

IMPERIAL VALLEY COLLEGE
PROGRAM REVIEW COMPLIANCE FORM AND REQUEST FOR RESOURCES

PROGRAM/DEPARTMENT Academic Services Office

ACADEMIC YR. 2012-2013

Comprehensive Program Review

Annual Assessment

Request for Resources (check all that apply)

Please analyze your Program Review data as well as your SLO/SAO assessment findings in order to update to your Comprehensive Program Review report as needed. All changes to area needs and subsequent requests for additional resources must be reported at this time.

If your program is scheduled for a Comprehensive Program Review all forms are to be completed and submitted to the appropriate Dean/VP. If you are completing the annual Program Review Assessment only and have no changes to area needs, sign below and submit this form to appropriate Dean/VP. If your needs have changed as a result of your annual assessment of program review data, please complete the appropriate Request for Resources form(s) and submit to appropriate Dean/VP.

Signature of Program Chair/Director

Date

Signature of Area Dean

Date

Anthony Berry
Signature of Area Vice President

2-21-12
Date

Please attach the following documents to this Program Review Compliance form if you are requesting additional resources:

- ✓ Comprehensive Program Review
- ✓ Data Analysis Form
- ✓ SLO/SAO Assessments
- ✓ Request for Resources Forms



Imperial Valley College

Program Review

201-11001-6010		Vice Pres Academic Services Office/Unrestricted - General/Academic Administration				
#	Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio Plan
1	1220 Counselor Overload Salaries	\$0.00	\$0.00	\$4,800.00	curr coord 3 hrs/week @ \$50	10 Staffing
2	1490 Non-Instr Prof Exp/Extra Duty Agmt	\$1,422.24	\$0.00	\$3,200.00	chemical hygiene officer 64 hrs @ \$50	10 Staffing
3	1492 Meetings Pay	\$5,808.00	\$20,000.00	\$20,000.00	adjunct orientation, committee mtgs	10 Staffing
4	4455 Copying/Printing	\$1,331.60	\$1,400.00	\$2,754.00	Gen'l copy/print; anticipate heavier volume	10 Routine Operational Cost
5	4460 Office Supplies	\$71.45	\$2,327.00	\$1,200.00	routine office supplies including paper	10 Routine Operational Cost
6	4480 Hospitality	\$54.25	\$825.00	\$300.00	Tenure Reception	7 Routine Operational Cost
7	5220 Travel - Staff Conferences	\$2,872.60	\$4,000.00	\$5,000.00	CCCCIO Conf; Accred Confs.	8 Professional Development
8	5310 Memberships and Dues	\$300.00	\$300.00	\$300.00	CCCCIO Membership	8 Professional Development
9	5860 Postage	\$5.44	\$100.00	\$100.00	Routine postage	8 Routine Operational Cost
10	5890 Other Expense	\$39,000.00	\$57,000.00	\$51,000.00	IVC Desert Museum MOU Obligation	10 Routine Operational Cost
11	6490 Equipment - New Eqp under 5000	\$0.00	\$0.00	\$2,000.00	Replace 3 staff computers (CPUs only)	8 Technology
Totals:		\$50,865.58	\$85,952.00	\$90,654.00		

Long Justifications:

- 1 curr coord 3 hrs/week @ \$50
- 2 chemical hygiene officer 64 hrs @ \$50
- 3 adjunct orientation, committee mtgs
- 4 General copy/print; anticipate heavier volume related to accreditation self-study.
- 5 routine office supplies including paper
- 6 Tenure Reception
- 7 CCCCIO Annual Conferences; Accreditation Insitute and Regional Workshops for CIO and CART and EMPC Co-Chairs
- 8 CCCCIO Membership
- 9 Routine postage
- 10 IVC Desert Museum MOU Obligation
- 11 Replace 3 staff computers

Actual Grand Total: \$50,865.58
Budgeted Grand Total: \$85,952.00
Requesting Grand Total: \$90,654.00



Imperial Valley College

Program Review

Technology Resource Requests

TECHNOLOGY NEEDS for ORG 201 - Vice Pres Academic Services Office AND PROGRAM 6010 - Academic Administration:										
#	Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	2	Excellence in Education - Provide a college	CampusHP - Desktop	\$626	3	2	Yes	No	Computers	\$1,878
									Totals:	\$1,878
Long Justifications:										
1 To replace existing CPUs, which are very old.										

Grand Total: \$1,878