

IMPERIAL VALLEY COLLEGE  
PROGRAM REVIEW COMPLIANCE FORM AND REQUEST FOR RESOURCES

PROGRAM/DEPARTMENT Behavioral & Social Sciences (Humanities) (223)

ACADEMIC YR. 2012 - 2013

Comprehensive Program Review       Annual Assessment       Request for Resources (check all that apply)

Please analyze your Program Review data as well as your SLO/SAO assessment findings in order to update to your Comprehensive Program Review report as needed. All changes to area needs and subsequent requests for additional resources must be reported at this time.

If your program is scheduled for a Comprehensive Program Review all forms are to be completed and submitted to the appropriate Dean/VP. If you are completing the annual Program Review Assessment only and have no changes to area needs, sign below and submit this form to appropriate Dean/VP. If your needs have changed as a result of your annual assessment of program review data, please complete the appropriate Request for Resources form(s) and submit to appropriate Dean/VP.

Carol Hensley      2/16/12  
Signature of Program Chair/Director      Date

Alfredo Cuellar Jr      02-17-12  
Signature of Area Dean      Date

Keith Berry      2/21/12  
Signature of Area Vice President      Date

Please attach the following documents to this Program Review Compliance form if you are requesting additional resources:

- ✓ Comprehensive Program Review
- ✓ Data Analysis Form
- ✓ SLO/SAO Assessments
- ✓ Request for Resources Forms



# Imperial Valley College

## Program Review

Account: 4401, Description: Non-Instructional Supply / Material						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4401 Non-Instructional Supply / Ma	223 Humanities	\$0.00	\$0.00	\$0.00	Based on the amount requested in 11-12	10
<b>Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		

Account: 4455, Description: Copying/Printing						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4455 Copying/Printing	223 Humanities	\$986.83	\$5,873.00	\$6,945.00	Needed to print copies of students assignment	10
<b>Totals:</b>		<b>\$986.83</b>	<b>\$5,873.00</b>	<b>\$6,945.00</b>		

Account: 4460, Description: Office Supplies						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4460 Office Supplies	223 Humanities	\$185.66	\$2,960.00	\$2,812.00	Need to be able to maintain the daily operatio	10
<b>Totals:</b>		<b>\$185.66</b>	<b>\$2,960.00</b>	<b>\$2,812.00</b>		

Account: 4461, Description: Copier Supplies						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4461 Copier Supplies	223 Humanities	\$0.00	\$393.00	\$373.00	Needed to purchase copier supplies in order tc	10
<b>Totals:</b>		<b>\$0.00</b>	<b>\$393.00</b>	<b>\$373.00</b>		

Account: 5110, Description: Consulting Services						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
5110 Consulting Services	223 Humanities	\$0.00	\$54.00	\$0.00	No consultant will be needed in the coming fis	0
<b>Totals:</b>		<b>\$0.00</b>	<b>\$54.00</b>	<b>\$0.00</b>		

Account: 5190, Description: Models						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
5190 Models	223 Humanities	\$0.00	\$1,400.00	\$1,330.00	Need to provide live models for an art class	10
<b>Totals:</b>		<b>\$0.00</b>	<b>\$1,400.00</b>	<b>\$1,330.00</b>		

Account: 5621, Description: Copier Maintenance Agreements						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
5621 Copier Maintenance Agreemer	223 Humanities	\$0.00	\$1,437.00	\$0.00	Moved to the copy/print account in accordanc	0
<b>Totals:</b>		<b>\$0.00</b>	<b>\$1,437.00</b>	<b>\$0.00</b>		

Account: 5640, Description: Equipment Repairs						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
5640 Equipment Repairs	223 Humanities	\$0.00	\$1,978.00	\$1,879.00	Needed in order to tune pianos	10
<b>Totals:</b>		<b>\$0.00</b>	<b>\$1,978.00</b>	<b>\$1,879.00</b>		

Account: 5860, Description: Postage						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
5860 Postage	223 Humanities	\$0.00	\$56.00	\$53.00	Needed for department out going mail	10
<b>Totals:</b>		<b>\$0.00</b>	<b>\$56.00</b>	<b>\$53.00</b>		

**Actual Grand Total:** \$1,172.49  
**Budgeted Grand Total:** \$14,151.00  
**Requesting Grand Total:** \$13,392.00



# Imperial Valley College

## Program Review

Account: 4340, Description: Media Materials						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4340 Media Materials	223 Humanities	\$0.00	\$1,750.00	\$1,750.00	Based on the amount requested in 11-12	10
<b>Totals:</b>		<b>\$0.00</b>	<b>\$1,750.00</b>	<b>\$1,750.00</b>		

Account: 4401, Description: Non-Instructional Supply / Material						
Acct Description	Org Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4401 Non-Instructional Supply / Mat	223 Humanities	\$18.47	\$2,050.00	\$2,050.00	Based on amount requested in 11-12	10
<b>Totals:</b>		<b>\$18.47</b>	<b>\$2,050.00</b>	<b>\$2,050.00</b>		

<b>Actual Grand Total:</b>	<b>\$18.47</b>
<b>Budgeted Grand Total:</b>	<b>\$3,800.00</b>
<b>Requesting Grand Total:</b>	<b>\$3,800.00</b>



# Imperial Valley College

## *Program Review*

### Routine Operational Cost Resource Requests

ROUTINE OPERATIONAL COST NEEDS for ORG 223 - Humanities AND PROGRAM 1000 - Fine and Applied Arts:										
#	Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	1	Student Success - Enable Students to attain	Student Publications	\$1,000	1	2	Yes	No		\$1,000
2	2	Excellence in Education - Provide a college	Concerts	\$300	1	4	Yes	No		\$300
<b>Totals:</b>										<b>\$1,300</b>
<b>Long Justifications:</b>										
1 This is a publication the will display the students art work and writing. An additional 1,000 will be requested from the Arts and Letters Division.										
2 The Music Department would like to invite a professional pianist to perform for the students and community										

**Grand Total:            \$1,300**



# Imperial Valley College

## Program Review

### Staffing Resource Requests

STAFFING NEEDS for ORG 223 - Humanities AND PROGRAM 1000 - Fine and Applied Arts:									
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	1 Student Success - Enable Students to attain	New/replacement Faculty	\$80,000	1	1	Yes	No		\$80,000
2	1 Student Success - Enable Students to attain	Play Director	\$1,500	1	1	Yes	No		\$1,500
<b>Totals:</b>									<b>\$81,500</b>
<b>Long Justifications:</b>									
1 In anticipation of the pending retirement of a full-time faculty in the Humanities Department. 2 This is needed in the Theatre Course in order to conduct plays for students and the community.									

**Grand Total:            \$81,500**