


Imperial Valley College
Campus-Wide Standing Committee
Self-Evaluation Form

Committee Name		Professional Development			
Committee Charge (Summary)		The purpose of the Professional Development Plan (PDP) is to provide opportunities for staff, faculty, managers, and administrators to extend their professional competencies and skills and to improve the campus community.			
For Academic Year 18/19			Date of Evaluation 9/9/19		
Month	Mtg Date	# Members Present	Agenda Sent 1=Yes 0=No	Minutes Posted 1=Yes 0=No	Please list the major issues or tasks addressed at each meeting
July	N/A	6	1	1	Reviewed and modified draft PD Plan, members to gain constituent feedback as to what type of activities they would like to see
Aug	N/A	N/A	0	0	
Sept	9/24/18	6	1	1	Reviewed and modified draft PD Plan
Oct	10/22/19	5	1	1	Reviewed feedback from constituent groups
Nov	N/A	N/A	0	0	
Dec	12/3/18	8	1	1	Developed process for individuals requesting a PD activity Reviewed Self Evaluation Form
Jan	N/A	N/A	0	0	
Feb	2/25/19	6	1	1	Reviewed final draft of Professional Development Plan Reviewed sample Tutorial from LMS-Knowledge City
Mar	3/25/19	6	1	1	Reviewed final draft after edits after PC Review. Discussed speaker for classified in June
Apr	N/A	N/A	0	0	N/A
May	5/20/19	5	1	1	Formed classified subcommittee. Applied agreement with Vision Resource Center. Discussed Skill Path training for "Embracing Change"
June	N/A	NA	0	0	
Avg Attendance			____%	____%	

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Major Accomplishments or Achievements in Past Year	1 Drafted and implemented Professional Development Plan 2 Procured funding for the Professional Development Plan 3 Professional Development Survey						
Major Obstacles or Problems with Committee Function	1 Attendance 2 Processes and Funding not in place and had to be created 3 Communication with other Professional Development Groups						
Recommendations for Improving Process or Efficiency	1 Improve attendance by replacing committee members 2 Improve communication and workflow process 3 Clarifying the roles and integrating the various professional development groups						
Review of Goals from Previous Year & Related Institutional Goal	1 Completed and implemented Professional Development Plan 2 Changed course instead of establishing the online library, we will use the Vision Resource Center 3						
Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30px; text-align: center; border: 1px solid black;">1</td> <td style="border: 1px solid black;">Implement Cornerstone as our Professional Development Software for Professional tracking, documenting and scheduling Related to Institutional Goal: 1, 2, 3 & 4</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="border: 1px solid black;">Improve attendance and communication Related to Institutional Goal: 1, 2,3 & 4</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="border: 1px solid black;">Establish processes for requesting and approving professional development campus wide Related to Institutional Goal: 1, 2, 3 & 4</td> </tr> </table>	1	Implement Cornerstone as our Professional Development Software for Professional tracking, documenting and scheduling Related to Institutional Goal: 1, 2, 3 & 4	2	Improve attendance and communication Related to Institutional Goal: 1, 2,3 & 4	3	Establish processes for requesting and approving professional development campus wide Related to Institutional Goal: 1, 2, 3 & 4
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3	Establish processes for requesting and approving professional development campus wide Related to Institutional Goal: 1, 2, 3 & 4						
Chair/Co-Chair Signature	x 						
<i>Typed or Printed Name</i>	Christa C. Dougherty						
Chair/Co-Chair Signature	x						
<i>Typed or Printed Name</i>							
IVC Institutional Goals							
Goal 1 (Institutional Mission & Effectiveness): The College will maintain programs & services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.							
Goal 2 (Student Learning Program & Services): The College will maintain programs & services which support student's success & the attainment of student educational goals							
Goal 3 (Resources): The College will develop & manage human, technological, physical, and financial resources to effectively support the college mission & the campus learning environment							
Goal 4 (Leadership & Governance): The Board of Trustees & the Superintendent/President will each establish policies that assure the quality, integrity, & effectiveness of student learning programs & services, & the financial stability of the institution.							
IVC Mission							
<i>The mission of IVC is to foster excellence in education that challenges students of every background to develop their intellect, character, & abilities; to assist students in achieving their educational & career goals; and to be responsible to the greater community.</i>							