IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE
UNADOPTED MINUTES
REGULAR MEETING
THURSDAY APRIL 5, 2012
3:05 p.m. – Board Room

Present:	Tina Aguirre	Kathy Berry	Krista Byrd	David Drury
	Daniel Gilison	Carol Hegarty	Michael Heumann	Kseniya Gregory
	Carol Lee	Rick Castrapel	Norma Nava	Bruce Seivertson
	Alberto Izarraraz	Norma Nunez	Angie Ruiz	Jose Ruiz
	David Zielinski			
Consultants:	Alfredo Cuellar	Ted Cesar		
Absent:	Jose Lopez	Cathy Zazueta		
Visitors:	Terry Norris			
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Carol Lee called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:06 p.m. on Thursday, April 5, 2012.

B. Approval of the Minutes

1. Regular Meeting of March 15, 2012

M/S (Seivertson/Aguirre) *to approve the minutes of the March 15, 2012, regular meeting of the Curriculum Committee, as presented. The motion carried.*

C. Student Learning Outcomes – Toni Pfister

No report at this time.

II. Action Items

A. <u>Credit Courses</u>

All action items including the approval of the minutes of March 15, 2012, were approved under a consent agenda with the exceptions as noted below in the detailed motions. All motions, except those that were tabled or separated for discussion as noted below, were initiated by Bruce Seivertson and seconded by Tina Aguirre.

1. Deleted Courses

a. FREN 180 – Directed Study in French (1)
b. FREN 182 – Field Experience in France (1)
c. FREN 220 – Intermediate French Reading and Writing (3)
d. FREN 232 – Intermediate Conversational French II (3)

M/S (Seivertson/Aguirre) *to approve the deletion of FREN 180, 182, 220, and 232, effective 2012 – 2013, as presented. The motion carried.*

2. Inactivated Courses

a. PE 163 – Song and Cheer (2)

M/S (Seivertson/Aguirre) *to approve the inactivation of PE 163, for no more than 3 years, effective with the 2012 – 2013 AY, as presented. The motion carried.*

3. Revised Courses

a. AJ 102 – Concepts of Criminal Law (3)
b. AJ 104 – Legal Aspects of Evidence (3)
c. AJ 106 – Principles & Procedures of the Justice System (3)
d. CSI 104 – Concepts of Probation and Parole (3)
e. DSPS 054 – Computer Access I (1)
f. DSPS 056 – Computer Access II (2)
g. EDUC 202 – Tutor Training (1)
h. ENGR 210 – Statics (3)
i. ENGR 212 – Dynamics (3)
j. ENGR 240 – Electric Circuit Analysis (3)
k. ESL 041 – Conversation 1 (1)
l. ESL 042 – Conversation 2 (1)
m. PE 105 – Public Safety Fitness (1)
n. POLS 100 – Introduction to Political Science (3)
o. POLS 104 – Comparative Politics (3)
p. POLS 106 – Introduction to the International Relations (3)
q. SPAN 210 – Intermediate Spanish II (5)

M/S (Seivertson/Aguirre) *to approve the addition/revision of SLO's and/or assignments and/or update to textbooks, for AJ 102, AJ 104, AJ 106, CSI 104, DSPS 054, DSPS 056, EDUC 202, ENGR 210, ENGR 212, ENGR 240, ESL 041, ESL 042, PE 105, POLS 100, POLS 104, POLS 106, and SPAN 210,* ***effective 2011 - 2012****, as presented. The motion carried.*

r. AJ 108 – Public Safety Report Writing (3)

M/S (Seivertson/Aguirre) *to approve the course number change, (was 120), for AJ 108, effective 2012 – 2013, as presented. The motion carried.*

s. AJ 141 – Arrest and Firearms (3.5)

M_____/ S _____ *to approve the increase of course hours (from 63 to 73) and textbook update, for AJ 141, effective 2012-2013, as presented. The motion was pulled.*

ITEM WITHDRAWN
This item was pulled from the agenda for further clarification.

t. AJ 160 – Regular Basic Course Modular Format Level III (10)

M_____/ S _____ *to approve the revision to SLO's, class size (from 35 to 25), course number (was 142), and textbook update, for AJ 160, effective 2012-2013, as presented. The motion carried.*

ITEM WITHDRAWN
This item was pulled from the agenda for further clarification.

u. AJ 162 – Regular Basic Course Modular Format Level II (13.5)

M/S (Seivertson/Aguirre) *to approve the revision to SLO's, description, course number (was 144), prerequisite to reflect renumbering of AJ 142 to AJ 160, and update to textbooks, for AJ 162, effective 2012-2013, as presented. The motion carried.*

v. AJ 222 – Criminal Investigation (3)

M/S (Seivertson/Aguirre) *to approve the course number change, (was 122), for AJ 222, effective 2012 – 2013, as presented. The motion carried.*

w. AJ 223 – Juvenile Control (3)

M/S (Seivertson/Aguirre) *to approve the course number change, (was 123), for AJ 223, effective 2012 – 2013, as presented. The motion carried.*

x. AJ 224 – Criminology (3)

M/S (Seivertson/Aguirre) *to approve the course number change, (was 124), for AJ 224, effective 2012 – 2013, as presented. The motion carried.*

z. CSI 100 – Introduction to Correctional Systems (3)

M/S (Seivertson/Aguirre) *to approve the addition of SLO's and assignments, update to course title and textbooks, for CSI 100, effective 2012 – 2013, as presented. The motion carried.*

aa. CSI 206 – Correctional Interviewing and Counseling (3)

M/S (Seivertson/Aguirre) *to approve the addition of SLO's and assignments, course number change (was 106), and update to textbooks, for CSI 206, effective 2012 – 2013, as presented. The motion carried.*

bb. CSI 208 – Control and Supervision of Inmates (3)

M/S (Seivertson/Aguirre) *to approve the course number change, (was 108), for CSI 208, effective 2012 – 2013, as presented. The motion carried.*

cc. DSPS 018 – Educational Assessment and Evaluation (.5)

M/S (Seivertson/Aguirre) *to approve the addition of SLO's and assignments, update to textbooks, and correction to total course hours (to 18 was 162), for DSPS 018, effective 2012 – 2013, as presented. The motion carried.*

dd. GEOG 102 – Cultural Geography (3)

M/S (Seivertson/Aguirre) *to approve the revision to the objectives and core content, for GEOG 102, effective 2012-2013, as presented. The motion carried.*

ee. GEOG 108 – World Regional Geography (3)

M/S (Seivertson/Aguirre) *to approve the revision to the objectives, core content, and update to textbooks, for GEOG 108, effective 2012-2013, as presented. The motion carried.*

ff. NURS 230 – Nursing Trends (1)

M/S (Seivertson/Aguirre) *to approve the addition of SLO's and assignments, update to textbooks, prerequisite clarification, description, objectives, and core content, for NURS 230, effective 2012 – 2013, as presented. The motion carried.*

gg. NURS 231 – Nursing Process and Application III (8.5)

M/S (Seivertson/Aguirre) *to approve the addition of SLO's and assignments, update to textbooks, description, objectives, and core content, for NURS 231, effective 2012 – 2013, as presented. The motion carried.*

hh. NURS 241 – Nursing Process and Applications IV (8.5)

M/S (Seivertson/Aguirre) *to approve the addition of SLO's and assignments, update to textbooks, description (to include the statement "additional materials/lab fees apply"), objectives, core content, and methods of evaluation, for NURS 241, effective 2012 – 2013, as presented. The motion carried.*

ii. SOC 224 – Criminology (3)

M/S (Seivertson/Aguirre) *to approve the course number change, (was 124), for SOC 224, effective 2012 – 2013, as presented. The motion carried.*

jj. SPCH 100 – Oral Communication (3)

M/S (Seivertson/Aguirre) *to approve the update to course objectives, for SPCH 100, effective 2012-2013, as presented. The motion carried.*

kk. SPCH 110 – Advanced Oral Communication (3)

M/S (Seivertson/Aguirre) *to approve the addition of SLO's and assignments, update to textbooks, addition of SPCH 100 to prerequisites, and revision of SAM code, (from D to E), for SPCH 110, effective 2012-2013, as presented. The motion carried.*

ll. VN 089 – Individual Studies: Vocational Nursing (1)

M/S (Seivertson/Aguirre) *to approve the correction of the TOP Code, (from 1230.10 to 1230.20), for VN 089, effective 2012-2013, as presented. The motion carried.*

B. <u>Non Credit Courses</u>

1. Deleted Courses

a. PE 802 – Tai Chi Chuan
b. PE 803 – Zumba Gold
c. PE 804 – Balance and Mobility for Older Adults

M/S (Seivertson/Aguirre) *to approve the deletion of PE 802, 803, and 804, effective 2012 – 2013, as presented. The motion carried.*

2. Revised Courses

a. MUS 803 – Orchestra for Older Adults

M/S (Seivertson/Aguirre) *to approve the revision to the title and text of the course outline of record to remove the word "chamber" from all parts of the course, for MUS 803, effective 2012-2013, as presented. The motion carried.*

C. <u>Distance Education Courses – Addendum Documentation</u>

1. PE 209 – Introduction to Physical Education (3)

M/S (Drury/Aguirre) *to approve the Distance Education Addendum for PE 209, effective 2012-2013, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion failed.*

David Zielinski expressed concern regarding some aspects of the DE addendum that were presented. Information that was included appeared to be outdated and revisions were suggested. David Drury asked David Zielinski to email him the requested changes so that the addendum could be brought back to the next meeting on April 19, 2012. David Zielinski also stated that at the next Distance Education meeting the committee would work on revising the document to bring the information contained therein up to date.

D. <u>Majors and Certificates</u>

1. <u>Revised Majors and Certificates</u>

a. Air Conditioning and Refrigeration Technology Major and Certificate
b. Anthropology Major
c. Art Major
d. Computer Science Major
e. English Major
f. Music Major
g. Physical Science Major
h. Pre-Engineering Major
i. Spanish Major
j. Water Treatment Systems Technology Major and Certificate
k. Water Treatment Systems Technology: Wastewater Treatment Specialization Certificate

M/S (Seivertson/Aguirre) *to approve the addition of the description and career opportunities statements to the Air Conditioning and Refrigeration Technology major and certificate, Anthropology major, Art major, Computer Science major, English major, Music major, Physical Science major, Pre-Engineering major, Spanish major, Water Treatment Systems Technology major and certificate, and Water Treatment Systems Technology: Wastewater Treatment Specialization certificate, effective 2012-2013, as presented. The motion carried.*

l. French Major

M/S (Seivertson/Aguirre) *to approve the revision of the French major (to add description and career opportunity text, and delete elective courses section), effective 2012-2013, as presented. The motion carried.*

m. Physical Education Major

M/S (Seivertson/Aguirre) *to approve the revision of the Physical Education major (to add description and career opportunity text, and revise course selection sections), effective 2012-2013, as presented. The motion carried.*

2. <u>New Majors and Certificates</u>

a. Business Administration AS-T
b. Communication Studies AA-T
c. English AA-T
d. Mathematics AS-T
e. Political Science AA-T

M/S (Seivertson/Aguirre) *to approve the new Associate Degrees for Transfer in Business Administration, Communication Studies, English, Mathematics, and Political Science as required under SB1440, the Student Transfer Achievement (STAR) Act effective 2012-2013, as presented. The motion carried.*

III. Discussion Items

1. Curriculum Chair Recommendation to Academic Senate

Kathy Berry met with Eric Lehtonen to discuss a replacement recommendation for Carol Lee. They discussed the roll and importance of the Academic Senate appointed Curriculum Committee Co-Chair. Carol Lee commented on other aspects of her position with the college and the relationship those duties have with the respect to curriculum.

2. Recommended (not required) courses for majors and certificates

Carol Lee asked the committee for their input on majors and certificates that included a section that was titled as Recommended for the certificate or major but do not fulfill any requirements. There are only approximately five to six majors and/or certificates that include the statement. The committee agreed to the removal of the courses. The removal will be included as an action item on the next agenda.

IV. Information Items

None.

V. Other Items

None.

VI. Next Regular Meeting: THURSDAY, APRIL 19, 2012, 3:05 P.M.

VII. The meeting adjourned at 3:23 p.m.