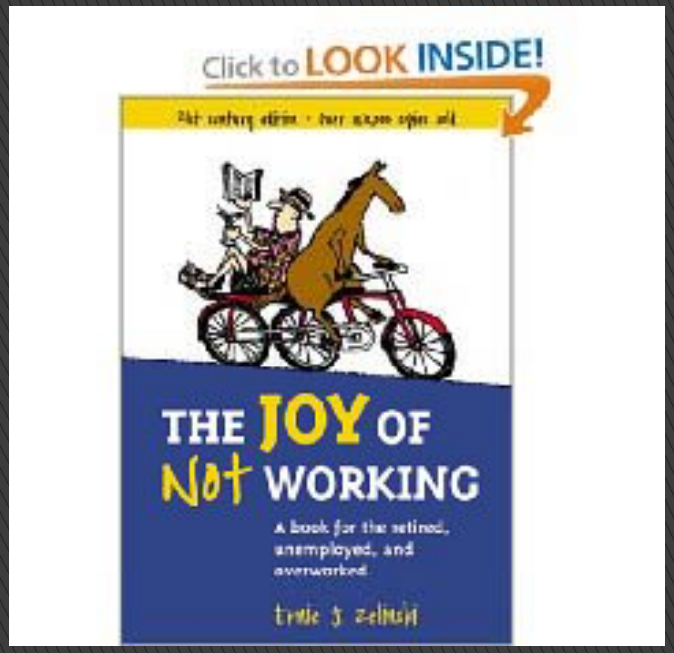
Town-Hall Meeting Accreditation Visit

December 9, 2008

Topics of "Town Hall" Meeting 12-9-2008

- Clarification of Retirement Issues – Age and Service Credit
- Visit from Accrediting Association for Community and Junior Colleges – Western Association of Schools and Colleges (AACJC-WASC)
- Budget Update – State
- Budget Action – IVC
- Other
- Q&A

Clarification of Faculty 2+2



Apparently we have confused some faculty members about the 2+ 2 retirement leaving them feeling like this, ready to go but weighted down with unclear information

You should feel like this:

Looking forward to the good life of retirement.

2 +2 Faculty Retirement Program

63 or over

- Eligible for two years of service credit.
- Not eligible for two additional years of age.
- For this group your program is the 2 Faculty Retirement Program

Of Retirement Age

- 2 Years of Age and
- 2 Years of Service Credit

WASC Visit

- WASC Review Team Visit – December 2, 2008
  - Dr. Marie Smith
    - Former President, American River College, and former Vice – Chancellor of Instruction and Technology, Los Rios Community College District
  - Dr. Kimberlee Messina
    - Dean of Instruction, Science, Technology, Engineering, and Math – Santa Rosa Junior College

Recommendations Reviewed 12-2

1. The team recommends the college take action to incorporate program review and comprehensive master planning with systematic planning and budgeting processes.
3. The team recommends that college publications including the general college catalog, be reviewed to ensure that information important to students is readily available.
5. The team recommends the college develop a process to assess, review and modify the Technology Plan to support a college master plan.
6. To enhance the effectiveness of the governance and decision -making processes, the team recommends that the college define in writing the roles of the committees in the decision-making structure and processes; that the college develop a process to evaluate them and use the results of evaluation for improvement

Recommendations Not Reviewed But Commented On

2. The team recommends that the college develop student learning outcomes by describing how student learning outcomes will be extended throughout the institution, developing a specific timeline for development that includes establishment of authentic assessment strategies for assessing student learning outcomes in courses, programs, and degrees, how resource allocation will be tied to student learning outcomes, and a plan for how faculty and staff will become fully engaged and student learning outcomes development. The institution must also demonstrate its effectiveness by providing evidence of achievement and student learning outcomes and evidence of institutional and program performance.
4. The team recommends that the college identify and assess Student Learning Outcomes and Assessment Outcomes for all Student Services Areas to include a categorically funded state and federal programs.

Preliminary Findings of Visitation

- Recommendation 3 is completed in full
  - The college is Sexual Harassment Policy is explicitly noted, appropriately in college publications
  - The policy for accepting transfer credit has been located in a visible area of the website, college catalog and schedule
  - The availability of financial aid is also located in visible areas for prospective students
- Recommendations 1,5, & 6 are not complete
  - Although much work has been done towards each of these goals the visiting team members interpreted the recommendations as needing to be completely implemented in order for IVC to have completed these recommendations.
- Recommendations 2 & 4 must be completed in full by the visitation in October of 2009.

President's Action

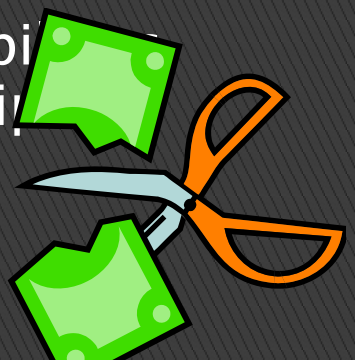
- Commendations are deserved for the effort that all faculty and staff members have made to ensure that IVC get the most positive response necessary.
- Your Herculean efforts should be rewarded for the improvements made.
- The president is on the agenda for the AAC JC commission meeting January 7-9, 2009 and will speak to the commission on January 8, 2009 at 9:00 a.m.
  - Highlights of all steps that have led to the implementation of the six recommendations will be made
  - An explanation that time has prohibited full implementation of the recommendations will be emphasized
  - Clarification of what is expected by the visit of October 2009 will be requested

Budget Update

- Little action has taken place since last month. Town Hall meeting
  - A special "lame duck" session was held on November 24 and 30 with no agreement
  - The new legislature that consists of 11 new senators (all from the assembly) and 28 a new assembly members were seated (25 members have had no previous assembly experience).
  - A budget 101 session was held yesterday for the new legislature.
- The Governor continues to request both new revenue in the form of taxes and budget cuts for the current deficit
- Budget reductions are a certainty how deeply they will affect IVC. Specifically, and community colleges in general is not known

Budget Update – continued

- Worst-case scenario for IVC is that we will have – approximately $2.1 million current and next year's budget
- In addition, we are using approximately $2 million of reserves
- Consequently
  - A hiring freeze is now in place at IVC
  - A "Thaw" representative of constituent groups have been formed
  - Administration is currently reviewing the budget for recommendation for further cuts
  - Administration is exploring new revenue possibi including the possibility of program sponsorshi private entities



President's Recommendations Start with Principles

- Every full-time employee will keep their job
- We must balance our budget in 2009-10
  - Reserves will be applied to one-time expenditures
  - No salaries will be paid from reserves in 2009-2010
- Process to reduce the budget will be open and led by the Budget and Fiscal Planning Co.
- IVC Books will be open to faculty and staff
- Non-committed funds for salaries will be frozen first
- Voluntary Reductions will be sought
- Employee preservation is Priority #1

Process to Reduce Budget

- The Participatory Governance Process will be followed
- The President's Office will recommend reductions to the Budget and Fiscal Planning Committee who will react and make their own recommendations
- All recommendations will be submitted to the Academic Senate and the College Council
- Academic Senate and College Council will make final recommendations to President
- President will make final recommendation to the Board of Trustees – Any differences from Budget and Fiscal Planning, College Council and Academic Senate will also be presented to the Board

Other

- Strategic Planning Committee has been established and will be submitted to the board.