

IVC English Department

30 October 2012 Agenda

12:00 noon / Room 2727

I. Reports

1. Spring 2013 schedule for English & Journalism
2. FCMAT data for Developmental and Transfer English
3. Survey Monkey results
4. SLOAC Report

II. Approval of SLOAC Report

Approval of Minutes from 21 August 2012

III. Action Items

1. Determination of Shared Agreements

AP 3050 Institutional Code of Ethics

All employees of Imperial Valley College embrace a code of conduct in which we recognize the value and dignity of each individual within the framework of the campus community. We strive to:

- Respect the opinions, values, and traditions of others
- Be responsible for our own behavior
- Be honest, open, and trustworthy
- Be fair and equitable in our treatment of others
- Promote democratic principles, good citizenship, and the standards of academic freedom
- Perform our duties and responsibilities with integrity and professionalism
- As appropriate, use effective teaching practices and teach our students with rigor and compassion
- As appropriate, maintain confidentiality, objectivity, and impartiality in all evaluative activities involving students and colleagues

_____Mover/_____Second: The Imperial Valley College English Department affirms the Institutional Code of Ethics to govern our conduct with each other and our students.

2. Proposed Time Limit for Class Selection (24 hours)

_____Mover/_____Second: During the process of selecting classes for future terms, the Imperial Valley College English Department agrees the Department Chair may move on to the next instructor on the seniority list if an instructor fails to make her/his selection within _____.

3. Curriculum Proposal: FILM and READ designations

_____Mover/_____Second: The Imperial Valley College English Department recommends the following changes to discipline designations in accordance with the Board of Governors Disciplines List (2012).

ENGL/HUM 230 (Introduction to Film History and Criticism)	as FILM 230.
ENGL 018 (Reading I: Basic Development)	as READ 018.
ENGL 019 (Reading II: Intermediate Development)	as READ 019.
ENGL 111 (Reading IV: Analytical and Critical Reading)	as READ 111.

IV. Discussion Items

1. Future Options for English classes (double load / hybrid classes)
 - The instructor agrees to teach a double load class (e.g., one section of ENG 9 with 60 students) and the class counts as 8 units of instructor load. The VP Kathy Berry must pre-approve all double load classes. Classrooms are limited.
 - Fall 2012: a Tues/Thurs class has 32 scheduled meeting times. A Hybrid course would be scheduled for 18-20 class meetings (16 classroom meetings and 2-4 lab sessions). The remaining content, activity, and communication would take place through the online class shell. This would allow two classes to share a physical classroom.
2. Content and Rigor for future Online classes
 - Sample Rubric: <http://www.csuchico.edu/tlp/resources/rubric/rubric.pdf>
3. Other

V. Adjournment