



**IMPERIAL VALLEY COLLEGE**

**1<sup>ST</sup> S.T.E.P. PROGRAM**

**(Student Taking advantage of Enrollment Priority)**

**REQUEST FOR ENROLLMENT PRIORITY**

**NAME** \_\_\_\_\_ **G# OR SSN** \_\_\_\_\_  
PLEASE PRINT CLEARLY

**DATE OF BIRTH** \_\_\_\_\_ **PHONE/CELL #** \_\_\_\_\_

**HIGH SCHOOL** \_\_\_\_\_ **H.S. GRADUATION YEAR** \_\_\_\_\_

The 1<sup>st</sup> S.T.E.P. Program is an early access program for first-time IVC students. The required services are designed to help them understand the college culture and introduce them to some of the services necessary to succeed in college. Students who complete **all four** components of the 1<sup>st</sup> STEP Program will receive advanced enrollment priority. ***Incomplete applications will not be processed.***

**STEP 1: COMPLETE PLACEMENT TESTS**

Take the IVC Assessments in reading, writing and math. It is **strongly** recommended that you complete your placement tests prior to seeing a counselor.

\_\_\_\_\_  
Verified by Assessment/Counseling Staff

**STEP 2: IVC COUNSELING APPOINTMENT**

See an IVC Counselor for course recommendations

\_\_\_\_\_  
Verified by Counseling Staff

**STEP 3: COMPLETE ON-LINE ORIENTATION** – <http://orientation.imperial.edu>

Attach your orientation completion form

**STEP 4: COMPLETE IVC ADMISSION APPLICATION** – [www.imperial.edu/apply-now](http://www.imperial.edu/apply-now)

Select one of the following:

- FALL – Application period begins March 15<sup>th</sup>
- SPRING – Application period begins October 15<sup>th</sup>

\_\_\_\_\_  
Verified by Admission/Counseling Staff or attach Application Confirmation Page from CCCApply

Submit completed form to receive your advanced enrollment priority registration. You may:  
Mail to: 1<sup>st</sup> Step Priority, Imperial Valley College, P.O. Box 158, Imperial, CA 92251  
Fax to: 760-355-6107 or drop off at the Hector L. Lopez Student Services Center, Bldg. 100

**Submission Deadline**  
June 1<sup>st</sup> –Fall Term  
Nov. 1<sup>st</sup> –Spring Term

**Effective Enrollment Priority Terms**  
Fall and Spring Terms  
Spring and Fall Terms

\_\_\_\_\_  
Date Received