



MINUTES
Technology Planning Committee

Thursday, April 10, 2014
12:00 – 1:00 P.M.
Building 10, Board Room

MEMBERSHIP

Jeff Enz - Administrative Representative (Chair)
Todd Finnell - Administrative Representative **Absent**
Jeff Cantwell – Chair of B.U.G **Absent**
Gaylla Finnell - Faculty Representative
Van Decker - Faculty Representative
Adriana Sano - CMCA Representative
Martha Olea - Classified Representative **Absent**
Dixie Krimm - Classified Representative
Priscilla Ortiz - ASG Representative **Absent**
Diana Ibarra - ASG Representative

Recording Secretary: Angie Gallo

I. VISITOR COMMENTS

a. Welcome and Sharing

Gaylla Finnell shared the STAC/Tech Booth is going on right now during Campus Hour inside the College Center.

II. APPROVAL OF MINUTES

a. Approval of the March 13, 2014 Committee Minutes

M/S/C Finnell/Decker to approve the Minutes dated March 13, 2014, as presented.

III. ACTION ITEMS

a. Classroom AV – Doc camera replacement

M/S/C Finnell/Krimm to approve the Technology Planning Committee's recommendation.

Jeff Enz made a motion to approve the Technology Planning Committee's recommendation as follows:

"As document cameras begin to fail, the Technology Planning Committee will use the following main criteria for replacement of the AV document cameras - cost consideration, functionality and academic need."

Gaylla Finnell informed the group that she brought up the recommendation with Academic Senate and there were a few questions.

Motion Carried.

IV. DISCUSSION ITEMS

a. Student Technology Advisory Committee (STAC) vs. Student Club

Jeff Enz informed the group that at the last STAC meeting the committee made the following suggestions:

1. Having a Student Club vs. a Student Advisory Committee. The group discussed the pros and cons of each. Some of the issues discussed were having a faculty leader, and time commitment.
2. Leveraging the ASG meetings and giving presentations when an idea surfaces and disseminating information to students.
3. Scheduling Technology Forums early in the semester to target first time students who need help with wireless, blackboard, Webstar etc.

Gaylla Finnell stated she really liked the technology booth that was setup today in the College Center and suggested that ASG have a Technology Subcommittee, or perhaps the ASG TPC representative can keep the group informed of any events that a Technology booth can be set up.

ASG Representative Priscilla stated that the first two days at the beginning of the semester would be a good time to team up with ASG to set up a technology booth.

b. SharePoint update

Jeff Enz created test sites for a few areas. Testing will begin with these areas.

c. Classroom AV – Doc camera replacement

Jeff Enz informed the committee that power supplies continue to burn out. A power supply costs approximately \$15.00 each and I.T. will be purchasing a few replacements to have on hand.

Jeff Enz stated he would bring back to TPC any requests for a document camera replacement which does not meet the criteria and is questionable.

Gaylla Finnell stated she was approached by a faculty member about issues with the document camera in room 2721. Jeff stated it may be the power supply based on feedback from Jesus Valenzuela. He would ask Jesus to check the equipment in room 2721.

V. ADJOURNMENT

Meeting was adjourned at 12:41 pm.