



**MINUTES**  
**Technology Planning Committee**

**Friday, December 7, 2018**  
**10:00 – 11:00 A.M.**  
**Building 10, Board Room**

**MEMBERSHIP**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Jeff Enz- Administrative Representative (Chair) | <input checked="" type="checkbox"/> Adriana Sano - CMCA Representative          |
| <input type="checkbox"/> Dave Drury - Administrative Representative                 | <input type="checkbox"/> Dixie Krimm – Classified Representative                |
| <input type="checkbox"/> Jeff Cantwell – Chair of B.U.G/CMCA Rep.                   | <input checked="" type="checkbox"/> Jessica Waddell – Classified Representative |
| <input type="checkbox"/> Mark Duva – Faculty Representative                         | <input checked="" type="checkbox"/> Hylda Arias – ASG Representative            |
| <input type="checkbox"/> Ralph Marquez – Faculty Representative                     | <input type="checkbox"/> Steven Rosas – ASG Representative                      |
| <input checked="" type="checkbox"/> Xochitl Tirado – DE Coordinator                 |   |

GUEST: Jeremy Wyatt, Robert Price

Recording Secretary: Angie Gallo

**I. Welcome**

**II. Action Items**

- a. Approval of November 9, 2018 minutes  
Approved as presented.
- b. 2<sup>nd</sup> Reading – Information Protection Operational Procedure  
MSC Tirado/Sano approved as presented.
- c. 2<sup>nd</sup> Reading – 508 Accessibility: BP 5145, AP 5145  
BP 5145 MSC Cantwell/Tirado approved as presented.  
AP 5145 MSC Tirado/Sano approved as presented.

**III. Discussion Items**

- a. *none*

**IV. Updates**

- a. Security Audit

Discussion around the Information Protection Operational Procedures. In addition, security policies that will need to be established in support of the recent security audit completed. Jeff E. emphasized that data security is not a function of I.T. It is a campus wide function. Information Technology can put measures in place in support of, but it is a campus commitment to apply and enforce them.

**V. ADJOURNMENT**

Meeting adjourned at 11:00am.