript and evaluation completed by an approved evaluation and translation service. Information regarding recommended evaluation service companies is available in the Counseling Center and the Admissions and Records Office.

To be considered for possible transfer credit students must complete the following steps:

1. Meet with a Counselor to review the documentation from the evaluation service. The Counselor will make an initial determination regarding whether any of the courses completed may apply to degree requirements at IVC.
2. If the Counselor determines one or more of the courses might apply to a degree at IVC, complete a petition requesting the Division Chair of each academic department involved evaluate the request. The Counselor will assist in the completion of the petition form and referral to the appropriate Division Chairperson(s).
3. Discuss the request for transfer credit with the Division Chair(s). He/she will sign the petition form indicating whether he/she agrees or disagrees with the request.
4. If the Division Chair agrees with the request that credit be granted, submit the petition, transcript and evaluation from the evaluation service to the Admissions and Records Office for the final, official evaluation.

Courses completed at foreign institutions will not meet general education certification requirements for transfer to either of the California university systems, except to validate the foreign language portion of the certification for the University of California.

Foreign Transcripts

Imperial Valley College does not evaluate foreign transcripts. A student may request the foreign transcript be evaluated by:

International Education Research Foundation, Inc.
P.O. Box 66940
Los Angeles, CA 90066
www.ierf.org

By student petition, Imperial Valley College may accept lower division course work recommended by I. E. R. F. when appropriate for associate degree consideration only.

Academic Renewal

Academic Renewal is a policy to exclude grades of D or F from the calculation of a student's grade point average (GPA), without repeating the courses, because they are not reflective of the student's true academic ability.

If granted, the courses and grades remain on the student's transcript, but are annotated as excluded from the calculation of the GPA due to academic renewal.

Academic renewal applies to grades of D and F only. A maximum of 30 units may be excluded.

Only courses completed at Imperial Valley College (IVC) may be academically renewed by this institution.

Grades of D which have been used to fulfill requirements for a degree or certificate already earned cannot be academically renewed.

Courses for which grades and units have been academically renewed will not be used to meet certificate or degree requirements.

Students may petition for academic renewal one time only; once granted, academic renewal may not be reversed.

Institutions to which students transfer may or may not honor academic renewal granted by IVC.

Requirements

1. Two or more years must have passed since the last grade requested for academic renewal was earned.
2. One of the following minimum cumulative GPAs must have been earned for all courses taken at all colleges or universities attended since the last grade requested was awarded. All grades and units (including repeats) earned between that term and the date of academic renewal will be used for unit and GPA calculation.

15 graded semester units* 3.00 GPA
20 graded semester units* 2.50 GPA
30 graded semester units* 2.00 GPA

*For Academic Renewal purposes "graded" units do not include marks of W, I, MW, or grades of CR, P, NC, NP.

Attendance and Administrative Withdrawals

A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class.

Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as excused absences.