

**ADOPTED MINUTES****FOR THE REGULAR MEETING OF THE  
IMPERIAL COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES****Wednesday, October 15, 2014****Location  
Administration Board Room, Building 10  
380 East Aten Road  
Imperial, CA 92251****1. INFORMATION TO THE PUBLIC****Information: 1.1 Information to the Public****2. CALL TO ORDER****Procedural: 2.1 Call to Order**

Board President Sigmond called the meeting to ORDER at 6:01 p.m.

**Procedural: 2.2 Roll Call by Secretary**

Board Secretary Jaime announced roll call as follows:

Present:

Area 1 Louis Wong  
Area 2 Karla A. Sigmond  
Area 3 Jerry D. Hart  
Area 4 Rudy Cardenas, Jr.  
Area 5 Juanita Salas  
Area 6 Romualdo J. Medina  
Area 7 Steven M. Taylor

Associated Student Government Representative – Priscila Ortiz (arrived at 6:04 p.m.)

Academic Senate Representative – Michael Heumann

College Council Representative – Daniel Gilison

**Procedural: 2.3 Pledge of Allegiance**

Trustee Salas led the Pledge of Allegiance.

**3. PUBLIC COMMENT**

CSEA President Yethel Alonso spoke and thanked the Board for Resolution No. 16228 employing Student Success Specialist as a classified employee. She thanked Trustee Juanita Salas for attending the CSEA BBQ and speaking to the CSEA members. She announced that CSEA member Grace Espinoza, staff and part-time instructor, had a fire at her home this morning and she asked anyone interested in donating clothing to let her know.

**4. PRESENTATION****Presentation: 4.1 Art on Campus Presentation by Professor Brian McNeece**

Professor Brian McNeece presented a PowerPoint titled, Art Inspires. He presented information and posed the question of why the campus does not have art. He presented the benefits for having public art. He showed different art work at different colleges. He informed the Board that a committee including IVC staff and the community had been formed and they are discussing ways to add more art on campus. He stated there is a need to coordinate the facility and strategic plans with art on campus.

**Presentation: 4.2 Presentation by Norma Nunez, Student Success and Support Program Director**

Student Success and Support Program Director Norma Nunez presented the new Student Success and Support Program Report. She reviewed the student profile that is submitted and the eight components that are required to implement an orientation. She reported that today was the first day counselors saw Imperial High School students and reported the counselors saw over 200 students.

Vice President for SSTR Finnell thanked Dean Ted Ceasar and Director Norma Nunez for their work and support to the program and the students.

**5. BOARD SELF-EVALUATION****Discussion: 5.1 Board Self-Evaluation Packets**

President Jaime stated the packets were included for the Trustees to fill out.

**6. INFORMATION REPORTS**

**Report: 6.1 Board Member Reports**

Trustee Hart reported the following:

- Attended the Assembly Member Manuel Perez dinner and stated it was worth showing his gratitude for the work that he has done.

Trustee Taylor reported the following:

- Announced tomorrow night San Pasqual School District would be having their fall festival.
- Announced Red Ribbon week would be held the week of October 20th.
- Passed out information regarding a fundraiser for a rare cancer patient who is 10 years of age and stated the event would be held on December 7, 2014, at 11:00 a.m. to 4:00 p.m. at the Women's Improvement Club in Calexico.

Trustee Salas reported the following:

- Attended the golf tournament and stated it was an amazing turnout. She thanked Director Todd Evangelist.
- Announced the MANA Las Primeras event would be held this Friday and stated it is the signature event.

Trustee Cardenas reported the following:

- Attended the Assembly Member Manuel Perez dinner and was amazed at all the activities he did.

Trustee Medina reported the following:

- Participated in the golf tournament and stated it was a great day.

Board President Sigmond reported the following:

- Attended the Assembly Member Manuel Perez dinner and thanked Dr. Martha Garcia for coordinating event.

**Report: 6.2 Associated Student Government Update by ASG President Priscila Ortiz**

ASG President Priscila Ortiz reported the following:

- A guest speaker from the Cancer Research Center for Breast Cancer Awareness would be speaking on October 23.
- Trustee Candidate Forum will be held on October 28 on noon.
- Halloween Carnival will be held at the end of the month.
- Treats for the Troops flyer was passed out to the Trustees.

**Report: 6.3 Academic Senate Update by Academic Senate President Dr. Michael Heumann**

Academic Senate President Dr. Michael Heumann reported the following:

- A meeting was held today. He reported a plan was approved by the senate, there was a presentation on Assembly Bill AB86, and a retreat would be held on November 7, to which he invited the Academic State President to speak and attend.
- Announced he would be attending the Area D meeting in Santa Ana on October 25.

**Report: 6.4 College Council Update by College Council Chair Dr. Daniel Gilison**

College Council Chair Dr. Daniel Gilison reported the following:

- College Council approved a self-evaluation for all sub committees.
- Announced Council would be going through the self-evaluation forms and discussing them further.

**Report: 6.5 Business Services Update by Vice President for Business Services John Lau**

Vice President for Business Services John Lau reported on the Child, Family and Consumer Science area related to FCMAT's observations. He reported the following:

- Consists of both educational and child care programs
- Total expenses, approximately: \$800,000
- Revenues derived from grants and apportionment for educational area
- Indirect charge of approximately \$37,000
- Day care center provides care for 79 children
- Increase in state contracts would allow for an additional 16 children
- Current practice is to pay a percentage of the Director and Secretary salaries; over the last 3 years the average is approximately \$104,000 per year
- Request the Board to affirm the current model for both the educational and Child Care components of the Child, Family and Consumer Science Program be continued
- Request the Board to direct the President to establish a task force to review the current model and make

recommendations, if needed, to revise the structure currently in place.

President Jaime stated this information was important for clarity and transparency and to meet the standards of ACCJC.

Trustee Hart stated there was some discussion about this in the past. He wanted to clarify the District's contribution.

Trustee Taylor asked if the director of the department could give a presentation.

Board President Sigmond asked what type of services are being provided at the daycare.

President Jaime stated it would be good to provide a presentation at the next Board meeting.

The Board asked for a task force.

**Report: 6.6 President's Update by Superintendent/President Dr. Victor Jaime**

President Jaime presented a PowerPoint, Board of Trustees Report, October 15, 2014. He updated the Board on the campus activities.

**7. PRESIDENT'S OFFICE**

**Action, Minutes: 7.1 Approval of Board Minutes for the Special Meeting of September 15, 2014**

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action, Minutes: 7.2 Approval of Board Minutes for the Regular Meeting of September 17, 2014**

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action, Minutes: 7.3 Approval of Board Minutes for the Special Meeting of October 1, 2014**

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**8. BUSINESS SERVICES**

Trustee Taylor pulled Item. 8.2

**Action: 8.1 Resolution No. 16195: Payroll Warrant**

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 8.2 Resolution No. 16196: Purchase Orders**

Trustee Taylor pulled the item for discussion.

Discussion:

He asked regarding the cost of the Xerox agreement.

VP Lau stated he would look into it.

Motion by Jerry Hart, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 8.3 Resolution No. 16197: Commercial Warrant**

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**9. ACADEMIC SERVICES**

Trustee Salas pulled Items 9.1 - 9.8.

Discussion: Trustee Salas asked how the agreements work and asked for the implementation process. Dean Tina Aguirre responded to the question.

**Action: 9.1 Resolution No. 16198: Clinical Training Agreement with Majid Maini, M.D.**

Motion by Juanita Salas, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.2 Resolution No. 16199: Clinical Training Agreement with Clinicas De Salud Del Pueblo**

Motion by Juanita Salas, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.3 Resolution No. 16200: Clinical Training Agreement with AccentCare Home Health of California, Inc.**

Motion by Juanita Salas, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.4 Resolution No. 16201: Clinical Training Agreement with Valley Endoscopy Center**

Motion by Juanita Salas, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.5 Resolution No. 16202: Clinical Training Agreement with DayOut Adult Day Health Care - El Centro**

Motion by Juanita Salas, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.6 Resolution No. 16203: Clinical Agreement with DayOut Adult Day Health Care - Brawley**

Motion by Juanita Salas, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.7 Resolution No. 16204: Clinical Training Agreement with Hamid Zadeh M.D.**

Motion by Juanita Salas, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.8 Resolution No. 16205: Clinical Training Agreement with Uni Care Home Health**

Motion by Juanita Salas, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.9 Resolution No. 16206: Licensing Agreement With Traffic Safety Consultants to Provide On-Line Traffic safety Classes**

Motion by Steve Taylor, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.10 Resolution No. 16207: Exhibitor Agreement for 2015 Joint Chambers Business Showcase**

Motion by Steve Taylor, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.11 Resolution No. 16208: Agreement with Chabot-Las Positas Community College for the California Early Childhood Agreement**

Motion by Steve Taylor, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.12 Resolution No. 16209: Memorandum of Understanding for Use of Facilities - Sister Evelyn Mourey Center**

Motion by Steve Taylor, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.13 Resolution No. 16210: Major, Certificate, Course Additions and Deletions  
Resolution No. 16210: Major, Certificate, Course Additions and Deletions**

Motion by Steve Taylor, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.14 Resolution No. 16211: Out-of-State Travel for Jill Nelipovich and Audrey Morris**

Motion by Steve Taylor, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 9.15 Resolution No. 16212: Out-of-State Travel for Ricardo Pradis**

Motion by Steve Taylor, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

#### **10. STUDENT SERVICES, TECHNOLOGY, AND RESEARCH**

##### **Action: 10.1 Resolution No. 16213: CI Solutions License Agreement Renewal**

Motion by Rudy Cardenas, second by Juanita Salas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

##### **Action: 10.2 Resolution No. 16214: Evisions Annual Renewal**

Motion by Rudy Cardenas, second by Juanita Salas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

##### **Action: 10.3 Resolution No. 16215: Scalable Software Renewal**

Motion by Rudy Cardenas, second by Juanita Salas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

##### **Action: 10.4 Resolution No. 16216: Gold Star Technology, Inc. (GST) Support Renewal**

Motion by Rudy Cardenas, second by Juanita Salas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

##### **Action: 10.5 Resolution No. 16217: Waiving of Student Enrollment Fees for Special Students (K-12)**

Motion by Rudy Cardenas, second by Juanita Salas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

#### **11. CLOSED SESSION**

##### **M/S/C Taylor/Wong to go into CLOSED SESSION at 7:00 p.m.**

Discussion: 11.1 CONFERENCE WITH LABOR NEGOTIATORS (CSEA)

Discussion: 11.2 CONFERENCE WITH LABOR NEGOTIATORS (CCA/CTA/NEA)

Discussion: 11.3 CONFERENCE WITH LABOR NEGOTIATORS (PTFA)

Discussion: 11.4 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Discussion: 11.5 CONFERENCE WITH LEGAL COUNSEL - LIABILITY CLAIM

Discussion: 11.6 PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Title: Superintendent/President

#### **12. OPEN SESSION**

##### **M/S/C Taylor/Wong to go into OPEN SESSION at 7:40 p.m.**

12.1 Information provided.

12.2 Information provided.

12.3 Information provided.

12.4 Nothing to report.

12.5 Legal Counsel Frank Oswalt provided the following action on this item. The Claim of Martiza Pasilla was a unanimously rejected claim and the matter is to be turned over to the joint powers insurance agency.

12.6 No action was taken.

#### **13. HUMAN RESOURCES**

##### **Action: 13.1 Resolution No. 16218: EOPS Counselor Job Description**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

##### **Action: 13.2 Resolution No. 16219: Full-Time Temporary, Non-Teaching, Academic Employment - Student Success and Support Program Counselor**

##### **Resolution No. 16219: Full-Time Temporary, Non-Teaching, Academic Employment - Student Success and Support Program Counselor**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.3 Resolution No. 16220: Full-Time Temporary, Non-Teaching, Academic Employment - EOPS Counselor**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.4 Resolution No. 16221: Vice President for Student Services Job Description and Recruitment**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.5 Resolution No. 16222: Appointment of Acting Vice President for Student Services**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.6 Resolution No. 16223: Instructional Dean of Arts, Letters, & Learning Services Recruitment**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.7 Resolution No. 16224: Student Employment for Fall 2014**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.8 Resolution No. 16225: Part-Time Counselor Employment**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.9 Resolution No. 16226: Part-Time Outreach Counselor Employment**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.10 Resolution No. 16227: Professional Expert Employment**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.11 Resolution No. 16228: Student Success Specialist Job Description**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.12 Resolution No. 16229: Classified Resignation**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.13 Resolution No. 16229: Classified Employment**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 13.14 Resolution No. 16231: Administrative Title Change**

Motion by Steve Taylor, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

**14. ADJOURNMENT****The meeting ADJOURNED at 7:47 p.m.**

Motion by Louis Wong, second by Juanita Salas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong