PROGRAM GOALS

A. PAST – EVALUATION OF PREVIOUS CYCLE OBJECTIVES/PROGRAM GOALS (SET IN PREVIOUS YEAR)

List your previous objectives/goals and associated Institutional Goals. All program goals must address at least one of the institutional goals.

PAST PROGRAM GOALS (Describe past program goals.)	INSTITUTIONAL GOAL(S) (Check all that apply.)

	PAST PROGRAM GOAL #1	INSTITUTIONAL GOAL(S)
1	**Identify Program Goal from Last Program Review:** Workstudy and Student Employment Process - Distribute Workstudy and Student Employment duties to appropriate departments and allow for faster processing	☐ 1 ☒ 2 ☐ 3 ☐ 4
	☐ Met ☒ Partially Met ☐ Not Met	
	Provide detail on any improvements/effectiveness and detail status on those not fully met: This year we were able to distribute a portion of work-study placement activities such as interviews and completion of paperwork to the actual students and supervisors. This contributed to faster processing and facilitated the intended objectives of the Workstudy program by helping to prepare students for future job searching activities. Due to personel issues in the HR department we were unsuccessful in moving the Student Employment program over to that department and they were unable to accept the responsibility of maintaining student employment documentation for all student employees.	

2	PAST PROGRAM GOAL #2	INSTITUTIONAL GOAL(S)

Identify Program Goal from Last Program Review: Student Self-Service - Improve Student Self-Service to be easier to navigate and allow students to complete and submit forms electronically

| ☐ 1 |
| ☒ 2 |
| ☐ 3 |

| ☐ Met | ☒ Partially Met | ☐ Not Met |

☐ 4

Provide detail on any improvements/effectiveness and detail status on those not fully met: With the assistance of IT, we were able to modify the Student Self-service menus to make navigation easier for students, but we have not yet reached the point of allowing students to complete and submit forms electronically. This will be part of the goals for the coming year as part of the auto-packaging process.

3	PAST PROGRAM GOAL #3	INSTITUTIONAL GOAL(S)

Identify Program Goal from Last Program Review: SAP Calculations - Use Degreeworks and Banner to automatically calculate SAP

| ☐ 1 |
| ☒ 2 |
| ☐ 3 |

| ☐ Met | ☐ Partially Met | ☒ Not Met |

☐ 4

Provide detail on any improvements/effectiveness and detail status on those not fully met: Financial Aid Officers spend a large portion of their time manually calculating SAP prior to awarding a file. Auto/reliable SAP calculations would reduce awarding time significantly. This particular project requires significant IT resources which we have been working toward, it appears we will be actively working with SIG to accomplish this goal before the end of the 13/14 FY.

Comments: