



IMPERIAL VALLEY COLLEGE
Math Department Meeting
Tuesday, September 02, 2014 11:50 am - 1:15 pm
Room #2727

Mission: The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

Minutes

Members in attendance:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Caroline Bennett | <input type="checkbox"/> Tina Aguirre, Dean |
| <input checked="" type="checkbox"/> Rick Castrapel | <input checked="" type="checkbox"/> Jill Nelipovich |
| <input checked="" type="checkbox"/> Daniel Gilison | <input checked="" type="checkbox"/> Betsy Riehle |
| <input checked="" type="checkbox"/> Alex Cozzani | <input checked="" type="checkbox"/> Mardjan Shokoufi |
| <input checked="" type="checkbox"/> Oscar Hernandez | <input checked="" type="checkbox"/> Alex Voldman |
| <input checked="" type="checkbox"/> Zhong Hu | <input checked="" type="checkbox"/> Lori Mazeroll, Counseling Liaison |
| <input checked="" type="checkbox"/> Jill Kitzmiller | |
| <input checked="" type="checkbox"/> Eric Lehtonen | |
| <input checked="" type="checkbox"/> Allyn Leon | |

Guests:

None

Recorder: Ofelia Duarte

- A. Call to Order by Allyn Leon, Math Coordinator @ 11:55 a.m.
- B. Review and Approval of Minutes of April 01, 2014 were approved unanimously with addition of the following comment "To the best of our recollection there was a motion and a second (A.Leon/B. Nilson) for action item D. M/S/C E. Lehtonen/R. Castrapel
- C. **New Discussion - Communications**
 - A. Leon welcomed everyone back and introduced Zhong Hu, FTT math instructor.
 - a. **Scheduling for 15/16 Academic Year - A. Leon**
 - ✓ New time block calendar is going to Senate and College Council for approval.
 - ✓ Assuming it goes through scheduling for 15-16 calendar year (F, W, Spr, Sum) will start soon.
 - ✓ Suggestion was made to look at conflict schedule when working on schedule.
 - ✓ A. Leon will send email out when schedule is ready.

b. Math Festival – A. Leon

- ✓ A. Leon mentioned that we will start working on math festival early this year.
- ✓ Looking at possible dates and times.
- ✓ Will be contacting some of the local schools to get an idea of their schedules and their testing.
- ✓ At next meeting would like faculty to start thinking about test information and volunteers who want to participate and which area.
- ✓ R. Castrapel and B. Riehle had previously talked about check list/task list for the math festival since there are so many things that need attending to.
- ✓ A handbook or checklist would be helpful.

c. SLO's and SPOL – A. Leon

- ✓ J. Nelipovich will have some training to get everyone familiar with entering data for SLO's in SPOL.
- ✓ Will send out email with training times. Is looking into scheduling times during the college hour probably on Thursday's over the next few weeks.

d. SLO Class Leads – D. Gilison

- ✓ D. Gilison needs to know who will be the lead that collects SLO data for the different courses this semester.
- ✓ Once SPOL is up and running the individual faculty will submit their individual SLO data into SPOL.
- ✓ Once the data is in the leads can go in to collect/compile and fill out paperwork.
- ✓ After meeting D. Gilison will send out email so you can see which classes you're responsible for.
- ✓ Below is the list of volunteers for each course.

Course	Leads
CS 220 & CS280	R. Castrapel
M061	Z. Hu /B. Riehle
M071 & M081	B. Riehle
M091	M. Shokoufi
M110, M112, & M114	J. Kitzmiller
M119	O. Hernandez
M150	A. Leon
M192, M230 & M241	A. Voldman
M240	J. Nelipovich

D. Action Items

a. Course Outlines of Record for M192 and M194 – A. Leon

- ✓ Motion was made to make minor revisions to M192 and M194 course outline of record. Specific topics not in our course outline of record both in core content and course objectives. Provisionally grant us the CID equivalence but they need revisions to be made. Motion to approve with suggested edits was approved unanimously. M/S/C R. Castrapel/J. Kitzmiller

b. Course Outline of Record for CS 220, 230, & 280 – R. Castrapel

- ✓ Motion was made to make slight edits to course outline of record for CS 220, 230 and 280. R. Castrapel increased quota for CS 220, 230 & 280 from 24 to 30. Should not have been increased and needs to lower quota for CS 230 & CS 280 only. Motion was amended to reflect the changes to CS 230 & CS 280. Motion was approved unanimously. M/S/C E. Lehtonen/R. Castrapel

E. Other

- ✓ C. Bennett stated that on Thursday she found out that \$15,000 from district fund monies that was normally given to the math lab was not budgeted in. Without this money they will lose 8 tutors.
- ✓ Looking for solutions or any ideas that you may have.

F. Next Meeting

- ✓ October 07, 2014

G. Adjournment

- ✓ Math Coordinator A. Leon adjourned the meeting at 12:58 pm.