

IMPERIAL VALLEY COLLEGE
PROGRAM REVIEW COMPLIANCE FORM AND REQUEST FOR RESOURCES

PROGRAM/DEPARTMENT Student Support Services

ACADEMIC YR. 2012-13

- Comprehensive Program Review Annual Assessment Request for Resources (check all that apply)

Please analyze your Program Review data as well as your SLO/SAO assessment findings in order to update to your Comprehensive Program Review report as needed. All changes to area needs and subsequent requests for additional resources must be reported at this time.

If your program is scheduled for a Comprehensive Program Review all forms are to be completed and submitted to the appropriate Dean/VP. If you are completing the annual Program Review Assessment only and have no changes to area needs, sign below and submit this form to appropriate Dean/VP. If your needs have changed as a result of your annual assessment of program review data, please complete the appropriate Request for Resources form(s) and submit to appropriate Dean/VP.

[Signature] 2/21/12
Signature of Program Chair/Director Date

[Signature] 2/21/12
Signature of Area Dean Date

[Signature] 2-24-12
Signature of Area Vice President Date

Please attach the following documents to this Program Review Compliance form if you are requesting additional resources:

- ✓ Comprehensive Program Review
- ✓ Data Analysis Form
- ✓ SLO/SAO Assessments
- ✓ Request for Resources Forms



Imperial Valley College Program Review

906-12604-6390 Student Support Services Program/S S S - 08/09 - 10/11/Other Student Counseling/Guidance					
Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio Plan
1210 Counselor/Library Studies	\$16,186.84	\$15,948.00	\$92,471.00	Counselor salary	0 Staffing
1211 Directors Salaries	\$17,866.50	\$17,896.83	\$107,199.00	Director salary	0 Staffing
1220 Counselor Overload Salaries	\$1,716.25	\$757.55	\$9,850.00	Director overload	0 Staffing
1411 Part-Time Instr Specialist	\$12,200.00	\$12,200.00	\$36,752.00	Part-time Retention Specialists	0 Staffing
2120 Secretarial/Clerical Salaries	\$6,098.00	\$7,945.28	\$32,568.00	Office Assistant Salary	0 Staffing
2301 Student Salaries	\$1,772.50	\$1,414.12	\$13,196.00	Student Salaries	0 Staffing
3111 STRS Certificated Non instructional	\$2,950.99	-\$10.00	\$20,858.00	STRS Cert Non Instruction	0 Staffing
3220 PERS Classified Noninstructional	\$698.85	\$0.00	\$2,943.00	PERS Classified Non Instructional	0 Staffing
3320 FICA-Classified	\$428.68	\$32.00	\$2,952.00	FICA Classified	0 Staffing
3331 MEDICARE Certificated Non instructi	\$693.20	\$118.90	\$4,473.00	Medicare Cert Non Instructional	0 Staffing
3340 Medicare-Classified	\$100.25	\$7.48	\$690.00	Medicare classified	0 Staffing
3411 H&W - Certificated Noninstructional	\$57.96	\$57.96	\$24,454.00	H&W Cert Non instructional	0 Staffing
3420 Health Insurance - Classified	\$10.42	\$0.00	\$12,456.00	H&W Classified	0 Staffing
3511 SUI - Certificated Non instruction	\$769.72	\$132.04	\$1,100.00	SUI Cert Non Instructional	0 Staffing
3520 SUI - Classified	\$111.32	\$8.31	\$665.00	SUI Classified	0 Staffing
3620 Workers' Comp - Classified	\$54.82	\$54.82	\$171.00	Workers' Com Classified	0 Staffing
4320 Instructional Supplies and Material	\$372.78	\$372.78	\$1,208.00	Instructional Supplies	0 Routine Operational Incom
4455 Copying/Printing	\$0.00	\$923.48	\$2,000.00	Copy Print	0 Routine Operational Cost
4460 Office Supplies	\$334.41	\$710.77	\$1,785.00	Office Supplies	0 Routine Operational Incom
5211 Travel - Student Expenses, Stipends	\$0.00	\$1,428.00	\$6,036.00	Travel Student Expenses	0 Routine Operational Cost
5212 Travel - Cultural and Education Act	\$0.00	\$1,759.82	\$15,689.00	Travel Cult and Educ	0 Routine Operational Cost
5213 Travel - Student Room and Board	\$0.00	\$0.00	\$2,920.00	Travel Room & Board	0 Routine Operational Cost
5220 Travel - Staff Conferences	\$0.00	\$0.00	\$5,800.00	Travel Staff Conf	0 Professional Development
5540 Telephone and Data Lines	\$0.00	\$0.00	\$1,000.00	Telephone	0 Routine Operational Cost
5625 Indirect Cost Expense	\$0.00	\$0.00	\$34,843.00	Indirect Cost	0 Routine Operational Cost
5860 Postage	\$39.70	\$39.70	\$600.00	Postage	0 Routine Operational Cost
6490 Equipment - New Eqp under 5000	\$0.00	\$1,352.01	\$214.00	Equipment	0 Routine Operational Cost
7522 Student Incentives	\$0.00	\$0.00	\$639.00	Student Incentives	0 Routine Operational Cost
Totals:	\$62,463.19	\$63,149.85	\$435,532.00		

<i>Actual Grand Total:</i>	\$62,463.19
<i>Budgeted Grand Total:</i>	\$63,149.85
<i>Requesting Grand Total:</i>	\$435,532.00