



**IMPERIAL VALLEY COLLEGE
INDUSTRIAL TECHNOLOGY
DIVISION MEETING
UADOPTED MINUTES**

March 29, 2018

Those in attendance were as follows:

Tisha Nelson, Staff Secretary
Jose Velasquez, Industrial Technology Department Chair
Janeth Cruz, Internship Coordinator
Ricardo Pradis, Automotive Technology Instructor
Alan Butler, Automotive Technology Instructor
Ricardo Jimenez, Electronics Instructor
Jose Roman, Electrical Wiring/ Renewable Energy Instructor
Roxanne Nunez, Counselor
Frank Miranda, HVAC Instructor

I. THE MEETING WAS CALLED TO ORDER BY JOSE VELASQUEZ AT 12:54 PM

II. APPROVAL OF MINUTES

M/S/C: Ricardo Pradis/Jose Roman.

III. CANVAS TRAINING BY ROXANNE NUNEZ

Roxanne informed Faculty that if students need their certificate and want to walk the deadline is April 12th.

Roxanne also informed Faculty that the chairman from NAU would be here the week of April 9th for them to make a meeting to have students come in to talk about the programs they are in on April 12th in room 3117 at 6:30 to 7:30PM.

IV. ADVISORY COMMITTEE RECOMENDATIONS

Ricardo Pradis said he hasn't done any Committee Meetings but will hopefully be able to have one on May 3rd.

Jose Velasquez mentioned to the Faculty to make sure to plan their Committee Meetings.

V. ADVISORY COMMITTEE DATES

Jose Velasquez mentioned that he would come up with a date for the first week in May for Building Construction/Electrical Wiring & Renewable Energy Committee meeting.

Frank mentioned that the last week of April he would have his Committee Meeting.

VI. PPIS & LOTTERY FUNDS AND CARRY OVER

Jose Velasquez reminded Faculty to use their carry over money first before they use the funds they have for this year. He also reminded them to try to spend as much as they could before they lose the funds.

VII. CHAIR ELECTIONS/NOMINATIONS

Jose Velasquez mentioned to the Faculty that Efrain had sent out an email to them telling them to email him if they were interested in running for Chair.

VIII. PERKINS APPLICATIONS DEADLINE FOR 2018-2019

Mr. Velasquez mentioned to Faculty that the deadline for Perkins Applications was on March 30th 2018.

IX. OTHER

Vincent informed Faculty that the Diesel Club would be at the Farmer's Market in Holtville this evening March 29th if anyone was interested in going. He also informed Faculty that members from the Drifters Club donated a vehicle to Diesel.

X. NEXT MEETING

Next meeting is scheduled for May 31st 2018.

XI. MEETING WAS ADJOURNED BY JOSE VELASQUEZ AT 1:33 PM