



**IMPERIAL VALLEY COLLEGE  
BUSINESS DEPARTMENT  
MEETING**

**UNADOPTED MINUTES**

**Thursday March 29, 2017**

**12:50 p.m. – 1:50 p.m.  
Room 801**

**Those in attendance were as follows:**

Gordon Bailey, CIS  
Alison Brock, Business  
Walid Ghanim, CIS  
Michael Kanyi, AG  
Angie Ruiz, Business  
Andres Martinez, Department Chair  
Todd Hansink, Business  
Ralph Marquez, Counselor

**I. Call to Order**

The meeting was called to order by Andres Martinez at 12:56 p.m.

**II. Office 2016 Move**

Andres Martinez mentioned to Faculty to update their textbooks and to start using Office 2016 for future courses.

**III. New CIS Degrees**

Andres Mentioned to Faculty about the new Ag and CIS programs being made and that there is a change of names for some of the CIS Programs.

Andres informed Faculty that he will be bringing back CIS 110 and CIS 160 to the Computer Information Technology program. He will also be adding new CIS 161, CIS 162 and CIS 210 to the program.

Andres mentioned that he was working with University of Arizona to have students transfer as a Junior in informatics.

**IV. Change CIS 102**

Andres informed Faculty that he planned to change CIS 102 to 3 units and also take out the internship courses in all degrees for CIS because he felt they were not needed and all students want to do is get their degrees and go.

Ralph mentioned that there was an increase in employment and to work on the Meta Majors the undecided students to get them interested in taking the courses. He also mentioned that internships in the end of a Major would help the students who have undecided Majors.

Angie mentioned that extracurricular activities are needed in the courses and internships gives the students hands on experience.

Andres said that the concern is the amount of units for students.

**V. Retail Management Certificate**

Andres Martinez mentioned to Faculty the new certificates he was planning to add to the schedule Computer Programming Certificate, Digital Design and Digital Literacy.

**VI. Other**

Michael Kanyi mentioned getting laptops for the classroom and also having student workers help in the lab.

Andres informed the Faculty that room 802A the door will be closed and locked and a key will be given to all instructors to have access to the room but should not be left unmonitored.

**VII. Adjourn**

The meeting was adjourned by Mr. Martinez at 1:58 P.M.