



**ADOPTED MINUTES  
IMPERIAL VALLEY COLLEGE  
PROFESSIONAL DEVELOPMENT COMMITTEE ADOPTED MINUTES**

February 25, 2019

2:40 – 4:05 pm HR Conference Room

**Membership:**

*Recorder: Liz Cantu*

✓Clint Dougherty, CHRO (Chair)  
David Zielinski, Administrative Representative  
  
Efrain Silva, Alternate Administrative Rep  
Steven Crum, Faculty Representative  
Elizabeth Kemp, Faculty Representative  
TBD, Alternate Faculty Representative  
Edward Cesena, Classified Representative  
✓Liz Cantu, Classified Representative  
Yethel Alonso, Alternate Classified Representative

✓Kaylene Elliott, Part-Time Faculty Representative  
✓Benny Benavidez, Part-Time Faculty Representative  
✓Omar Ramos, Management Representative  
✓Gloria Arrington, Confidential Representative  
TBD, Alt CMCA Representative  
TBD, Student Representative  
TBD, Student Representative  
TBD, Alternate Student Representative

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**I. Call to Order/Welcome Remarks**

Meeting called to order at 2:44 pm

**II. Approval of Minutes from December 3, 2018**

M/S/C Benavidez/Arrington no changes

**III. Professional Development Plan Review**

Reviewed Final Revision to PD Plan budget allowances

**IV. Professional Development Budget Enhancement Prioritization**

Reviewed and prioritized Budget Enhancement

**V. Training Resource Demonstration**

Reviewed Sample Tutorial for LMS-Knowledge City, committee will continue to review other sites

**VI. Future Meeting Dates**

The committee usually will meet on the 4<sup>th</sup> Monday of each month at 2:40 – 4:05 pm in the HR Conference Room however due to upcoming campus closures the following changes will be made to the schedule.

~~March 18, 2019~~ moved to March 25, 2019

~~April 22, 2019~~ moved to April 15

May 27

**VII. Other**

Classified guest speaker possible in June

Part-Time Instructors will meet with constituents regarding preferred dates and time for training, we are attempting to capture as much of an audience as possible

**VIII. Adjournment**

Committee adjourned at 4:15 pm