

**Imperial Valley College**  
**Campus-Wide Standing Committee**  
**Self-Evaluation Form**

<b>Committee Name</b>		<b>Student Affairs</b>			
<b>Committee Charge (Summary)</b>		The function of the Student Affairs Committee is to evaluate and make recommendations concerning the various areas of student life, community services, and public relations. This Committee shall be responsible for formulating policies regarding various student activities, including clubs, assemblies, and elected student bodies, and shall make recommendations and policies concerning commencement and disciplinary matters pertaining to disciplinary appeals.			
<b>For Academic Year</b>		2013-2014		<b>Date of Evaluation</b> 9/11/2014	
Month	Mtg Date	# Members Present	Agenda Sent 1=Yes 0=No	Minutes Posted 1=Yes 0=No	Please list the major issues or tasks addressed at each meeting
Oct	7 & 14	15 & 16	1	1	Reviewed committees mission statement. Approved changes to the Student Complaint Policy. Elected a chairperson for the Disciplinary Appeals sub-committee.
Nov	4 & 15	14 & 14	1	1	Disciplinary hearings - the disciplinary sanctions were upheld.
Jan	29	15	1	1	Disciplinary hearings - the disciplinary sanctions were upheld.
Feb	3		1	0	Cancelled for lack of quorum
Mar	3	14	1	1	Disciplinary hearings - the disciplinary sanctions were upheld.
Apr	7	15	1	1	Reviewed and selected 2013-14 Scholar Athlete nominated by the Athletic director. Selected 2013-14 Club of the year.
May	5	15	1	1	Reviewed and selected Pepsi scholarship recipients. 6 \$1,000 and 1 \$500 scholarships were awarded.
<b>Avg Attendance</b>		14.8	100%	83%	
<b>Major Accomplishments or Achievements in Past Year</b>		1 Revised the Student Complaint policy.			
		2 Updated committee's minutes and agendas on webpage.			
		3 Disciplinary Appeals sub-committee attendance has increased.			
		4 Awarding of scholarships.			
		5			
<b>Major Obstacles or Problems with Committee Function</b>		1 Not all members can attend disciplinary hearings when scheduled.			
		2 Composition of the Disciplinary Appeals sub-committee.			
		3			
		4			
<b>Recommendations for Improving Process or Efficiency</b>		1 Reduce the the number of members serving on the disciplinary hearing committee.			
		2			
		3			

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<b>Review of Goals from Previous Year &amp; Related Institutional Goal</b>	<p>1 Discussed revising sanctions for disciplinary matters to include community service. Calls for discussion with CSEA regarding employee issues. Ongoing.</p> <p>2 Revised the Student Complaint form.</p> <p>3</p>
<b>Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal</b>	<p>1 Provide training to new members on procedures for reviewing disciplinary appeals and the function of the committee. Related to: Institutional Goal: 2 &amp;3</p> <p>2 Revise Student Code of Conduct Board policy. Related to: Institutional Goal: 4</p> <p>3 Develop a plan to address the growing number of graduates and how it impacts the commencement ceremony. Related to: Institutional Goal: 2 &amp; 3</p>
<b>Chair/Co-Chair Signature</b>	<b>x</b>
<i>Typed or Printed Name</i>	<i>Sergio A. López, Dean of Student Affairs &amp; Enrollment Services</i>
<b>Chair/Co-Chair Signature</b>	<b>x</b>
<i>Typed or Printed Name</i>	
<b>IVC Institutional Goals</b>	
<b>Goal 1 (Institutional Mission &amp; Effectiveness):</b>	
The College will maintain programs & services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.	
<b>Goal 2 (Student Learning Program &amp; Services):</b>	
The College will maintain programs & services which support students success & the attainment of student educational goals.	
<b>Goal 3 (Resources):</b>	
The College will develop & manage human, technological, physical, and financial resources to effectively support the college mission & the campus learning environment.	
<b>Goal 4 (Leadership &amp; Governance):</b>	
The Board of Trustees & the Superintendent/President will each establish policies that assure the quality, integrity, & effectiveness of student learning programs & services, & the financial stability of the institution .	
<b>IVC Mission</b>	
<i>The mission of IVC is to foster excellence in education that challenges students of every background to develop their intellect, character, &amp; abilities; to assist students in achieving their educational &amp; career goals; and to be responsible to the greater community.</i>	