



Imperial Valley College
ECONOMIC AND WORKFORCE DEVELOPMENT

SECRETARIES' MEETING

Thursday, October 17, 2013
9:00 am, 1704 EWD Conference Room

<u>Members Present:</u>	<u>Members Not Present</u>
Analisa Veliz Efrain Silva, Chair Frances Arce-Gomez Patricia Robles, Recorder Rhonda Ruiz Sandie Noel Vicky Figueroa	Lency Lucas Susie Luna

Unadopted Minutes

- 1. Call to Order**
The meeting was called to order at 9:15 am by Efrain Silva.
- 2. Approval of Minutes of September 19, 2013**
M/S/C Sandie Noel/Rhonda Ruiz to approve the minutes of September 19, 2013 as submitted.
- 3. Lottery Funds**
Approved amounts will be sent out to the secretaries.
- 4. CTE Program Review (Ed Code §78016)**
Program reviews are due on October 26th.
- 5. Department Reports**
Community Services
Efrain Silva would like to try to get more students to take the ASE exams.
- 6. Other**
None.
- 7. Next Meeting**
The next meeting is scheduled for Thursday, November 21, 2013 at 9:00 am in the 1704 EWD Conference Room.
- 8. Adjourn**
The meeting was adjourned at 10:15 am by Efrain Silva.