

ADOPTED MINUTES**FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES****Wednesday, November 16, 2011****Location****Administration Board Room, Building 10
380 East Aten Road
Imperial, CA 92251****1. INFORMATION TO THE PUBLIC**

Board President Medina called the meeting to order at 6:07 p.m.

2. CALL TO ORDER**Procedural: 2.1 Roll Call by Secretary****Members Present:**

Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Members Absent:

Jerry Hart
Norma Sierra Galindo
ASG President Bermudez

Procedural: 2.2 Pledge of Allegiance

Trustee Wong led the pledge of allegiance.

3. PUBLIC HEARING**Discussion: 3.1 Redistricting Public Hearing**

Spokesperson for the Redistricting Committee Victor Carrillo spoke and provided a synopsis of the redistricting maps. He announced the committee members and stated the committee started meeting in July 2011 and since have had seven workshops with English and Spanish documentation and translators. He described the differences of both scenarios and provided comments that were written from workshop attendees.

Dolinka Group representative Larry Hershaw spoke and reviewed the differences of both scenarios.

Nadia Bermudez stated the purpose of the public hearings that will take place regarding the redistricting.

Professor Emerita Ortega asked how the non voting population is counted with the one person, one vote method. Larry Hershaw answered that it was based on total population regardless of eligibility.

Erasmus Gonzalez spoke and stated he had one concern which was that he did not like the way the cities were split and the prisons were counted. He is concerned regarding the representation regarding the smaller cities and stated he would favor option B-1.

Counselor Frances Beope spoke and stated that a long time ago the District was forced into an at-large election because there were no Mexican Americans on the Board and stated if it is critical to have

representation her concern is that there would not be with a district based election and would like her concern noted.

Trustee Sigmund asked if in scenario B-1 both prisons would be counted in one area. Larry Hershaw stated it would be.

Trustee Cardenas thanked the committee for their work and input. Board President Medina echoed the comments and stated he believed there were two viable maps.

There were no other comments. The Public Hearing concluded at 6:32 p.m.

4. PUBLIC COMMENT

CTA President Gaylla Finnell provided public comment on SPA's activities and discussed hunger in the Imperial Valley. She thanked those involved in the food drive.

5. WRITTEN COMMUNICATIONS

Information: 5.1 Valerie Rodgers Regarding Retirement (dated October 24, 2011)

Information: 5.2 District Negotiations Proposal for 2012-2013 to IVC CCA/CTA/NEA
Legal Counsel requested that the following be added to the minutes under Sections 5.2, 5.3, and 5.4. For the record there should be a statement noting that these are initial proposals by the District to the three unions shown on the agenda and these documents are available for public comment and the Board will adopt these proposals at their next meeting in light of any public comments made between now and the next meeting in December.

Information: 5.3 District Negotiations Proposal for 2012-2013 to CSEA Chapter 472
Legal Counsel requested that the following be added to the minutes under Sections 5.2, 5.3, and 5.4. For the record there should be a statement noting that these are initial proposals by the District to the three unions shown on the agenda and these documents are available for public comment and the Board will adopt these proposals at their next meeting in light of any public comments made between now and the next meeting in December.

Information: 5.4 District Negotiations Proposal for 2011-2012 to IVC PTFA
Legal Counsel requested that the following be added to the minutes under Sections 5.2, 5.3, and 5.4. For the record there should be a statement noting that these are initial proposals by the District to the three unions shown on the agenda and these documents are available for public comment and the Board will adopt these proposals at their next meeting in light of any public comments made between now and the next meeting in December.

6. INFORMATION REPORTS

Information, Report: 6.1 Construction Status Report by Caldwell Flores Winters, Jimmy Sanders and Brent Goodwin

A PowerPoint titled **Construction Program Update, November 2011**, was provided. Scott Gaudineer spoke and asked Brent Goodwin to discuss. Brent Goodwin discussed the events and thanked President Jaime and VP Lau for their support in attending the event they had today. Architect Jimmy Sanders presented the proposed new and remodel of the Career Technical Education Facilities. Scott Gaudineer announced the ground breaking for December 16th.

Trustee Sigmund thanked Architect Sanders for including staff members and heard wonderful things about the work he did in putting the plan together.

Report: 6.2 Career Technical Presentation/Applied Science Building/Placement Rates by Dean Efrain Silva

Professor Jose Lopez provided a handout regarding the program.

Dean Efrain Silva provided highlights regarding placement records. He stated IVC needed to have a better tracking system and objective data.

Trustee Sigmond asked if IVC would need new staff for the programs.

Dean Silva stated that four departments do not have full-time faculty. There is a prioritization for faculty and it needs to go through it.

Dean Silva stated he would be asking for discontinuance of the auto collision program. This Thursday they will be asking the Curriculum & Instruction Committee, then to Academic Senate, then subsequent to the Board. He stated it is a phase-out of the program.

An audience member asked why the auto collision program could not continue.

Trustee Sigmond asked if there was a way to refurbish the building. The consensus was that the architect would need to be consulted. Dean Silva discussed the issues with the shade and the current training.

The audience member stated he started a petition and some of the auto body shops would like to help the students.

Board President Medina asked if there was a way to come back and discuss options such as partnering with ROP. Dean Silva stated that next month he would provide a report with the options students have.

Frances Beope stated that after Proposition 13 there have been no full-time auto collision instructors.

Adjunct Instructor Ernesto Vega from the auto body class spoke and stated he has seen many students that love the class and stated he hopes the Board considers other options.

Report: 6.3 Hiring Process/Procedures by Dean Travis Gregory

Dean Travis Gregory presented a PowerPoint titled *Application Process Overview, dated November 16, 2011*. He presented a workflow on the hiring process. Dean Gregory stated that he believes IVC has a good hiring process.

Report: 6.4 Board Member Reports

Trustee Taylor stated that he has three new board members to work with at San Pasqual.

Trustee Sigmond requested that an inclusion of a Professional Development List be submitted to the Board on a monthly basis. She stated she would like to know what staff members (campus-wide) are going to conferences and what information they are bringing back. President Jaime stated that he would meet with Executive Council to discuss.

Report: 6.5 Associated Student Government Update by ASG President Daniel Bermudez

There was no ASG Report.

Report: 6.6 Academic Senate Update by AS President Eric Lehtonen

AS President Lehtonen reported the following:

- ∨ State Plenary was held November 3 and he and senator Lofgren attended.

- ~ Held a meeting today. He stated there was discussion on the Career Technical plan, proposed Honors Program and recommendations for reorganization which he stated was controversial. He stated the position of the Senate is that at the end of the day, every stakeholder sacrifices something.

Report: 6.7 College Council Update by Chair Jessica Waddell

Chair Waddell reported the following:

- ~ Discussed and reviewed the current College Council Standing Rules. She stated the committee has found that as a campus would like equal representation for every group.

Information: 6.8 Monthly Budget Report by Vice President for Business Services John Lau

VP Lau reported the following:

- ~ IVC has resources if all work together to make the changes needed to the budget for the coming year.
- ~ Financial reality from state email he received is that revenue would be flat and expenses would be higher. He stated more permanent changes need to be looked at.

Trustee Cardenas asked what the reserve would be.

VP Lau stated he would like to keep it at 6% per Board's decision.

Report: 6.9 President's Update by Interim Superintendent/President Dr. Victor Jaime

Interim Superintendent/President Jaime presented a PowerPoint titled *Board Report, November 16, 2011*. He gave an overview of the areas.

Discussion: 6.10 Annual Board Self-Evaluation and Board Retreat Dates

President Jaime reported that three evaluations are needed to compile the report. He asked the Board to consider a Board Retreat date.

7. PRESIDENT'S OFFICE

Action, Minutes: 7.1 Approval of Minutes dated October 19, 2011, Regular Board Meeting

Motion by Rudy Cardenas, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 7.2 Resolution No. 15173: Resolution in Support of Senate Constitutional Amendment (SCA)

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Motion by Rudy Cardenas, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 7.3 Resolution No. 15174: Board Member to Serve on the Accreditation Standard IV B

Motion by Rudy Cardenas, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Discussion: Board President Medina announced that the corrected standard number should be IVB not IIB.

M/S/C Cardenas/Sigmond and nominated Trustee Galindo to serve as she expressed interest in serving and amended the resolution to include Trustee Sigmond as an alternate.

8. ACADEMIC SERVICES

Action: 8.1 Resolution No. 15175: Major, Certificate, Course Additions and Deletions

Motion by Rudy Cardenas, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Discussion: Trustee Sigmond asked for information regarding the separation of the math courses. Eric Lehtonen spoke as to the reasons for the changes and the separation and gave a handout. He stated students perform poorly from Math 90 to higher level math and even more so than high school students. He stated this is an investment.

Action: 8.2 Resolution No. 15176: Appointment of Business Department Chair

Motion by Rudy Cardenas, second by Steve Taylor.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

9. BUSINESS SERVICES

Action: 9.1 Resolution No. 15177: Purchase Orders

Motion by Rudy Cardenas, second by Karla Sigmond.

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 9.2 Resolution No. 15178: Payroll Warrant Orders

Motion by Rudy Cardenas, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 9.3 Resolution No. 15179: Commercial Warrant Orders

Motion by Rudy Cardenas, second by Karla Sigmond.

Action: 9.4 Resolution No. 15180: Quarterly Financial Status Report (CCFS 311Q)

Motion by Rudy Cardenas, second by Karla Sigmond.

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

10. INFORMATION TECHNOLOGY

Action: 10.1 Resolution No. 15181: Faronics Deep Freeze Enterprise Licenses

Motion by Rudy Cardenas, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Discussion: Trustee Sigmond asked if local businesses had the opportunity to bid on the contract. VP Finnell stated that the vendor is the maker of the software product.

11. CLOSED SESSION

M/S/C Taylor/Wong to GO INTO CLOSED SESSION at 8:13 p.m.

Discussion: 11.1 NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT (CSEA Chapter 472)

Discussion: 11.2 NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT (CCA/CTA/NEA)

Discussion: 11.3 NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT (PTFA)

Discussion: 11.4 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Discussion: 11.5 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (One Case)

Discussion: 11.6 CONFERENCE WITH LABOR NEGOTIATORS (Interim Superintendent/President)

Discussion: 11.7 PUBLIC EMPLOYMENT (Title: Superintendent/President)

12. OPEN SESSION/ANNOUNCEMENT OF FINAL ACTION

M/S/C Taylor/Cardenas to go into OPEN SESSION at 9:26 p.m.

1. Information provided by District negotiators.
2. Information provided by District negotiators.
3. Information provided by District negotiators.
4. No information was decided. End of discussion.
5. Information provided by Legal Counsel.
6. Information provided by Legal Counsel.
7. Discussion and direction given to Human Resources.

13. HUMAN RESOURCES

Trustee Cardenas pulled Resolution No. 15186.

Action: 13.1 Resolution No. 15182: Extension of Full-Time Temporary Academic Personnel

Motion by Rudy Cardenas, second by Steve Taylor.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 13.2 Resolution No. 15183: Extension of Substitute and Short-Term/Substitute Employment

Motion by Rudy Cardenas, second by Steve Taylor.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 13.3 Resolution No. 15184: Extension of Substitute and Short-Term/Substitute Employment

Motion by Rudy Cardenas, second by Steve Taylor.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 13.4 Resolution No. 15185: Extension of Substitute and Short-Term/Substitute Employment

Motion by Rudy Cardenas, second by Steve Taylor.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 13.5 Resolution No. 15186: Faculty Retirement

Motion by Rudy Cardenas, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Discussion: VP Berry stated that Val Rodgers is going to missed incredibly and has been an instructor that is difficult to find a fault with and stated she has been a driving force in Accreditation Reports and Master Planning. She stated that if Val is on your team, you will be successful. She stated that Val would be willing to stay on as a consultant to finish the accreditation.

14. ADJOURNMENT

M/S/C Wong/Sigmond to ADJOURN at 9:37 p.m.

Before the meeting adjourned, Legal Counsel requested that the following be added to the minutes under Sections 5.2, 5.3, and 5.4. For the record there should be a statement noting that these are initial proposals

by the District to the three unions shown on the agenda and these documents are available for public comment and the Board will adopt these proposals at their next meeting in light of any public comments made between now and the next meeting in December.