

English Department

MEETING MINUTES

December 8, 2016

1:00-2:00PM

Staff Lounge in 2700 Building

PRESENT

Baukholt, Robert
Dorantes, Kathleen
Howell, Kevin
Patterson, James
Simpson, Scott

Bemis, Roberta
Garcia, Olivia
Lay, Nancy
Rowley, Deirdre
Tirado, Xochitl

Cormier, Judy
Heumann, Michael
Morris, Audrey
Shaner, Christina

ABSENT

Beope, Nikolai

GUESTS

McNeece, Brian

I. Call to Order (Michael Heumann)

The meeting was called to order at 1:08pm.

II. Consent Agenda—November 14, 2016 (M/S/C M J. Patterson/ D. Rowley)

The minutes were approved as submitted.

III. Discussion and Information Items

1. Welcome Back Sara

2. Acceleration Conference , March 9-11, 2016

Michael announced that there will be an Acceleration Conference held in Sacramento March 9-11, 2017 in Sacramento. The conference is for colleges implementing new approaches to placement and remediation in English, reading, ESL, and math. So far two math and three English faculty have expressed interest in going. He will see if there is enough money to send one more English faculty member. Let Michael know if you are interested in attending. Dean Zielinski would like to keep the momentum going on this. TALCUS Funds can be used for this conference attendance.

3. English Major Program Review

Michael said that in general we're doing a very good job on growing our English major. He says that we have grown since he started working at IVC. We are struggling with Engl 201 as there are not enough students wanting to take it. All other classes have good fill rates. The Dean has suggested developing more classes.

4. Schedule Update for Winter and Spring 2017

Michael reported that numbers are looking good for winter but our spring numbers are not looking so good. Nikolai Beope has been getting students asking for more ENGL 201's.

IV. Reports

1. SLO – Kevin Howell

Kevin reported that he collected the data and sent it to Michael who will input it in SPOL.

2. Distance Education – Xochitl Tirado

Xochitl reminded everyone to switch over to CANVAS. During the winter session there will be lots of training available. There is also online training. Xochitl also suggested that the 1 800 number personnel is very good in helping out if you call the number. Kevin says there's good video also.

3. Basic Skills – Audrey Morris

Audrey reported that there is a very limited budget in regards to BS. They did; however, get funded for tutors this summer and also for adjuncts grading the common final. Also reported was that the BS formula is still changing and they are not going to include non-credit classes.

4. Reading Task Force – Audrey Morris

The Reading Task Force will be merging with the English Standards Committee.

5. English Standards Committee

V. Other

Michael said that everyone's very happy to get two weeks off!

VI. Adjournment

The meeting was adjourned at 1:33pm.