

IMPERIAL VALLEY COLLEGE  
PROGRAM REVIEW COMPLIANCE FORM AND REQUEST FOR RESOURCES

PROGRAM/DEPARTMENT Industrial Technology

ACADEMIC YR. 2013-2014


Comprehensive Program Review       Annual Assessment       Request for Resources (check all that apply)

Please analyze your Program Review data as well as your SLO/SAO assessment findings in order to update to your Comprehensive Program Review report as needed. All changes to area needs and subsequent requests for additional resources must be reported at this time.

If your program is scheduled for a Comprehensive Program Review all forms are to be completed and submitted to the appropriate Dean/VP. If you are completing the annual Program Review Assessment only and have no changes to area needs, sign below and submit this form to appropriate Dean/VP. If your needs have changed as a result of your annual assessment of program review data, please complete the appropriate Request for Resources form(s) and submit to appropriate Dean/VP.

  
\_\_\_\_\_  
Signature of Program Chair/Director

3/14/2013  
Date

  
\_\_\_\_\_  
Signature of Area Dean

03/14/2013  
Date

  
\_\_\_\_\_  
Signature of Area Vice President

\_\_\_\_\_  
Date

Please attach the following documents to this Program Review Compliance form if you are requesting additional resources:

- ✓ Comprehensive Program Review
- ✓ Data Analysis Form
- ✓ SLO/SAO Assessments
- ✓ Request for Resources Forms



# Imperial Valley College

## Program Review

Org: 331, Description: Industrial Technology Office						
Acct Description	Fund Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4455 Copying/Printing	11001 Unrestricted - General	\$289.74	\$1,210.00	\$290.00	copier expense for department meetings and advisory committee meetings	10
4460 Office Supplies	11001 Unrestricted - General	\$266.26	\$290.00	\$265.00	office supplies for dept office	10
5860 Postage	11001 Unrestricted - General	\$49.48	\$48.00	\$50.00	postage expense for advisory letters and student letters	10
<b>Totals:</b>		<b>\$605.48</b>	<b>\$1,548.00</b>	<b>\$605.00</b>		

Org: 334, Description: Automotive Tech						
Acct Description	Fund Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4220 Magazines, Periodicals, CD's	11001 Unrestricted - General	\$212.14	\$212.00	\$212.00	Magazines are needed to students can have additional resources	10
4320 Instructional Supplies and Mat	11502 Lottery Instructional Mater	\$15,047.06	\$18,243.00	\$8,793.00	based on the amount requested in 11-12. Funds donated through the Foundation for the Automotive Technology program. This is the current balance, which will most likely be rolled over to 13-14.	10
4320 Instructional Supplies and Mat	17620 Foundation - Auto Tech	\$0.00	\$2,027.44	\$2,027.00		0
4455 Copying/Printing	11001 Unrestricted - General	\$296.46	\$375.00	\$1,496.00	copy expense for tests and worksheets	10
4460 Office Supplies	11001 Unrestricted - General	\$0.00	\$8.58	\$50.00	office supply expense for instructors	10
4465 Auto Repair Parts	11001 Unrestricted - General	\$96.41	\$125.00	\$96.00	the dept. cars are old and often need repairs	10
5220 Travel - Staff Conferences	11001 Unrestricted - General	\$356.56	\$460.00	\$357.00	Travel expense for the California Automotive Teacher's Assoc. Conference	10
5310 Memberships and Dues	11001 Unrestricted - General	\$250.00	\$250.00	\$250.00	dues for the California Automotive Teacher's A	10
5640 Equipment Repairs	11001 Unrestricted - General	\$152.15	\$180.00	\$102.00	equipment often needs to be repaired	10
<b>Totals:</b>		<b>\$16,410.78</b>	<b>\$21,881.02</b>	<b>\$13,383.00</b>		

Org: 336, Description: Electronics						
Acct Description	Fund Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4455 Copying/Printing	11001 Unrestricted - General	\$31.68	\$15.00	\$131.00	copy expense for tests and worksheets	10
<b>Totals:</b>		<b>\$31.68</b>	<b>\$15.00</b>	<b>\$131.00</b>		

Org: 338, Description: Water Treatment Technology						
Acct Description	Fund Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4455 Copying/Printing	11001 Unrestricted - General	\$66.75	\$66.75	\$267.00	copy expense for tests and worksheets	10
<b>Totals:</b>		<b>\$66.75</b>	<b>\$66.75</b>	<b>\$267.00</b>		

Org: 339, Description: Welding Technology						
Acct Description	Fund Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4320 Instructional Supplies and Mat	11502 Lottery Instructional Mater	\$15,961.81	\$16,747.00	\$4,500.00	Based on the amount requested in 11-12. Funds donated through the Foundation for the Welding Technology program. This is the current balance, which will most likely be rolled over to 13-14.	10
4320 Instructional Supplies and Mat	17615 Foundation - Welding	\$0.00	\$1,014.24	\$1,014.00		0
4455 Copying/Printing	11001 Unrestricted - General	\$102.33	\$100.00	\$302.00	copy expense for tests and worksheets	10
5310 Memberships and Dues	11001 Unrestricted - General	\$240.00	\$240.00	\$240.00	American Welding Society membership dues	10
5640 Equipment Repairs	11001 Unrestricted - General	\$429.11	\$487.00	\$429.00	repair expense for welding machines	10
<b>Totals:</b>		<b>\$16,733.25</b>	<b>\$18,588.24</b>	<b>\$6,485.00</b>		

Org: 340, Description: HVAC						
Acct Description	Fund Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4455 Copying/Printing	11001 Unrestricted - General	\$0.00	\$110.00	\$200.00	Copy expense for worksheets and tests	10
5310 Memberships and Dues	11001 Unrestricted - General	\$250.00	\$250.00	\$250.00	Air Conditioning Contractors of America membership fee for F. Miranda	10
<b>Totals:</b>		<b>\$250.00</b>	<b>\$360.00</b>	<b>\$450.00</b>		

Org: 341, Description: Tool Room						
Acct Description	Fund Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4420 Maintenance Supplies	11001 Unrestricted - General	\$139.23	\$182.00	\$139.00	cleaning supplies for lab area	10
5550 Laundry	11001 Unrestricted - General	\$97.96	\$177.00	\$98.00	laundry expense to wash shop rags	10
<b>Totals:</b>		<b>\$237.19</b>	<b>\$359.00</b>	<b>\$237.00</b>		

Org: 342, Description: Building Construction Technologies						
Acct Description	Fund Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4455 Copying/Printing	11001 Unrestricted - General	\$16.25	\$125.00	\$216.00	copy expense for tests and worksheets	10
5620 Other Maintenance Agreemen	11001 Unrestricted - General	\$400.00	\$450.00	\$400.00	maintenance agreement for material disposal	10
5640 Equipment Repairs	11001 Unrestricted - General	\$406.73	\$421.00	\$407.00	repair expense for equipment and tools	10
<b>Totals:</b>		<b>\$822.98</b>	<b>\$996.00</b>	<b>\$1,023.00</b>		

Org: 343, Description: Electrical Residential Technologies						
Acct Description	Fund Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio
4210 Books	11001 Unrestricted - General	\$128.24	\$191.00	\$129.00	additional books for electrical instructors	10
4455 Copying/Printing	11001 Unrestricted - General	\$308.67	\$308.67	\$708.00	copy expense for tests and worksheets	10
<b>Totals:</b>		<b>\$436.91</b>	<b>\$499.67</b>	<b>\$837.00</b>		

*Actual Grand Total:*                    \$35,595.02  
*Budgeted Grand Total:*                \$44,313.68  
*Requesting Grand Total:*              \$23,418.00



# Imperial Valley College

## Program Review

### Routine Operational Cost Resource Requests

**ROUTINE OPERATIONAL COST NEEDS for ORG 334 - Automotive Tech AND PROGRAM 900 - :**

# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	3	Goal Three (Resources): The College will de	copying/printing	\$3,000	1	1	No	Yes	\$3,000
<b>Totals:</b>									<b>\$3,000</b>

**Long Justifications:**

- The printing cost is now higher than the 11-12 fiscal year. The amount that was spent in 11-12 is not sufficient enough to cover the copy expense for 13-14. Therefore, we need an additional 1200 to cover our copy expense.

**ROUTINE OPERATIONAL COST NEEDS for ORG 336 - Electronics AND PROGRAM 900 - :**

# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	3	Goal Three (Resources): The College will de	copying/printing	\$3,000	1	1	No	Yes	\$3,000
<b>Totals:</b>									<b>\$3,000</b>

**Long Justifications:**

- The printing cost is now higher than the 11-12 fiscal year. The amount that was spent in 11-12 is not sufficient enough to cover the copy expense for 13-14. Therefore, we need an additional 100 to cover our copy expense.

**ROUTINE OPERATIONAL COST NEEDS for ORG 338 - Water Treatment Technology AND PROGRAM 900 - :**

# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	3	Goal Three (Resources): The College will de	copying/printing	\$3,000	1	1	No	Yes	\$3,000
<b>Totals:</b>									<b>\$3,000</b>

**Long Justifications:**

- The printing cost is now higher than the 11-12 fiscal year. The amount that was spent in 11-12 is not sufficient enough to cover the copy expense for 13-14. Therefore, we need an additional 200 to cover our copy expense.

**ROUTINE OPERATIONAL COST NEEDS for ORG 339 - Welding Technology AND PROGRAM 900 - :**

# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	3	Goal Three (Resources): The College will de	copying/printing	\$3,000	1	1	No	Yes	\$3,000

		<b>Totals:</b>	<b>\$3,000</b>
<b>Long Justifications:</b>			
1 The printing cost is now higher than the 11-12 fiscal year. The amount that was spent in 11-12 is not sufficient enough to cover the copy expense for 13-14. Therefore, we need an additional 200 to cover our copy expense.			

ROUTINE OPERATIONAL COST NEEDS for ORG 340 - HVAC AND PROGRAM 900 - :								
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New Rev.	Grouping	Total
1	3	Goal Three (Resources): The College will de	copying/printing	\$3,000	1	1	No Yes	\$3,000
<b>Totals:</b>								<b>\$3,000</b>
<b>Long Justifications:</b>								
1 Budget line item was not used in 11-12. It will be used in 13-14 and we need 100 to cover copy expense.								

ROUTINE OPERATIONAL COST NEEDS for ORG 342 - Building Construction Technologies AND PROGRAM 900 - :								
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New Rev.	Grouping	Total
1	3	Goal Three (Resources): The College will de	copying/printing	\$3,000	1	1	No Yes	\$3,000
<b>Totals:</b>								<b>\$3,000</b>
<b>Long Justifications:</b>								
1 The printing cost is now higher than the 11-12 fiscal year. The amount that was spent in 11-12 is not sufficient enough to cover the copy expense for 13-14. Therefore, we need an additional 200 to cover our copy expense.								

ROUTINE OPERATIONAL COST NEEDS for ORG 343 - Electrical Residential Technologies AND PROGRAM 900 - :								
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New Rev.	Grouping	Total
1	3	Goal Three (Resources): The College will de	copying/printing	\$3,000	1	1	No Yes	\$3,000
2	2	Goal Two (Student Learning Programs and	Specialized Equipment 3	\$3,000	1	2	Yes No	\$3,000
<b>Totals:</b>								<b>\$6,000</b>
<b>Long Justifications:</b>								
1 The printing cost is now higher than the 11-12 fiscal year. The amount that was spent in 11-12 is not sufficient enough to cover the copy expense for 13-14. Therefore, we need an additional 400 to cover our copy expense.								
2 Oscilloscopes are need for lab activities.								

**Grand Total: \$24,000**