

**Imperial Valley College  
Humanities Department Meeting  
Monday, April 24, 2017  
College Hour 12:50 p.m. - 1:50 p.m.  
Room 305**

**MINUTES**

**Present**

Carol Hegarty, Humanities Department Chair  
Joel Jacklich  
Ric Colunga  
Dr. Hope Davis  
Brandilyn Davis  
Dr. Nannette Kelly  
Jorge Estrada

**Not Present**

Aaron Edwards

Recording Secretary – Toni Gamboa

A. Call to Order

- The Humanities Department meeting was called to order at 12:57 p.m. by Carol Hegarty, Humanities Department Chair.

B. Approval of Minutes – Dated March 13, 2017

- M/S/C J. Jacklich/H. Davis to approve the minutes as presented.

C. SLOs into SPOL

- The Humanities Department will be entering SLOs this semester.
- SLO Co-Chair, Kevin Howell sent out an email with the link to two videos available detailing the process of uploading the SLOs into SPOL as a Lead and Non-Lead.
- Chair Hegarty has been in communication with Mr. Howell who will be the contact person for the Humanities Department. He is willing to work individually with the faculty upon request.
- Joel Jacklich inquired about the rubric he should identify when entering his SLOs since Orchestra is both historical knowledge and performance based.
  - Chair Hegarty stated that when addressing rubrics it is tricky.

- Rubrics were discussed as follows:
  - The rubric for Music is complicated.
  - SLOs must have a rubric or form of assessment entered in SPOL.
  - Art 100 utilizes a test as the rubric.
  - Art 100 and 102 - Lead is Nannette Kelly.
  - Music 100 - Lead is Dr. Hope Davis with the collaboration of instructors teaching Music 100.
  - Brandilyn Davidson will be the Lead for Guitar and Piano classes.
  - Jorge Estrada is the Lead for Photography classes.
  - Chair Hegarty will be the Lead for Painting classes.
  - Joel Jacklich is the Lead for Orchestra.
- Chair Hegarty addressed the OEI free materials for Music that Brandilyn Davidson inquired about in the previous meeting. Would like to revisit the discussion of textbooks and OEI option at the next Humanities Department meeting. Chair Hegarty expressed concern in that free online textbooks are not available for every subject. According to Instructor Davidson, there is only one available OEI free textbook for Music Appreciation.
- Chair Hegarty will schedule a working meeting to address SLOs and the entering of data.
- All SLOs must be entered into SPOL by the end of the semester.

#### D. Caps

- Chair Hegarty met with Dean Zielinski prior to Spring Recess to discuss course caps for Humanities.
  - Course caps for Humanities have been raised in the past. Instructors normally take as many additional students as possible.
  - In raising caps, some classes are cancelled due to not meeting the course cap and it results in not serving the students.
  - The caps for Humanities will not be raised for Summer or Fall 2017.

#### E. Fall Schedule

- Chair Hegarty informed the Humanities faculty of the following regarding the Fall 2017 schedule:
  - Two evening Music classes were cancelled. Music 100 scheduled on Mondays from 6:30-9:40 p.m. and Music 102 scheduled on Thursdays from 6:30-9:40 p.m.
  - More classes were scheduled for Fall 2017 than for the current Spring 2017 semester.

- Joel Jacklich announced that Part-Time Music Instructor - Brooke Kofford will not be teaching next year. He has accepted a job in Northern California.
- Journalism class was cancelled.
- A room change for one of Brandilyn Davidson's class was submitted as requested by Dr. Hope Davis in order to have access to the keyboards in Room 305.
- Brandilyn Davidson expressed interest in teaching the Recording class in the Fall if it is still available. She stated it was overwhelming last semester to take it on as a new course. Has since learned the content and has had multiple students ask for the class.
- Chair Hegarty stated that the class is critical for the program and that there is someone interested in teaching the class. Will inform Dean Zielinski of her interest in teaching the class.
- Chair Hegarty stated that she feels fortunate that there were only a few changes made to the Humanities Fall 2017 schedule. Several departments are in the process of making radical changes to their Fall schedule to the point of having to reselect classes.
- Chair Hegarty is not sure when the Part-Time faculty will select classes. Will inquire as to the date.

#### F. Other

- Brandilyn Davidson announced that they are hiring Band Director's in Imperial, Brawley and possibly Holtville.
- Joel Jacklich congratulated the Imperial Valley Master Chorale and IVC String Quartet for a wonderful performance held on Sunday, April 23, 2017 at 4:00 p.m. at the First United Methodist Church in El Centro.

G. Next Meeting: Monday, May 15, 2017

#### H. Adjournment

- The meeting adjourned at 1:20 p.m.