

**CAMPUS HOUR AND PROFESSIONAL DEVELOPMENT COMMITTEE (CHPD)
THURSDAY, MARCH, 2015
12:00 P.M., BOARD ROOM
UNADOPTED MINUTES**

Campus Group	Members	Members	Alternates
Class. Mgrs.	<input type="checkbox"/> Omar Ramos, absent	<input type="checkbox"/> Martha P. Garcia	<input type="checkbox"/> Betty Kakiuchi,
Faculty	<input checked="" type="checkbox"/> Rick Castrapel	<input checked="" type="checkbox"/> Lisa Solomon	<input type="checkbox"/>
Class. Staff	<input checked="" type="checkbox"/> Matthew Thale	<input type="checkbox"/> Edward Cescena	<input type="checkbox"/>
ASG	<input checked="" type="checkbox"/> Amy Diaz	<input type="checkbox"/> Odili Cerecedo	<input type="checkbox"/>
Administrator	<input checked="" type="checkbox"/> Tina Aguirre	<input type="checkbox"/> Sergio Lopez	<input type="checkbox"/>
Visitors	<input type="checkbox"/>	<input type="checkbox"/> Sheila Dorsey-Freeman	<input type="checkbox"/>
Recorder	<input checked="" type="checkbox"/> Silvia Murray	<input type="checkbox"/>	<input type="checkbox"/>

A. Call to Order

The meeting was called to order @ 11:58 by Tina Aguirre.

B. Review and Approval of Minutes of February 19, 2015

M/S/C Lisa Solomon/Matthew Thale to approve minutes of February 19th, 2015 with correction.

C. Discussion Items

Update on Standing Rules

The only change to the Standing Rules was the addition of the 1 non-administrative co-chair and has been forwarded to College Council.

Elections by May 22nd for co-chairs – 1 administrative and 1 non-administrative

Nominations for the Administrative Co-chair and the Non-Administrative Co-Chair were discussed with the committee. Committee members have until March 26th to submit additional nominations. The final slate will be sent to the committee members and they will vote at our next meeting on April 16th, with the following as agreed upon during the meeting and after each of those listed agreed to serve.

- Shawn Larry as the Administrative Chair
- Lisa Solomon as the Non-Administrative Chair

Guidelines for next program review regarding professional development requests

The committee was asked to think about professional development needs and how to add a brief guideline to the program review handbook.

Campus Hour surveys and dates to start and end

Surveys for students, classified, faculty and administrator are needed for professional development. These surveys will be released in the next to 2-3 days.

Feedback from bargaining units after email regarding volunteers for Campus Hours

Chair Aguirre stated that she had not received any written responses on this. Human Resources will be asked for input on this.

Other

Effects of AB 2558 on Flex

Matthew Thale was asked research information on the fiscal impacts of returning to flex with the changes based on AB 2558.

D. Action Items

a. Campus Hour surveys to be released via SurveyMonkey with final date for submission.

The committee agreed to release Campus Hour surveys via surveymonkey by March 20th with final date for submission of April 15.

M/S/C Rick Castrapel/Matthew Thale to release the surveys via SurveyMoneky by March 20 with the final date for submission of April 15.

Meeting Adjourned at 12:40 pm

Next meeting for April 16, 2015 at 12:00 in the Board Room