



Minutes

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, October 8, 2012 – 2:30 P.M.
Administration Building Board Room

MEMBERSHIP

- √ Taylor Ruhl, Administrative Representative
Sergio Lopez, Administrative Representative
Vacant, Administrative Representative
- √ Ted Ceasar, Alternate Administrative Representative
Vacant, Alternate Administrative Representative

- √ Daniel Gilison, Faculty Representative (Vice Chair)
Martha Garcia, Faculty Representative
- √ Kathleen Dorantes, Faculty Representative
Laura Mosier, Alternate Faculty Representative
Cathy Zazueta, Alternate Faculty Representative

- √ Laura Hartsock, Classified Representative
Yethel Alonso, Classified Representative
- √ Silvia Murray, Classified Representative
Steve Cook, Alternate Classified Representative

- √ Jessica Waddell, CMCA Representative (Chair)
- √ Todd Evangelist, CMCA Representative
- √ Jeff Enz, CMCA Representative
Martha P. Garcia, Alternate CMCA Representative

- √ Lisa Tylenda, Student Representative
- √ Rodolfo Robles, Student Representative
- √ Claudia Armenta, Student Representative
Kian Counce, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Lou Ayon

MEMBERSHIP CHANGES

None

PUBLIC COMMENT

None

APPROVAL OF MINUTES DATED SEPTEMBER 24, 2012

M/S/C Gilison/Murray to approve the minutes dated September 24, 2012.

AREA REPORTS/UPDATES

College Council Report

None

Measure J and L Report

VP Lau reported that the projects that will be starting this month are the two Career Tech buildings with Measure J funds. The renovation of the 900 building will begin soon. He also reported that the Bond Oversight Committee has already met and will meet twice a year.

Program Review Update

Dean Ceasar reported that the EMPC met on September 25 and will meet again on October 30. He added that a revision on program reviews is being revised for programs using data for this model on an annual basis. For nonacademic programs the Process Improvement Team (PIT) crew was developed based on a recommendation from FCMAT.

Budget Update/Financial

VP Lau stated that if the tax initiative fails quick action will be needed as there will be a \$2 million loss. He also stated that IVC is fortunate to have a consulting company like FCMAT to assist us with the evaluating process and changes that will be needed.

He added that a short term bond will be needed by the end of October in order to make the December payroll. He is confident the bond will be approved.

ASG President Update

Member Tylanda reported:

- Annual Health Fair was held on September 25 and had a great turn out.
- Spanish Poetry with Professor Angel Sandoval on October 11, 2012 during Campus Hour at the College Center.
- Working on the coordination of the Halloween Carnival scheduled for October 31.
- Will hold a Presidential Cabinet Meeting with all the clubs.

President's Update

President Jaime was not present.

SUB-COMMITTEE REPORTS

Chair Waddell requested area reports from sub-committees listed but NONE were sent.

- **Competitive Athletics Committee**
- **Customer Service Committee**
- **Environmental Health & Safety Committee**
- **Facilities and Environmental Improvement Committee**
- **Marketing Committee**
- **Policy & Procedure Committee**
- **Student Affairs Committee**

OTHER COMMITTEE REPORTS

Academic Senate

Vice Chair Gilison reported they met last week and had one action item. The Senate will create an ad hoc committee to study the IVC FCMAT report. Vice Chair Gilison added that he was elected to chair this committee and will be scheduling meetings next week.

Budget and Fiscal Planning Committee

VP Lau stated the committee will meet by the end of October 2012.

Technology Planning Committee

VP Finnell reported that the committee met last Thursday. A Student Technology Advisory Committee was established to work closely with students to get their involvement and share their opinions.

CART Committee

Vice Chair Gilison reported that the deadline for submitting the standards was this Friday, October 5. It will be forwarded to the editing team. Once edited and reviewed it will then be given to the shared governance for approval, and presented to the board in December.

Accreditation

No report provided.

Staffing Committee

Administrative Dean Gregory stated the committee will meet next Monday, October 15.

DISCUSSION AND INFORMATION ITEMS

1. Campus Hour

Chair Waddell asked if anyone had ideas of activities to share for the committee do coordinate during campus hour. VP Lau asked if this will be evaluated to see if any conflict or issues have arisen. Vice Chair Gilison responded that the Academic Senate planned to evaluate it for any changes close to the end of the academic year. VP Finnell added that College Council is a good group to use for the evaluation as it is formed with a variety of members. Member Hartssock shared a concern that nursing students are having with campus hour as it cuts through their nursing courses. Vice Chair Gilison directed her to funnel it through nursing representative of the Academic Senate.

ASG Student Robles stated that the time given during campus hour is not time wasted but used wisely by students for additional study time, ASG activities, and prepare for their next class.

Chair Waddell added that once it is evaluated by Academic Senate, College Council will be able to provide input as this council is made up of various campus committees. Chair Waddell mentioned that on the next College Council meeting there will be an action item to have a sub-committee for the purpose of evaluating campus hour.

2. Marketing Committee

Chair Waddell suggested that she would like to get a Marketing Committee started and get members to volunteer. This committee would be in charge of getting all communications out to campus. VP Lau brought up that a major distinction needs to be made of what this committee would be doing as this contains two sides: public relations and marketing. Specialized tasks need specialized skills. He added that when external communication is provided to the community, we do not have the expertise on this subject. Discussion ensued.

3. Fitness Center

Chair Waddell explained that the Wellness Committee is a subcommittee of the Insurance Committee. The committee met last Tuesday and will meet tomorrow. IVEBA did not fund any amount this year, but an employee contribution can be done and accommodate staff during certain hours. The target is to have 58 employees to participate. Staff needs to pay upfront for the person that would need to be there to supervise during the times it is kept opened. The idea to start is October 13. She added they are working with payroll to have payroll deductions done. The program will be evaluated the first two month. Forms will be sent out to staff for signups.

Chair Waddell added the campus will be having a Flu shot clinic here for staff at \$5 for shot. Committee meets every Tuesday at 2 p.m. for anyone interested in attending.

ACTION ITEMS

1. Removal of Policies & Procedures from College Council

M/S/C Enz/Hartsock to approve the removal of Policies and Procedures Committee from College Council.

The Policies and Procedures will be handled through the President’s Office and will be provided to College Council and Academic Senate as necessary depending as to whom it pertains to as information. Chair Waddell added that the Policies and Procedures Committee will be removed from the College Council’s subcommittee listing.

ADJOURNMENT

Meeting adjourned at 3:48 p.m.

**2012-2013 College Council Meeting Schedule
at 2:30 p.m. in the Board Room**

2012		2013	
September 24	November 26	January 14 & 28	April 8 & 22
October 8 & 22	December 10	February 11 & 25	
		March 11 & 25	