



Imperial Valley College
Division of Economic and Workforce Development
 380 E. Aten Road / PO Box 158 Imperial CA 92251 | (760) 355-6280 office | (760) 355-6192 fax

Department of Public Safety – **Administrative Of Justice Advisory Committee**
Minutes for October 2nd, 2012
10:00 am, Building 10 (Board Room)

Topic	Discussions	Actions / Decisions
1. Welcome, Introductions, and Call to Order	The meeting was called to order by Ed Wells at 10:11 am	None
2. Update on Last Semester	Last Semester was not discussed. Regular Basic Course Modular Format this semester Mr. Wells stated that the level III class is progressing. He told the committee that the level three class were issued gear and have testing every other week for the next 8 weeks.	None
3. Instructor Development Course	Next Course in October 2013 Mr. Wells informed the committee that there is a chance that we might have an IDI (Instructor Development Course). The instructor for this course needs to have received funding from P.O.S.T. and all students must be confirmed before October in order for the class to happen.	Wait to hear about IDI funding from POST. Confirm all students in August.
4. Agency Participation	Driving Instructors (Reached Goal) The goal to add an additional driving instructor to the Regular Basic Course Level III class was reached by Les Knapp. He assisted Mr. Mason in the Vehicle Ops training class this past week. It was requested by Mr. Wells for each agency to identify two or three candidates to also receive this certification. Mr. Wells said he would try to request funding from the Perkins Grant to assist in any expenditure. RTO's Recruit Training Officers Recruit Training Officers are needed in both the Regular Basic Course Level III and Regular Basic Course II class. They would need to be volunteers unless their department could pay them for their time served here. Volunteer forms are available through Human Resource. Mr. Wells reminded the police department representatives, that having an RTO (Recruit Training Officer) assigned to us would assist them in luring outstanding students into job opportunities within their department. Lifetime Fitness Instructors-C.O.D. Mr. Wells told the committee that College of The Desert was denied a Level I academy and let go of their Lifetime Fitness Instructors. He has been making contact to recruit some of those instructors to use in the future for when we get our Level I certification.	Wait to hear back from committee members for potential driving instructors. Wait to her from committee members about potential RTOs. None



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<p>5. Budget Expenditures</p>	<p>Spending Plans and Suggestions</p> <p>Mr. Wells announced that he has money through the Perkins Grant for equipment, IDI classes and sending people to receive specialized training such as the Cultural Diversity and Awareness training necessary for LD 42. Anyone interested in receiving funding for any of these should contact Mr. Wells.</p>	<p>Wait for response from committee members.</p> <p>Commander Madueno will be attending the upcoming course for El Centro.</p>
<p>6. Program Ratification</p>	<p>Agree/Disagree/Suggestions</p> <p>The Committee was asked if they wanted to continue following the programs in place regarding the Administration of Justice Degree program and the P.O.S.T. certified training programs. The motion was put forth by Mr. Wells, Serrano seconded it and the proposal passed unanimously.</p>	<p>Motion passed.</p>
<p>7. Advisory Committee Chairperson</p>	<p>Selection of Chairperson</p> <p>The committee had one nominee for Chairperson. Eddie Madueno was voted the Committee Chair.</p>	<p>Eddie Madueno was selected as AJAC Committee Chair.</p>
<p>8. Open Forum</p>	<p>Mr. Wells announced that if a law enforcement agency would like to swear someone in during our P.O.S.T. graduation to contact him.</p> <p>Joe Plascencia brought in the course outline guide for AJ and CSI. He informed the committee that they are on the web and include the four classes needed for students to take to obtain a double major.</p> <p>Mr. Silva reported that there is a new Vice Chancellor of Career Technical Education (CTE) which has now been renamed to Workforce Development. He further stated that the college will have to move to a new strategic plan.</p> <p>Mr. Wells informed the committee that the Las Vegas Sheriff's Office has announced that our Level II certification is an equivalent certification for someone to become a Correctional Officer in their department.</p> <p>Diana Leal told the committee that she liked having other instructors in her Defensive Tactics class. She said she appreciated having the various view points and experiences brought forth by her instructors.</p> <p>Eddie Madueno stated that he would like to see a follow up on the IDI classes. He would like for the October class to make it.</p> <p>Jeff Mason also stated that he would like to see an IDI class in the Imperial Valley. He requested that we send out an email inviting previous students who need to recertify to the October 2012 class.</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>Send invites to previous IDI student to attend October 2012 IDI class.</p>
<p>9. Adjournment</p>	<p>Mr. Wells called for adjournment. Commander Mason motioned for the adjournment, Madueno second. The meeting was adjourned at 11:58 a.m.</p>	<p>Next meeting to be announced by E-mail.</p>



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Attendees

Police Agencies	IVC Instruction	Counseling	Student	Other
Imperial County Sheriff's Office (Not present)	Efrain Silva, Dean (Not present)	Jose Plascencia (Not present)	Diana Leal	
Commander Jeff Mason, ECPD	Edward Wells, Coordinator			
Commander Eddie Madueno, ECPD	Rhonda Ruiz, Instructional Assistant			
Imperial Police Department, (Not present)				
Lieutenant Jesus Serrano, CPD				
Brawley Police Department (Not present)				