

**IMPERIAL VALLEY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE MEETING
ADOPTED MINUTES
REGULAR MEETING
THURSDAY, NOVEMBER 19, 2009
3:05 P.M. – ROOM 213**

Present:	Tina Aguirre Efrain Silva Taylor Ruhl	Ted Ceasar Victor Jaime Lianna Zhao	David Drury Carol Lee David Zielinski	Melani Guinn Val Rodgers
Consultants:	Gloria Carmona			
Absent:	Kathy Berry Michael Heumann	Suzanne Gretz Norma Nunez	Steven Sciaky (ASG)	Frances Beope
Visitors:	Jose Lopez	Becky Green	Jose Velasquez	
Recorder:	Linda Amidon	Dixie Krimm		

I. Opening of the Meeting

A. Call to Order of Regular C & I Committee Meeting – Carol Lee, Co-Chair

Carol Lee, Co-Chair, called the regular meeting of the Imperial Valley College Curriculum and Instruction Committee to order at 3:05 p.m. on Thursday, November 19, 2009.

B. CurricUNET Review and Training for Mapping Out the Chain of Review (Conference Call)

A conference call with Steve Thyberg, CurricUNET consultant, was held. The consultant reported that the certificates and degrees will be in the database by the middle of next week. The methods of evaluation and instructional methodology will also be updated to include fields for textual statements to describe the methods instead of checkboxes, as required by Title 5. Carol Lee will provide the ASSIST link to the consultant for insertion in the CurricUNET application.

C. Approval of the Minutes

M/S/C Rodgers/Drury to approve the C & I Committee minutes of November 5, 2009, as presented. The motion carried.

D. Student Learning Outcomes

No report or discussion (Dr. Toni Pfister, SLO Coordinator, was absent).

II. Action Items

A. Credit Courses

1. Revised Credit Courses

- a. **ART 110 – Design (3.0 UNITS)**
- b. **ART 112 – Design (3.0 UNITS)**
- c. **ART 120 – Beginning Drawing (3.0 UNITS)**
- d. **ART 122 – Drawing (3.0 UNITS)**
- e. **ART 124 – Painting (3.0 UNITS)**

- f. ART 126 – Painting (3.0 UNITS)
- g. ART 128 – Watercolor Painting (3.0 UNITS)
- h. ART 130 – Life Drawing (3.0 UNITS)
- i. ART 140 – Ceramics (3.0 UNITS)
- j. ART 150 – Sculpture (3.0 UNITS)
- k. ART 160 – Graphic Design (3.0 UNITS)
- l. ART 170 – Photography-Beginning (3.0 UNITS)
- m. ART 220 – Drawing (3.0 UNITS)
- n. ART 222 – Drawing (3.0 UNITS)
- o. ART 224 – Painting (3.0 UNITS)
- p. ART 226 – Painting (3.0 UNITS)
- q. ART 228 – Exploration of Painting Techniques (2.0 UNITS)
- r. ART 230 – Life Drawing (3.0 UNITS)
- s. ART 240 – Ceramics (3.0 UNITS)
- t. ART 242 – Ceramics, Technical (3.0 UNITS)
- u. ART 260 – Advertising/Graphic Design (3.0 UNITS)
- v. ART 270 – Photography-Intermediate (3.0 UNITS)

M/S/C Guinn/Drury to approve the revision of the course description to remove the specific fee amount from the materials fee statement, for ART 110, 112, 120, 122, 124, 126, 128, 130, 140, 150, 160, 170, 220, 222, 224, 226, 228, 230, 240, 242, 260 and ART 270 (items a – v), effective spring 2010, as presented. The motion carried.

- w. ENGL 086 – Reading II: Basic Development (3.5 UNITS)

M/S/C Zhao/Drury to approve the revision of the prerequisite, for ENGL 086, effective 2009-2010, as presented. The motion carried.

- X. ENGL 096 – Writing Fundamentals, First Semester (3.0)

M/S/C Zhao/Jaime to approve the revision of the prerequisite and the course description, for ENGL 096, effective 2009-2010, as presented. The motion carried.

B. Certificates and Majors

1. Revised Certificates and Majors

M/S/C Rodgers/Silva to place the following action items on a consent agenda:

CONSENT AGENDA

a. Business Financial Services Certificate and Major

Approved 1) the revision of the required number of units from 26 to 25 units, and 2) to move CIS 102, Computer Applications Lab (1.0 units), from Section I - Required Courses, to Section II - Acceptable Courses, for the Business Financial Services certificate and major, effective 2010 - 2011, as presented.

b. Business Management Certificate and Major

Approved 1) the revision of the total required number of units from 26 to 25 units, 2) the total number of acceptable courses from a minimum of nine to six units, 3) to move CIS 102, Computer Applications Lab (1.0 units), from Section I - Required Courses, to Section II - Acceptable Courses, and 4) to move BUS 124, Introduction to Business (3.0 units) from Section I – Required Courses to Section II – Acceptable Courses, for the Business Management certificate and major, effective 2010 - 2011, as presented.

c. Business Marketing Certificate and major

Approved 1) the revision of the total required number of units from 26 to 25 units, 2) the total number of acceptable courses from a minimum of six to three units, 3) to move CIS 102, Computer Applications Lab (1.0 units), from Section I - Required Courses, to Section II - Acceptable Courses, and 4) to move BUS 124, Introduction to Business (3.0 units) from Section I – Required Courses to Section II – Acceptable Courses, for the Business Marketing certificate and major, effective 2010 - 2011, as presented.

2. New Certificates and Majors

- a. Building Construction Technology Certificate and Major (25.0 total units required for each of the certificate and major)**
- b. Carpentry Specialization Certificate (7.0 total units required for the certificate)**
- c. Concrete Masonry Specialization Certificate (8.0 total units required for the certificate)**
- d. Project Management Specialization Certificate (9.0 total units required for the certificate)**

M/S/C Silva/Guinn to approve the addition of the Building Construction Technology certificate and major, and the Carpentry Specialization, Concrete Masonry Specialization, and Project Management Specialization certificates to the credit programs, effective 2010 - 2011, as presented. The motion carried.

Carol Lee explained that awarding of either of the specialization certificates requires completion of both the Building Construction Technology major and the specialization certificate.

III. Discussion Items

A. General Education

Committee members received materials related to associate degrees and general education (IVC graduation requirements and Title 5 regulations). Kathy Berry stated that the institutional requirements should be reviewed and courses considered for elimination. She also noted the need for program SLO grids. Kathy requested that members review the materials for discussion beginning in January.

IV. Information Items

V. Other Items

**VI. Next Regular Meeting – THURSDAY JANUARY 21, 2010, 3:05 P.M.
Materials Due: WEDNESDAY, JANUARY 13, 2010, 5:00 P.M.**

VII. ADJOURNMENT

The meeting was adjourned at 4:47 p.m.