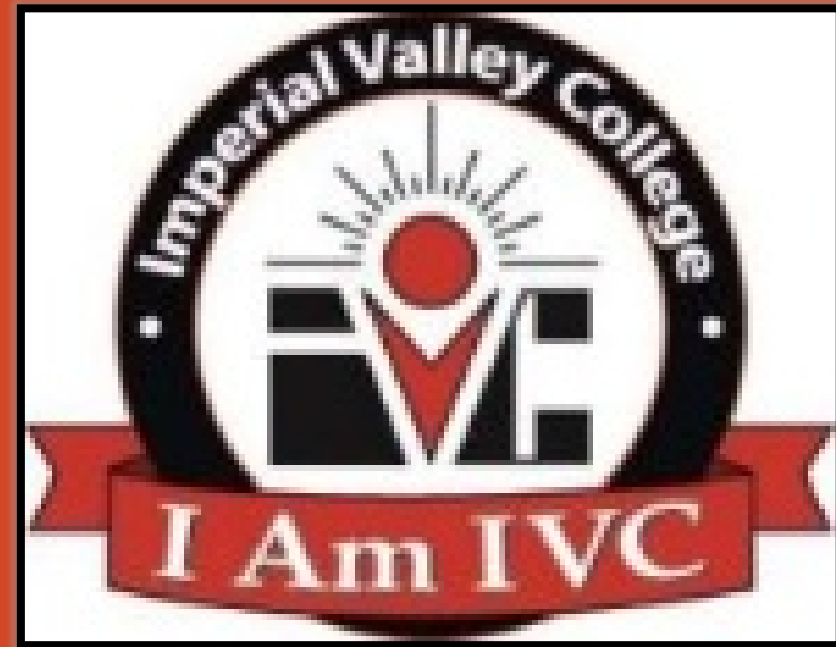


COVID-19 Virtual Forum



April 2, 2020

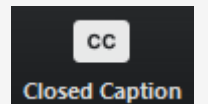
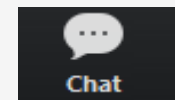
Imperial Valley College

Purpose:

- COVID-19 update
- Online services available and how to access
- Answer questions

Webinar Format:

- Panelist will briefly cover essential information. Information is focused on support services and options.
- Due to the many questions everyone will have, we ask that you submit questions in the Chat box or email at studentforum@imperial.edu. We will answer them as they come in and discuss the most relevant questions at the end. We will also update our FAQ sheet that is posted on our website.
- Inappropriate comments/questions will be deleted, and participant may be disabled from the chat.
- This PowerPoint will be posted on our website at the end of the day for future reference.



Agenda



Dr. Lennor Johnson
Vice President of Student Services
Host & Moderator

- 1. Overview of Counseling Services by Dr. Covarrubias, Dean of Student Services and Special Projects**
 - Counseling
 - Transfer
 - Access to Technology and Basic Needs

- 2. Overview of Student Health Center by Lupita Castro, Interim Director of Student Health Services**

- 3. Overview of Disabled Student Programs and Services by Norma Nava, Director of DSPS**
 - My accommodations (Alt media, D/HH, test proctoring, etc.)
 - Technology access

- 4. Overview of Admissions and Records by Vikki Carr, Director of Admissions & Records**
 1. Withdrawals
 2. Transcripts
 3. Password Resets
 4. Graduation
 5. Summer Registration

Agenda Continued

5. Overview of Financial Aid by Lisa Seals, Financial Aid Director

- Impact of dropping all course
- Work-study
- Submitting documents
- Payments

6. Overview of Instructional Info by Dr. Christina Tafoya, Vice President of Academic Services

- Required Course Outcomes, Minimum Contact Hours, and Student Learning Hours
- Makeup Work and Grading using an "I" (Incomplete) or "IP" (In Progress)
- Instruction during Spring Break (April 13 to April 18)
- Campus Closure Levels and Essential Employees
- Class Schedules for Summer & Fall 2020

7. Overview of Tutoring Services by Josue Verduzco, Learning Services Support Coordinator

- Tutoring services available
- Hours of operation
- Canvas assistance

Counseling Services



Dr. Henry Covarrubias
Dean, Student Services & Special Projects

Advising

- District Counseling, EOPS/CARE, CalWORKs, DSPS, and Student Equity & Achievement are conducting ongoing advising sessions via Zoom (video and phone), Cranium Café, and non-Zoom phone calls.
- Respective program staff are available to schedule appointments in addition to helping with walk-ins.
- Comprehensive Student Educational Plans (CSEPs) are a priority and Counselors are actively reaching out to students to maintain momentum for completion.

Petitions

- Graduate applications and financial aid petitions are being processed by all counseling services areas.

Counseling Services (cont.)

Transfer Center

- Counselor transfer appointments and services to continue including graduation applications.
- Email is the best way for students to contact us, although all TC phone calls roll to Office Assistant.
- TC website is being updated daily at this point to address time sensitive Fall 2020 transfer information.
- UCs and CSUs have begun to issue measures to mitigate disruption including eased transfer admissions requirements, including submission dates for final transcripts and Pass/No Pass grading unit threshold caps.
- Students should contact all institutions directly that they have applied to for transfer status updates, including potential impact if Spring 2020 courses are dropped.

Counseling Services (cont.)

Basic Needs (Access to Technology and Additional Assistance)

- EOPS/CARE, CalWORKs, and Student Equity & Achievement (SEA) will continue to provide critical financial assistance such as gift/grocery cards, bus passes (upon campus closure status change to Level 2 via parking lot distribution), laptops/Mi-Fi, textbooks, emergency food, homelessness support, or any other hardship.
- IVC Kitchen is currently not available due to the campus closure, our SEA program is connecting students with community-based resources such as the Imperial Valley Food Bank to close food insecurity gaps.

Contact Us

- Counseling Center: (760) 355-6543
- EOPS/CARE: (760) 355-6407/5744
- Student Equity & Achievement: (760) 355-6465
- CalWORKs: (760) 355-6129
- Transfer Center: (760) 355-6274
- DSPS: (760) 355-6313

Student Health Center



Lupita Castro
Interim Director of Student Health
Services

- Your Physical, Mental, Behavioral, and Emotional Health is essential for academic success in college.
- Student Health Services via phone (Monday-Friday 8:30 a.m.-4:30 p.m.)
 - Mental Health Program: Counseling sessions (via phone or Zoom), screenings, consultation, psychoeducation, case management, and linkage/referral to community resources for mental health treatment or basic needs.
 - Health Program: Pre-screenings, education, resources, and COVID-19 Hotline (8:00 a.m.-8:00 p.m.).
 - Our team will verify your G# and identity due to confidentiality guidelines.
- Student Health Center website has resources, tools, Student Health 101 magazine, and information to keep a healthy lifestyle during COVID-19 <https://www.imperial.edu/students/student-health-center/>
- IVC Active Minds Chapter/Club has an IVC Face Book page with self-care tips, activities for social interaction, and more resources. Connect with club members for support or to join our club.

DSP&S Services



Norma Nava
DSP&S Director

- **DSP&S Instructional Specialist/Counselors:** Are continuing to have appointments through Zoom, Cranium Café and phone. Appointments being set up by front office. Please call Norma Y. Gonzalez for appointments at 760-355-6313 or email normay.gonzalez@imperial.edu.
- **Test Proctoring:** Submit test proctoring request by getting into DSPS website and completing the test proctoring form. You can also call 760-355-6312 or email Elizabeth Perez at elizabeth.perez@imperial.edu.
- **Notetaker/scribes:** For volunteer note takers if still writing notes we are asking to continue sharing with the student. Scribes are still working with the students. For questions or issues contact Elizabeth Perez at elizabeth.perez@imperial.edu.

DSP&S Services (cont.)

- **Alt Media:** Requesting to get your books on Audio format is still available Kurzweil, converting printed information to audio will continue. Please get printed materials to Jeremy Wyatt. He can be reached at jeremy.wyatt@imperial.edu
- **Access to Technology:** If adaptive hardware is needed please call 760-355-6313 or email Jeremy at jeremy.wyatt@imperial.edu. We are collaborating with Student Equity & Achievement (SEA) and other programs for laptops and Mi/Fi.
- **AMSL Interpreter Services:** Continuing: Interpreter Coordinator Liisa Mendoza has set up meetings on Mondays for students to communicate with her from 3 – 4pm. All changes or issues regarding interpreting services please contact Liisa Mendoza via text. You can also contact her at liisa.mendoza@imperial.edu.

Admissions & Records



Vikki Carr
Director of Admissions & Records

Withdrawals

- Students may drop their classes using WebSTAR. WebSTAR has been opened to allow you to drop a class. You will see a COVID-19 Withdrawal. It is the only option. You have until the last day of your class to drop.
- Excused Withdrawal in accordance to Title 5, section 55024 (e).
- An Excused Withdraw shall not be counted in progress probation or dismissal calculations nor shall it be counted towards the permitted number of withdrawals or counted as an enrollment attempt. You will be eligible for a refund. If you receive Financial Aid, there will be more information shortly from Director Lisa Seals. <https://www.imperial.edu/docs/admissions-records/forms-8/petitions/2803-student-petition/file>

Admissions & Records (cont.)

Transcripts

- If you submitted a transcript for evaluation, we are working on them. Once an evaluation of a transcript is completed, an evaluator will send you an email. A reminder – if you attended other colleges, please send any transcripts to us as soon as you can.
- Ordering of transcripts can be done through WebStar.

Passwords Resets

- We continue to help students requesting password resets.
- Please use the Contact Us Form on IVC's main Webpage or call us at 760-355-6101.
- If you are receiving issues with the one-time passcode, our IT department, has posted a guide and a direct contact form.

Admissions & Records (cont.)

Graduation

- Graduation Applications have been extended for those wishing to participate in Commencement until the close of business on Friday, May 1, 2020. If you are close to completing your courses for graduation, please schedule an appointment with Counseling. A counselor will submit a graduation application on your behalf.
- As long as you have submitted a graduation application, you are eligible to participate in Commencement. You may purchase your cap and gown once you receive the link after the counselor submits your graduation petition. You have until May 1, 2020 to purchase a cap and gown.
- A rescheduled tentative date for Commencement has been set for Thursday, July 29, 2020 at 7:00 p.m. and Friday, July 30, 2020 at 9:00 a.m. If we cannot do it in person, a virtual commencement will be held on July 30. A decision will be finalized by June 30.

Admissions & Records (cont.)

Summer Registration

- Summer Priority Registration times should be available by May 1st. To find out when you are eligible to register please go <https://mypriority.imperial.edu/> to view your time.
- Summer Class registration continues as planned and begins on May 18, 2020.

Financial Aid



Lisa Seals
Financial Aid Director

Withdrawals

Courses dropped due to COVID-19

- will not negatively impact Satisfactory Academic Progress evaluations. These courses will not count as units attempted toward completion rate or maximum timeframe.
- will not require a return of funds, even if all courses are dropped you will still get your scheduled April 24th payment
- will not count toward Pell Grant Lifetime eligibility usage.

Please note these withdrawal provisions only apply to courses dropped after census with an EW. Courses dropped before census will not appear on your transcript and may not be counted toward enrollment status for payment.

If course fees were waived by the California College Promise Grant (formerly BOG), there are no course fees to be refunded.

Financial Aid (cont.)

Financial Aid Payments

- Payments will be paid based on the current payment schedule. The last Pell Grant payment for qualified students is scheduled to be paid on Friday, April 24, 2020.

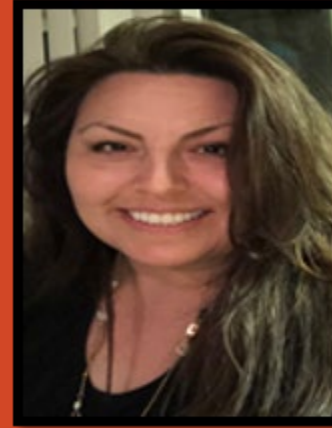
Work-Study

- Work-study students will continue to be paid the average number of hours per week not to exceed their work-study awards.

File Completion

- Students may still complete files for the current aid year and the coming aid year (2020-21). Documents may be submitted via the verification system, please contact the financial aid office if you are having trouble
- Phone: 760-355-6266
- Email: contact.finaid@imperial.edu

Instruction



Dr. Christina Tafoya
Vice President for Academic Services

- Required Course Outcomes, Minimum Contact Hours, and Student Learning Hours
 - Courses have a min. and max range of hours needed to award credit
 - Asking instructors to focus on the minimum and most critical components for course completion
- Makeup Work and Grades of "I" (Incomplete) or "IP" (In Progress)
 - Incomplete: student does not finish by June 12, but course does
 - In Progress: course and student do not finish by June 12
- Spring Break (April 13 to April 18)
 - Asking instructors to take the break and allow students to be off; optional assignments only



Instruction (cont.)

- Campus Closure Levels and Essential Employees

- Level 1: no (or very few*) students on campus, all employees on campus (teaching faculty determine work site with dean)
- Level 2: no (or very few*) students on campus, essential employees only
- Level 3: no one on-campus

*F2F instruction only for classes that cannot convert to online (e.g. nursing and police academy); still maintain social distancing and limit group size; voluntary F2F for faculty and students

- Class Schedules for Summer & Fall 2020

- RESOURCES:

- ✓ <https://www.imperial.edu/>
- ✓ [3CSN Student Resources: https://padlet.com/events16/1p89eny6x70h](https://padlet.com/events16/1p89eny6x70h)



Career Center Services

The Career Center Services available for our students/alumni:

(760) 355-5721 or email at careerservicescenter@imperial.edu to schedule an appointment via zoom

- ✓ **Resume Building**
- ✓ **Resume Revisions**
- ✓ **Cover Letter Guidance**
- ✓ **Job Search Assistance:**
 - You should create a College Central Network Account by to www.collegecentral.com/imperial
- ✓ **Interview Preparation:** Mock Interviews are available via zoom or by telephone.

Tutoring Services



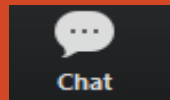
Josue Verduzco
Learning Services Support Coordinator

- Online (walk-in) Services
 - Monday to Thursday 8:00 am to 8:00 pm
 - Friday 8:00 am to 5:00 pm
- 1-1 Appointment
 - Requested online <https://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/learning-services-department/study-skills-center/appointment-tutoring/>
 - Tutors email Meeting ID to students directly
- Online Learning Strategies
 - Starting on April 2nd
- All services done through Zoom
 - Meeting IDs
 - Drop in 117-971-647
 - Appointment: varies by tutor(invitation only)

- **Walk-in tutoring sessions have no time limit**
 - Quick questions
 - Writing Support
 - Test review
 - Canvas Support

Questions & Answers

Send Questions to: [Chat box](#) or at studentforum@imperial.edu



Contact Information

- Dr. Christina Tafoya: christina.tafoya@imperial.edu
- Dr. Lennor Johnson: lennor.johnson@imperial.edu
- Dr. Henry Covarrubias: henry.covarrubias@imperial.edu
- Josue Verduzco: josue.verduzco@imperial.edu
- Lisa Seals: lisa.seals@imperial.edu
- Norma Nava: norma.nava@imperial.edu
- Vikki Carr: vikki.carr@imperial.edu
- Lupita Castro: lupita.castro@imperial.edu

Student Health Center

Important Contacts:

Front Desk (Questions & Appointments)

○760-355-6310, 760-355-5704, or angelica.garcia@imperial.edu

Mental Health Counselors

○760-355-5703, 760-483-3206, or 760-545-8292

Nurses

○760-351-3878 (COVID 19 Hotline 8:00 a.m.-8:00 p.m.)

Crisis Text Line: Text "COURAGE" to 741741

Imperial County Crisis Line 24/7: 1-800-817-5292 or 442-265-1525

California Peer-Run Warm Line 24/7: 1-855-845-7415



VIRTUAL MENTAL HEALTH COUNSELING
VIA ZOOM OR BY PHONE!

We are offering counseling services for the following:

- Anxiety or Stress
- Continued Sadness or Depression
- Relationship or Family Issues
- Difficulty Adjusting or Coping with Life Issues
- Other topics relating to COVID-19

To Schedule an Appointment Call the Numbers Below!

Front desk: (760) 355-6310

Counselor: (760) 355-5703

Zoom available on Apple, Android, and Desktop

Made with PosterMyWall.com



DSP&S

- Appts/Gen. Questions: normay.gonzalez@imperial.edu 760-355-6313
- Accommodations: elizabeth.perez@imperial.edu 760-355-6312
- Alt Media: jeremy.wyatt@imperial.edu 760-355-6406
- Instructional Specialist raquel.garcia@imperial.edu 760-355-6316
- Counselor wayne.spears@imperial.edu 760-355-6420
- Counselor maria.neely@imperial.edu 760-355-6315
- Counselor liliana.siordia@imperial.edu 760-355-6404
- Interpreter Coordinator liisa.mendoza@imperial.edu 760-355-6120

Resources

- COVID-19
 - <https://www.imperial.edu/about/coronavirus/?from=homepage-graphic-left>
- Health and Mental Health:
 - Active Minds <https://www.activeminds.org/>
 - Center for Disease Control and Prevention <https://www.cdc.gov/>
 - California Peer-Run Warm Line <https://www.mentalhealthsf.org/peer-run-warmline/>
- Continuity Resources for Students:
 - <https://www.imperial.edu/about/coronavirus/instructional-continuity-converting-to-online-resources/student-resources/>