



Imperial Valley College

Program Review

Program: 1500, Description: English						
Acct Description	Org Description	Actual (09-10)	Budgeted (09-10)	Requesting	Justification	Prio
4320 Instructional Supplies and Mat	211 Arts and Letters	\$0.00	\$0.00	\$50.00	Needed supplies	10
4320 Instructional Supplies and Mat	211 Arts and Letters	\$821.83	\$903.00	\$0.00	ESL Festival - Yrly Expense	8
4401 Non-Instructional Supply / Mat	211 Arts and Letters	\$5.96	\$903.00	\$900.00	English Challenge Supplies	6
4455 Copying/Printing	211 Arts and Letters	\$8,847.58	\$12,500.00	\$3,700.00	Essential printing funds	10
4460 Office Supplies	211 Arts and Letters	\$0.00	\$0.00	\$0.00	Needed supplies	7
4480 Hospitality	211 Arts and Letters	\$0.00	\$0.00	\$200.00	To improve meeting attendance	6
5210 Travel - Mileage	211 Arts and Letters	\$0.00	\$750.00	\$400.00	Travel mileage	7
5220 Travel - Staff Conferences	211 Arts and Letters	\$0.00	\$1,000.00	\$0.00	Essential travel funds	10
5310 Memberships and Dues	211 Arts and Letters	\$0.00	\$300.00	\$200.00	Incentive for professional development	3
5540 Telephone and Data Lines	211 Arts and Letters	\$0.00	\$400.00	\$25.00	telephones	1
5621 Copier Maintenance Agreeemer	211 Arts and Letters	\$5,547.80	\$6,000.00	\$2,200.00	Keep copiers working	1
5640 Equipment Repairs	211 Arts and Letters	\$0.00	\$0.00	\$50.00	Routine cost	1
5860 Postage	211 Arts and Letters	\$27.69	\$0.00	\$50.00	Routine cost	1
5890 Other Expense	211 Arts and Letters	\$377.26	\$700.00	\$50.00	Other expenses	1
Totals:		\$15,628.12	\$23,456.00	\$7,825.00		



Imperial Valley College

Program Review

Professional Development Resource Requests

PROFESSIONAL DEVELOPMENT NEEDS for ORG 211 - Arts and Letters AND PROGRAM 1500 - English:								
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New Rev.	Grouping	Total
1	2	Excellence in Education - Provide a college	Staff conferences	\$6,000	1	4	Yes No	\$6,000
Totals:								\$6,000
Long Justifications:								
1 Travel funds will allow English faculty to stay up to date on the latest pedagogical and technological developments in the field, both for basic skills teaching and for transfer-level teaching.								



Imperial Valley College

Program Review Staffing Resource Requests

STAFFING NEEDS for ORG 211 - Arts and Letters AND PROGRAM 1500 - English:										
#	Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	1	Student Success - Enable Students to attain	New/replacement Faculty	\$80,000	4	1	Yes	No		\$320,000
Totals:										\$320,000

Long Justifications:

¹ The English department has lost a number of faculty over the past few years--due to promotion, death, and attrition. These faculty members Fred Fischer, John McClain, Brian McNeece, Lincoln Davis, Carol Hann, and Abrams have not been replaced due to budgetary reasons. In 2010-2011 IVC saw a change in how classes were offered; class quota was increased and class sections of 101 were reduced. The current English faculty members do not adequately meet the need of the student population; an average of 50 students unsuccessfully attempt to crash each and every English class.



Imperial Valley College

Program Review

Technology Resource Requests

TECHNOLOGY NEEDS for ORG 211 - Arts and Letters AND PROGRAM 1500 - English:										
#	Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	1	Student Success - Enable Students to attain	Classroom Technology	\$45,000	1	2	Yes	No		\$45,000
2	1	Student Success - Enable Students to attain	Computer Classroom	\$40,000	1	1	Yes	No		\$40,000
									Totals:	\$85,000

Long Justifications:

- 1 Technology and equipment needed for Journalism program—includes software licenses, video cameras, microphones, lighting, and computers.
- 2 The English Department is in need of a dedicated computer lab that can be used as a classroom for both reading and writing classes. A similar room, 2610, was taken away from English in Summer 2010 and turned into the new Business Lab. In an attempt to improve the basic skills retention and success rates for our students, English is moving towards increased face to face lab components for all basic skills classes. A computer classroom will be essential in this effort.