



Imperial Valley College

Automotive Technology/Automotive Collision Repair
Local Program Advisory Committee

UNADOPTED MINUTES

Meeting of May 26, 2011

BUSINESS/INDUSTRY REPRESENTATIVES

| | |
|-----------------------------------|--|
| Marco Aranda, O'Reilly Auto Parts | Miguel Perez, Rogers and Rogers Toyota |
| Jose Perez, J& D Auto Repair | Jim Thiel, Rogers and Rogers Toyota |

IMPERIAL VALLEY COLLEGE REPRESENTATIVES

| | |
|--|--|
| Frances Arce-Gomez, Staff Secretary | Jose Plascencia, Counselor |
| Jose Lopez, ITEC Department Chair | Ricardo Pradis, Automotive Technology Instructor |
| Joe Espinoza, Student Employment Specialist | Jesse Ruelas, Auto Shop Tool Room Technician |
| David Martinez, Adjunct Instructor | Nancy Sanchez, IVC Student |
| Efrain Silva, Dean of Economic and Workforce Development | |

- I. **MEETING CALLED TO ORDER BY JOSE LOPEZ AT 12:15 PM.**
- II. **WELCOME**
All in attendance were welcomed by Efrain Silva.
- III. **INTRODUCTIONS**
All members in attendance introduced themselves.
- IV. **APPROVAL OF AUGUST 26, 2010**
M/S/C Miguel Perez/Marcos Aranda to approve minutes as submitted.
- V. **AUTOMOTIVE TECHNOLOGY COURSE DESCRIPTIONS**
Course descriptions for all Automotive Technology classes were distributed to the committee. Jose Lopez and Ricardo Pradis went over all the courses and provided a brief description.

Efrain Silva asked the committee to review the descriptions. He also asked if the committee had any questions or additions to be made to the courses. The committee had no questions or additions to the courses.

M/S/C Marcos Aranda/Miguel Perez to approve all courses in the Automotive Technology program.
- VI. **CTEA PROGRAM MATRIX**
A copy of the CTEA program matrix was distributed to the committee members. Efrain Silva briefly reviewed the matrix. The matrix provides gender, success rate, retention rate, and ftes for Agriculture, CIS, Air Conditioning, Auto Tech, Auto Collision Repair, Building Construction, Welding Technology, Child Development, Admin of Justice, Corrections, POST and Fire Technology.

VII. **NATEF UPDATE**

Ricardo Pradis reported the following:

- A facility inspection took place in March 2011
- The Automotive Technology program could not be certified due to some deficiencies
- Some of the deficiencies were with the facility and some equipment
- The brake lathe machine needs to be replaced
- The machine shop area needs to be updated
- Safety needs to be updated in the shop areas
- Traffic signs need to be posted
- The Automotive Technology program will be addressing the deficiencies
- In October or November the team can revisit to re-evaluate the shop

VIII. **INDUSTRY INPUT**

Jim Thiel stated that it was not productive to rebuild transmissions. He also asked if IVC had any programs to check codes. He informed the committee that more and more diagnostic testing is being done through computers. He said that the software is cheaper than scanners.

Miguel Perez extended an invitation to instructors to visit the shop at Rogers and Rogers.

Marcos Aranda asked if the instructors follow up with the students that take the ASE exams. He also asked if IVC could pay for the students to take the ASE test.

Jose Plascencia addressed the A.S.E. fee. He informed the committee that some students have Cal Grant A. Cal Grant B & Cal Grant C are for vocational students. He stated that he encourages vocation education students to apply for Cal Grant C. He also stated that some student don't know how to apply for grants. There is also a deadline to apply for the grants.

IX. **OTHER**

Jose Lopez reported the following

- Day and evening classes are offered every semester
- Saturday classes are offered in the spring and fall
- Automotive Service Excellence tests have been taken at Imperial Valley College
- He is in the process of creating new specialized certificates
- One of the specialized certificates will be in brakes

Efrain Silva reported the following:

- The chancellor's office verifies if programs are in compliance with performance standards
- Classes that are offered are formula driven
- A 10% reduction in course offerings for the fall has been implemented
- A 10% reduction in course offerings may also be implemented in the spring
- The reduction in course offerings has reduced opportunities
- Enrollment continues to grow
- The faculty have been accepting more students than required
- There is a recruitment need for more female students in career technical education courses
- Would like the committee to help recruit more female students
- The new Career Technical Education building is scheduled to open in October 2013.
- The new Career Technical Education building will house Building Construction, Electrical, HVAC, and Welding Technology
- The current Automotive Technology labs and classrooms are scheduled to be modernized
- Would like input from the advisory committee

X. **THE MEETING WAS ADJOURNED BY EFRAIN SILVA AT 1:00 PM**