AGENDA
Technology Planning Committee

Friday, October 12, 2018
10:00 – 11:00 A.M.
Building 10, Board Room

MEMBERSHIP

☒ Jeff Enz- Administrative Representative (Chair)
☐ Dave Drury - Administrative Representative
☒ David Zielinski (alternate)
☐ Jeff Cantwell – Chair of B.U.G/CMCA Rep.
☒ Mark Duva – Faculty Representative
☐ Ralph Marquez – Faculty Representative
☒ Xochitl Tirado – DE Coordinator

☐ Adriana Sano - CMCA Representative
☒ Dixie Krimm – Classified Representative
☒ Jessica Waddell – Classified Representative
☐ Andrea Ruiz – ASG Representative
☐ Ellena Garcia – ASG Representative

Recording Secretary: Angie Gallo

I. **Welcome**

II. **Action Items**

   a. Approval of September 12, 2018 minutes
      Approved as presented.

   b. Approval of AP3580 Public Safety & Operational Camera Placement and Acceptable Use
      Discussion: brief explanation of policy
      General security placement – if a camera request is for security purposes, it it considered a campus request; if an area is requesting for a specific purpose (i.e. tutor/proctor services), the request is considered a department request and initial and replace costs must be funded by the department. Triad Consulting is in the process of completing an evaluation of the campus and recommendations.

   c. MSC Tirado/Waddell to approve AP 3580 Public Safety & Operational Camera Placement and Acceptable Use.

III. **Discussion Items**

   a. Security Discussion –last Wednesday – there was a security issue on campus that brought to light what the district needs as far as security (data security) and policies and procedures that are needed. No data was exfoltraded (taken from system). I.T. is looking

for ways to strengthen areas such as backups (targeted during the attack); RDP error – I.T. is working on correcting it. NINJIO – will start to emphasis the importance of the NINJIO training software, today this security issue, tomorrow it could be a different scenario and outcome. The District was very fortunate – loss of data was very limited. Most files that were encrypted or "lost" were files kept outside of the "my docs" folders. All the "my docs" information was backed up and restored. Luckily, some desktops didn't get affected at all. The security issue involved a re-write of files. The startup files required for programs such as Microsoft Office, don't know how to run due to the rewrite. These are the issue that the technicians are working on since it requires hands on per device and I.T. is limited to three technicians for the entire campus. The effect on the outside to the District isn't as noticeable because most things are up and running or working with a workaround solution but do require work on the backend. The WebStar student payment system is still not working and will be a major rebuild. I.T. is working diligently to get all systems back up and functioning as quickly as possible.

b. Security Audit – the District had an audit completed; post-mortem scan to validate or look for potential issues. Findings report should be received within the next few weeks.

c. Policies/Procedures – Information Technology policy/procedure document taken to Cabinet for review and approval. Anticipate it coming to TPC in November for review and possible December approval. It will then filter through shared governance.

o Library database needs to be rebuilt – easy proxy
Dean Zielinski indicated the Chancellor's Office is pushing a new library system – free for 1st year and paid implementation by Chancellor's Office. Question if the District should look at fixing easy proxy or look at moving into the new system. A signed contract is required by the end of month.

IV. Updates

none

V. ADJOURNMENT

Meeting adjourned at 11:00 a.m.