



IMPERIAL VALLEY COLLEGE
Math Department Meeting
Tuesday, May 05, 2015 11:50 am - 1:15 pm
Room #2727

Mission: The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

Minutes

Members in attendance:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Caroline Bennett | <input type="checkbox"/> Tina Aguirre, Dean |
| <input type="checkbox"/> Rick Castrapel | <input checked="" type="checkbox"/> Jill Nelipovich |
| <input checked="" type="checkbox"/> Daniel Gilison | <input checked="" type="checkbox"/> Betsy Riehle |
| <input checked="" type="checkbox"/> Alex Cozzani | <input checked="" type="checkbox"/> Mardjan Shokoufi |
| <input type="checkbox"/> Oscar Hernandez – Excused Absence | <input type="checkbox"/> Alex Voldman |
| <input checked="" type="checkbox"/> Zhong Hu | <input checked="" type="checkbox"/> Lori Mazeroll, Counseling Liaison |
| <input checked="" type="checkbox"/> Jill Kitzmiller | |
| <input checked="" type="checkbox"/> Eric Lehtonen | |
| <input checked="" type="checkbox"/> Allyn Leon | |

Guests:

None

Recorder: Ofelia Duarte

- A. Call to Order by Allyn Leon, Math Coordinator @ 12:00 p.m.
- B. Review and Approval of Minutes of April 14 were approved unanimously (with one abstention) with the following corrections: James Patterson added as Guest. M/S/C E. Lehtonen/Z. Hu
- C. **New Discussion – Communications**
 - a. **Math Festival – A. Leon**
 - ✓ A. Leon heard back from most. Has not heard back from Brawley. San Pascual High School in Winterhaven will try to come.
 - ✓ Requested final head count numbers by next week.
 - ✓ A. Leon would like to end 15 minutes earlier than usual in order to clean up and have room ready for next event that was scheduled for same day.
 - ✓ Spoke to schools regarding changing starting time to 8:45 instead of 9:00 a.m. Schools are okay with it. Also asked faculty and they all agreed too.
 - ✓ B. Nilson agreed to help out with geometry.

b. Final Exams – A. Leon

- ✓ A. Leon sent out communication to those writing final exams. Deadline is May 15th.
- ✓ He already has the M061 if anyone needs it.

c. Textbooks and Supplements – A. Leon

- ✓ A. Leon asked if everyone had submitted their book orders.
- ✓ A couple of publishers have sent some ideas in particular for developmental sequence to use for next fall.
- ✓ They mentioned coming in summer or early fall to give presentation in terms of what sort of things to offer for developmental math (i.e. textbooks and supplements that would actually take sequence form M061-M091).
- ✓ A. Leon will send out email to see who will be available to meet with publishers.

d. Math 119 Course Outline of Record – A. Leon

- ✓ A. Leon received notice a couple of weeks ago that the stat classes needed more specificity.
- ✓ Z. Hu and O. Hernandez have agreed to help out with updating course outline. Hoping to have it done mid-month.
- ✓ Because we don't meet again until September he will send out email to department once update is complete to get email approval to submit to curriculum.
- ✓ Will also start looking at other classes to see if there are any discrepancies to prepare for that ahead of time.

e. Class Caps – A. Leon

- ✓ A. Leon reported that district may propose to set class caps to a certain minimum across the board.
- ✓ Before that happens the district asked each department to analyze courses individually to see if we as a department felt that any of the caps should be modified.
- ✓ A. Leon will send email asking for feedback on some specific courses.

D. Action Items

None

E. Other

- ✓ **Coverage for Mardjan's summer classes:** E. Lehtonen will take M140. A. Cozzani will take M071.
- ✓ **H.S. Assessment:** L. Mazeroll reported that they just finished cycle of assessment for the H.S. students and approximately 1500 have either tested at H. S. or here. This is the first year they've done online orientation giving students the option of an online educational plan or come in to counseling.
- ✓ **1st Step:** A. Leon announced that he volunteered to help out on Saturday for IVC's 1st Step Event. They have asked for participation from faculty. He will re-forward email in case anyone else wants to volunteer.
- ✓ **Betsy's Retirement:** Officially announced retirement. This will be her last official meeting. D. Gilison announced that following graduation we will be meeting at Maranatha's Restaurant to celebrate Betsy's retirement.
- ✓ **Senate Tickets:** C. Bennett reminded everyone that there are still tickets available.

F. Next Meeting

✓ September 14, 2015

G. Adjournment

✓ Math Coordinator A. Leon adjourned the meeting at 12:30 p.m.