



IMPERIAL VALLEY COLLEGE
Science Department
Friday, August 16, 2019 2:20 p.m.
Room #2733

Mission: The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

Minutes

Members in attendance:

- | | |
|----------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Dave Drury, Dean | <input checked="" type="checkbox"/> Setareh Madani |
| <input checked="" type="checkbox"/> Omar Alshykhly | <input checked="" type="checkbox"/> Kevin Marty |
| <input checked="" type="checkbox"/> Alto Benedicto | <input checked="" type="checkbox"/> Susan Moss |
| <input type="checkbox"/> Eddie Chang ABSENT | <input type="checkbox"/> Patrick Pauley ABSENT |
| <input checked="" type="checkbox"/> Andrew Chien | <input checked="" type="checkbox"/> Jim Pendley |
| <input checked="" type="checkbox"/> Alex Cozzani | <input type="checkbox"/> Jia Sun ABSENT |
| <input checked="" type="checkbox"/> Jim Fisher | <input checked="" type="checkbox"/> Fatima Villalobos |
| <input checked="" type="checkbox"/> Daniel Gilison | <input checked="" type="checkbox"/> Nan Everly |
| <input checked="" type="checkbox"/> Russell Lavery | <input checked="" type="checkbox"/> Grace Espinoza |
| <input checked="" type="checkbox"/> Behrang Madani | <input type="checkbox"/> Said Cañez, Counseling Liaison |

Guests:

Baldev Singh, Steven Williams

Recorder: Ofelia Duarte

- A. Call to Order by Daniel Gilison, SME Department Chair @ 2:40 p.m.
- B. Review and Approval of Minutes of April 15, 2019 were approved unanimously. M/S/C R. Lavery/B. Madani
- C. **Action Items**
 - 1.
- D. **Communications**
 1. **Welcome back – new faculty**
 - ✓ Chair Gilison welcomed Faculty/Staff back and made the following announcements:
 - Steven Crum, Biology Instructor, accepted position in Oregon and resigned from IVC.
 - Fatima Villalobos new FT-Temp to cover his classes.

- Biol 140 is still available if anyone is interested in teaching and meet the minimum quals.
 - Susan Moss out on medical leave for Fall Semester.
 - Jim Pendley new FT-Temp to cover her classes.
 - Had to cancel one Biol 204 class.
2. **Winter 2020 and Spring 2020 schedules**
 - ✓ Chair Gilison stated that he has not finalized W'20 semester.
 - ✓ Will start working on Spr'20 soon.
 - ✓ W'20 and Spr'20 class selections need to be submitted by September 15th.
 3. **Fall 2019 enrollment**
 - ✓ Chair Gilison pointed out that looking at enrollment numbers there are only four sections in the entire science department that are not at 100% enrollment.
 4. **Physics Comprehensive Program Review**
 - ✓ Chair Gilison will work more on this at the September meeting. He mentioned that this is the first year of our PHYSICS ADT but we will base info off of the Physical Science Program Reviews we've done in the past.
 5. **Biology/Chemistry/General Science program update**
 - ✓ Chair Gilison also mentioned that we need program updates for all of our other programs, which are Biol, Chem, and General Science. Previously done program reviews for Biol and General Science, which gives us a starting point. Have not done Chemistry Program Reviews or updates yet. Will need to meet with Chem faculty to work on plan of action.
 6. **Accreditation visit**
 - ✓ Chair Gilison stated that the two issues ACCJC criticized the college on were SLOs and PLOs.
 - ✓ They had issues with number of SLOs and how they are being done. Chair Gilison attending SLO workshop and Kevin Howell recommends using 2-3 SLOs.
 - ✓ We need to start doing PLOs especially in conjunction with program review. When requesting more money on our program review, especially the enhanced budget requests, to do XYZ the main question is always "WHY". Need to do a better job of assessing PLOs. SLOs need to tie into PLOs and PLOs need to tie into SLOs.
 7. **SLO's (Attachment)**
 - ✓ Chair Gilison discussed SLO checklist spreadsheet. Spreadsheet shows which classes are being assessed, which SLO is being assessed, and which faculty in charge of assessing,
 8. **Chemical Safety Officer**
 - ✓ Chair Gilison asked faculty if interested in being the Chemical Safety Officer to email him.
 9. **Important General Information (Attachment)**
 - ✓ Chair Gilison discussed important dates and general information for faculty to use.

E. Other

F. Next Meeting

✓ September 21, 2019

G. Adjournment

✓ Chair Gilison adjourned the meeting at 3:00 pm.