

Imperial Valley College
Campus-Wide Standing Committee
Self-Evaluation Form

Committee Name		Strategic Educational Master Plan Committee			
Committee Charge (Summary)		The SEMPC shall serve in an advisory capacity to the President's Cabinet regarding matters of strategic and institutional planning to remain in compliance with state and federal regulations and to move the College toward continuous program quality improvement.			
For Academic Year 2018-2019			Date of Evaluation : 06/06/2019		
Month	Mtg Date	# Members Present	Agenda Sent 1=Yes 0=No	Minutes Posted 1=Yes 0=No	Please list the major issues or tasks addressed at each meeting
July	-	-	-	-	No meeting was held this month
August	-	-	-	-	No meeting was held this month
September	9/11/18	14	1	1	SPOL to track SEMPC Progress, Discussion on need to track SAOs, New Program Review Handbook, Need for rubric for Budget Enhancements
October	10/9/18	11	1	1	Approval of program review timeline, new filters were added to ensure SEMPC reviews requests and provides feedback, discussion of budget enhancement process & approvals
November	11/13/18	10	1	1	Reviewed new rubric for evaluating budget enhancement requests, evaluation tool will be shared with everyone completing program review
December	-	-	-	-	No meeting was held this month
January	1/25/19	11	1	1	Budget enhancement requests were reviewed by committee, ranking and corrections were made
February	-	-	-	-	No meeting was held this month
March	3/7/19	13	1	1	Review of SEMPC purpose & bylaws, Discussed Vision for Success Goals, Presentation on Student Success Metrics, Discussed status of budget enhancement process
March	3/22/19	10	1	1	Special Meeting – Committee ranked the Enhanced Budget requests to forward to budget and fiscal committee
April	4/4/19	9	1	1	Presented the Local Vision for Success Goals
May	5/2/19	9	1	1	Discussed ACCJC preliminary report on accreditation visit, worked on completing the committee self-evaluation
June	6/8/19	11			Discussed program review process, budget enhancement evaluation tool, and finalized committee evaluation setting goals for 2019-2020.
Average Attendance		64%	100%	100%	

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Major Accomplishments or Achievements in Past Year	1 Evaluated process and revamped program review/budget enhancement process 2 Developed Budget Enhancement rubric 3 Completed review of budget enhancement request on a timely manner
Major Obstacles or Problems with Committee Function	1 Lack of continued evaluation of SEMPC 2 Reduction of campus hour affected attendance 3 Poor communication and coordination of campus committees
Recommendations for Improving Process or Efficiency	1 Preparation of documentation for improved efficiency 2 Create a calendar of activities/processes to be completed by SEMPC 3 Broaden communication to committee members to ensure meeting attendance
Review of Goals from Previous Year & Related Institutional Goal	1 Committee evaluation was not completed for 2017-2018 2 3
Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal	1 Related to Institutional Goal: Continue evaluating committee performance and impact on the campus community 2 Related to Institutional Goal: Increase participation in meetings to increase attendance of committee members 3 Related to Institutional Goal: Continue supporting new initiatives by providing linkage to SEMP (update SEMP)
Chair/Co-Chair Signature x	
<i>Typed or Printed Name</i>	Dr. Lenner Johnson, Vice President for Student Services 6/18/19
Chair/Co-Chair Signature x	
<i>Typed or Printed Name</i>	Mr. Efrain Silva, Dean of Economic & Workforce Development 06/18/19
IVC Institutional Goals	
Goal 1 (Institutional Mission & Effectiveness): The College will maintain programs & services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.	
Goal 2 (Student Learning Program & Services): The College will maintain programs & services which support student's success & the attainment of student educational goals.	
Goal 3 (Resources): The College will develop & manage human, technological, physical, and financial resources to effectively support the college mission & the campus-learning environment.	
Goal 4 (Leadership & Governance): The Board of Trustees & the Superintendent/President will each establish policies that assure the quality, integrity, & effectiveness of student learning programs & services, & the financial stability of the institution.	
IVC Mission	
<i>The mission of IVC is to foster excellence in education that challenges students of every background to develop their intellect, character, & abilities; to assist students in achieving their educational & career goals; and to be responsible to the greater community.</i>	