

Adopted Minutes
Imperial Valley College
College Council
Wednesday, February 27, 2019, 2:40-4:00 p.m.
Board Room, William J. Thornburg Administration Center, Building 10

A. Call to Order

Procedural: 1. Call to Order

Chair Chronister called the meeting to order at 2:41 p.m.

Members present:

Administrative Representatives	Faculty Representatives	Classified Representatives
Sergio Pesqueira	Ric Epps (Vice-Chair)	Melody Chronister (Chair)
	Roxanne Nunez	Elena Wayne
	Julie Craven	
Student Representatives	Ex-Officio	Consultants
Daniela Torres	Dr. Martha Garcia	Carlos Fletes
Moises Hernandez		Victor Torres
Emilio Trinidad	Recording Secretary	
	Paula Saldana	

Others Present: Deedee Garcia, Dr. James Patterson, Mabel Vargas, Angel Sandoval

B. Public Comment

Public Comment, Procedural: 1. Instructions to the Public

Dr. Patterson, Accreditation Coordinator, reminded members of the upcoming Accreditation Site Visit scheduled March 11th-14th. He stated the Accreditation Team Members may be asking questions of the council regarding its mission statement, its role in the participatory governance process, as well as its Standing Rules. He commented that members should be prepared to answer any such questions.

Dr. Patterson stated an Accreditation update would be provided to the College Council at its next meeting.

Chair Chronister commented the Standing Rules are posted on the website and encouraged the members to review them.

C. Reports

Chair Report: 1. College Council Chair Report

Chair Chronister reported as follows:

- She attended a conference in Garden Grove relating to Guided Pathways and the technology tools available to support it.
- She provided information from the Board meeting on February 20th:
 - Presentation from Maas Companies regarding the bond fund and projects, as well as completion dates.
 - Presentation from Sutton Morgan regarding an agronomic research and data collection program.

She encouraged members to review the Board agendas as well as the attachments to stay informed.

Subcommittee Reports: 2. Subcommittee Reports

Chair Chronister stated reports had been submitted by the Competitive Athletics and Facilities and Environmental Health & Safety committees.

She highlighted the many actions of the Facilities and Environmental Health & Safety Committee, and encouraged the members to review the report.

Liz Cantu provided an update on behalf of the Professional Development Committee:

- The committee met on February 25th;
- Reviewed the Professional Development Plan; dollar amounts were added to the Plan. The Plan will be presented to the Academic Senate as well as the College Council.
- Reviewed the enhanced budget requests.
- Reviewed online training websites.
- The next meeting is scheduled on March 18th, at 2:40 p.m. in the HR Conference Room.

Dean Torres provided an update for the Student Affairs Committee:

- Ongoing discussions regarding a new and more efficient process for students to order caps and gowns online instead of having to go to the Student Affairs office.
- Working closely with ICTC to get another route from Calxico to IVC, as well as implementing a program called "Token", a phone-based application where students are able to electronically purchase transportation.

Area Reports: 3. Area Reports

Chair Chronister stated area reports had been submitted by President Garcia, the ASG President and some of the committees; however, most committees had not met this semester.

President Garcia welcomed everyone back. She announced there would be an Employee Appreciation Day on April 10th, from 11:30 a.m. to 2:00 p.m. The event will be a taco fest, as well as a health and wellness fair, which is being spearheaded by the HR department. Vendors will be available, and lots of prizes will be given. The event will be held in the south lawn in front of the preschool. She encouraged all employees to participate.

D. Consent Agenda

Minutes: 1. College Council Minutes – November 28, 2018

The minutes of November 28, 2018 were accepted as presented.

E. Action Items

Action: 1. Revised Professional Development Plan

Motion by Ric Epps, second by Sergio Pesqueira

Final Resolution: Motion Carries

Aye: Sergio Pesqueira, Ric Epps, Roxanne Nunez, Julie Craven, Elena Wayne, Daniela Torres, Moises Hernandez, Emilio Trinidad

Discussion:

Chair Chronister reviewed the Professional Development Plan and highlighted the Roles and Responsibilities from each area on campus. An annual report by the Professional Development Committee would be provided to the College Council and the Board of Trustees each spring. She believes this will allow the College Council an opportunity to provide feedback.

She reviewed the professional development funding section which indicates that the Academic Senate will receive \$20,000 for the professional development of faculty, with the Professional Development Committee receiving \$35,000 for campus wide training. The funding each year will be contingent on available funds.

A discussion ensued regarding onboarding for student workers; specifically, the different training methods used by each department and the need to be consistent across the board.

F. Discussion and Information Items

Discussion and Information: 1. 2019-20 Budget Development Calendar

Vice President Garcia explained the 2019 Budget Development Calendar is different than in the past due to workflow changes to the budget enhancement process made by the SEMPC. She briefly described how the budget enhancement portion will be reflected on the draft budget that goes to the Board in June.

Discussion and Information: 2. Chapter 4 Administrative Procedures

Dean Torres presented the Chapter 4 Administrative Procedures and commented that most of the changes are minor, including removal or addition to the titles and legal citations, as well as cleaning up the language. He went through each one of the procedures, highlighting the changes.

A discussion ensued regarding AP 4225 Course Repetition; specifically, the language regarding the number of times a course may be repeated for semester courses. The language was modified to read that any course may be repeated up to four times (semester courses).

G. Information

Information: 1. Reserved Parking Slots in Lot H Relocated

Chair Chronister presented the survey data used by the Facilities and Environmental Health & Safety Committee to justify the relocation of six reserved parking spots from the east end of Parking Lot H to the west end of Parking Lot H. She displayed the campus map showing the exact location of the move.

H. For Good of the Order

Procedural: 1. For Good of the Order

President Garcia shared a comment made to her by a disabled student regarding the lack of handicapped parking spaces in front of the 2700 building.

Carlos Fletes referred to the survey data as well as the campus map, and stated the availability or lack of handicapped spaces varies depending on the time of day. He commented that the north parking lots are more impacted than those in the south; thus the reason for keeping the overflow parking lot open for a longer period of time.

Dr. Garcia emphasized the need to accommodate those students with disabilities, and stated the matter would be discussed in College Leadership Council.

Carlos Fletes gave kudos to the nursing department for the well-organized event held today – the landing of two Reach helicopters. Students had the opportunity to get in the helicopter and talk to the pilot and flight nurses.

Ric Epps gave kudos and thanks to Dean Torres for the Black History Month celebration held yesterday.

I. Adjournment

Procedural: 1. Next Meeting Date

The next College Council meeting is scheduled for Wednesday, March 27, 2019.

Procedural: 2. Adjournment

The meeting adjourned at 3:59 p.m.