

## Appendix D

### Facilities & Environmental Improvement Committee

Facilities Committee Evaluations Criteria:

#	Resource Plan Criteria
1	Safety, Health, or Regulatory Compliance.
2	Critical to an approved program or service and may include capitalized equipment or technology. Support multiple programs or services.
3	Confirmed cost or energy savings and/or increased efficiencies. High benefit to cost ratio. Failure to do now will cost more later. Consider initial, operational and maintenance costs.
4	Grant Funded or other than District Funded.
5	Growth potential, new program, new service, new facility. Quantify long-term and short-term FTES potential.
6	Validated recommendation from Program Review and for an approved course, program, or service, but currently not critical to its continuance.
7	Desired for optimizing an existing program, modernization of an existing facility, or capitalized equipment including technology.
8	Correct and injustice. Detail required.

The following requests were submitted for review and prioritized by the Facilities Committee, sorted by priority:

Facilities Requests from Program Review:

Rank	Inst. Goal	Program	Requisition
1	2, 3	Student Health Center	1) Move the Student Health Center to a larger, dedicated, private space to accommodate providers and increase in students accessing the Center.
2	3	Business Accounting Tech, Administrative Assistant, Office Tech	1) Add keyboard trays to each of the computer stations to allow typing and word processing classes to be taught there.
3	3	On-line Architect Services	1) Purchase a new Paper Cutter for Copy/Print Center.
4	3	On-line Architect Services	2) Purchase a Business Card Cutter for Copy/Print Center.
5	3	Purchasing	1) Asset Inventory, Coordinate with Assetworks.
6	1, 2, 3, 4	Exercise Science, Wellness, Sports	1) Remove old, worn, hazardous rubberized flooring and replace with new rubber flooring.
7	1, 2, 3, 4	Exercise Science, Wellness, Sports	1) Replace fitness equipment which has become dangerous. Some pieces of equipment are so old that we can no longer find parts to repair them.
8	1, 2, 3	Automotive Technology	1) Maintain facilities to industry standards, procure new tools and equipment to provide a safe and efficient learning environment, and continue to seek training for faculty.
9	2, 3	Agriculture and	1) Purchase and erect on-campus greenhouse(s) for

		Ag. Buss. Mgt.	experimental learning for Ag & Botany/Biology students.
10	2, 3	Early Childhood Education	1) Increase access to courses by increasing online offerings. 2) Create classroom environments that reflect quality early childhood development. 3) Add technology in labs to broaden instruction to students.
11	3	Life Science	1) Purchase new lab equipment, software, models, etc.
12	3	Athletics	1) Replace Tennis Courts.
13	2, 3	General Science	1) Find out which other schools have lab components for astronomy classes. 2) Determine what equipment would be needed, cost of equipment, and maintenance agreements for lab component. 3) Make changes in curriculum to ASTR 100 to allow for lab component.
14	1, 2, 3	Welding	1) Identify tools and equipment to be transferred to the new CTE Lab. 2. Submit Equipment Specifications for the equipment to be procured for the new CTE Lab. 3. Install all new equipment. 4. Set-up Teaching/ Learning environment in the new CTE Lab. And 5. Provide for Instructional Supplies to be ready for Teaching/Learning activities.
15	2,3	Agriculture and Ag. Buss. Mgt.	2) Develop plan to convert existing on-campus acreage into three mini-plots capable of growing/farming orchard and crops with separate irrigation systems.

**The following requests were pulled from prioritization for various reasons.**

**Please see comments:**

Reason	Inst. Goal	Program	Requisition
Not Facilities Committee Function	2, 3	Agriculture and Ag. Buss. Mgt.	3) Identify potential local, but off-campus, land sites dedicated to Ag Program. Include expanding toward animal husbandry and mechanized shop.
Bond Funds	3, 4	Music	1) Turn the 300 building into a music building.
Bond Funds	2, 3	Art	1) Renovate room 1306 into an appropriate studio art facility, containing two classrooms instead of one.
Cannot be completed as submitted	1, 2, 3, 4	Exercise Science, Wellness, Sports	1) Repair court surfaces, which now have multiple cracks and chips.
Done	3	Athletics	2) Replant Women's Soccer Field surface with hybrid Bermuda grass.
Done – Funding found elsewhere	2, 3	Maintenance	1) Replace Water Distribution Pumping System.
Not enough information submitted	Not Identified	Campus Safety and Security	1) Create a district police force.
Not enough information submitted	2	Parking Control	1) Provide Credit Card Readers for Day Pass Machines.
	1, 2, 3	Mathematics	1) Move Math Lab closer to math classrooms. Create a computer classroom for hybrid classes.

## Approval Response to Facilities Committee Requests

Program	Requisition	Cost	Recur- ring	Inst. Goal	Priority	VP Approval
Agriculture and Ag. Buss. Mgt.	1) Purchase and erect on-campus greenhouse(s) for experiential learning for Ag & Botany/Biology students.	\$26,000	NO	2, 3	2	Approved, with Categorical Money and approval from Facilities Committee.
	2) Develop plan to convert existing on-campus acreage into 3 mini-plots capable of growing/farming orchard and crops with separate irrigation systems.	\$12,000	NO	2, 3	2	Approved. This would improve Ag instruction.
	3) Identify potential local, but off-campus land sites dedicated to Ag Program including expanding toward animal husbandry and mechanized shop.	\$2,400,000	NO	2, 3	2	Not approved. This has to be part of a long-term Bond project and is outside the scope of SMART planning.
Art	1) Renovate room 1306 into an appropriate studio art facility containing two classrooms instead of one.	\$175,000	NO	2, 3	2	Not approved. This is already part of the Facilities plan and has been prioritized. It will need additional Bond Sales and is outside the scope of SMART planning.
Automotive Technology	1) Maintain facilities to industry standards, procure new tools and equipment to provide a safe and efficient learning environment, and continue to seek training for	\$20,000	YES	1, 2, 3	2	Approved, with use of Lottery funds, if available.

	faculty.					
<b>Business Accounting Tech, Administrative Assistant, Office Tech</b>	1) Add keyboard trays to each of the computer stations to allow typing and word processing classes to be taught there.	\$3,500	NO	3	1	Approved. This will enhance learning.
<b>Early Childhood Education</b>	1) Increase access to courses by increasing online offerings. 2) Create classroom environments that reflect quality early childhood development. 3) Add technology in labs to broaden instruction to students.	\$19,700	NO	2, 3	3	Approved, with use of Lottery funds or categorical funds.
<b>Exercise Science, Wellness, Sports</b>	1) Replace fitness equipment that has become dangerous. Some pieces of equipment are so old that we can no longer find parts to repair them with old.	\$15,000	YES	1, 2, 3, 4	1	Approved. This is a safety issue.
	1) Repairing court surfaces, which now have multiple cracks and chips.	\$60,000	YES	1, 2, 3, 4	2	Not Approved, but needs to be considered in deferred maintenance or bond funding plan. The tennis courts are part of the instructional program.
	1) Remove old, worn, hazardous rubberized flooring and replace with new rubber flooring.	\$20,000	YES	1, 2, 3, 4	3	Approved, as part of deferred maintenance, if funding is available.
<b>General Science</b>	1) Find out which other schools have lab components for astronomy classes. 2) Determine what equipment would be needed and cost of equipment and maintenance agreements. 3) Make changes in curriculum to ASTR 100 to allow for lab component.	\$20,000	NO	2, 3	2	Approved. Funds could come from Lottery.

Life Science	1) Purchase new lab equipment, software, models, etc.	\$100,000	NO	3	3	Not approved. The lab Equipment was recently Upgraded. Software updates are approved with use of allotment of Lottery money.
Mathematics	1) Move Math Lab closer to math classrooms. Create a computer classroom for hybrid classes.	\$100,00	NO	1, 2, 3	2	Not approved. This is part of the long-term facilities plan and outside the scope of SMART planning.
Music	1) Turn the 300 building into a music building.	\$1,500,00 Architect & Contractor TBD	NO	3, 4	1	Not Approved. This is part of the Measure J Bond and already prioritized, and is outside the scope of SMART planning.
Welding	1) Identify tools and equipment to be transferred to the new CTE Lab. 2) Submit Specifications for the equipment to be procured for the new CTE Lab. 3) Install all new equipment. 4) Set-up Teaching/Learning environment in the new CTE Lab. 5) Provide for Instructional Supplies to be ready for Teaching/Learning activities.	\$30,000	NO	1, 2, 3	2	Approved. Fund as appropriate, use categorical and Lottery Funds. It will improve instruction.
Athletics	1) Replace Tennis Courts.	\$500,000	NO	3	1	Not

	2) Replant Women's Soccer Field surface with hybrid Bermuda grass.	\$5,000	NO	3	2	Approved. Tennis Court Replacement should be part of a deferred maintenance plan. Field replacement is approved, provided funds are available.
On-line Architect Services	1) Purchase a new Paper Cutter for Copy/Print Center.	\$9,000	NO	3	2	Approved, if funds are available. This is a safety issue.
	2) Purchase a Business Card Cutter for Copy/Print Center.	\$6,800	NO	3	2	
Student Health Center	1) Move the Student Health Center to a larger, dedicated, private space to accommodate providers and increase number of students accessing the Center.	\$200,000 General Fund	NO	2, 3	1	Approved, if funds are Available.
Campus Safety and Security	1) Create a district police force.	Not Identified	NO	Not Identified	3	Not approved.
Maintenance	1) Replace Water Distribution Pumping System.	\$283,942	NO	2, 3	3	Not approved.
Parking Control	1) Install Credit Card Readers for Day Pass Machines.	Not Identified	NO	2	2	Not approved.
Purchasing	1) Asset Inventory, Coordinate with Assetworks.	\$20,000	NO	3	2	Approved