

Imperial Valley College
Campus-Wide Standing Committee
Self-Evaluation Form

Committee Name		Campus Hour and Professional Development Committee			
Committee Charge (Summary)		The charge of the CHPD Committee is to identify & recommend to the College Council actions, strategies, or plans to improve and sustain the Campus Hour and professional develop activities. It is further charged to collaborate with campus and community groups to promote the professional growth of our academic community.			
For Academic Year		2013-2014		Date of Evaluation 5/15/2014	
Month	Mtg Date	# Members Present	Agenda Sent 1=Yes 0=No	Minutes Posted 1=Yes 0=No	Please list the major issues or tasks addressed at each meeting
Nov	19	9	1	n/a	Review committee purpose and related documents
Jan	28	8	1	1	Approved Standing Rules, mtg dates, & goals. Reviewed surveys of Nov-Dec '13
Feb	20	11	1	1	Reviewed rough draft of PD Plan. Developed 4th goal.
Mar	20	9	1	1	Reviewed final draft of PD Plan & calendar
Apr	17	7	1	1	Student survey distributed. PD Plan & proposed calendar to be forwarded to College Council & Academic Senate. First review of PD Resource Requests done
May	15	8	1	n/a	Virtual mtg to prioritize PD resource requests, election of chair for the next year, and review self-eval.
Avg Attendance		8.7	100%	100%	
Major Accomplishments or Achievements in Past Year		1 PD Plan 'draft' to College Council & Academic Senate.			
		2 Baseline surveys of faculty, staff, admin done			
		3 Webpage has minutes, agendas, rules, etc.			
		4 Possible web-based integrated calendar identified			
		5 Student survey distributed w/ results pending for June.			
Major Obstacles or Problems with Committee Function		Negotiable items in PD Plan are a concern & to be emailed to PTFA, CTA, and 1 CSEA			
		2 Not all members can attend at 08:00			
		3 Lack of a budget for PD activities			
		4 Lack of designated support staff			
Recommendations for Improving Process or Efficiency		1 Identify designated support staff			
		2			
		3			

**Imperial Valley College
Campus-Wide Standing Committee
Self-Evaluation Form**

Review of Goals from Previous Year & Related Institutional Goal	1 Goals approved & linked to Institutional Goals 01/28/2014
	2 Have not yet addressed Diversity goal #4
	3 Goal 1, 2, 3 approximately 85% completed

Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal	1 Develop a District Plan for Professional Development Related to: Institutional Goals: 2 & 3
	2 Prepare for & complete work of the Professional Development Resource Planning Committee Related to: Institutional Goal: 2 & 3
	3 Develop a Calendar of Campus Hour and Professional Development Activities Related to: Institutional Goal: 2 & 3
	4 Promote awareness of cultural and human diversity Related to: Institutional Goal 1, 2, & 3

Chair/Co-Chair Signature	x
<i>Typed or Printed Name</i>	<i>Justina Aguirre, Dean of Health and Sciences</i>
Chair/Co-Chair Signature	x
<i>Typed or Printed Name</i>	<i>Sergio Lopez, Dean of Student Affairs</i>

IVC Institutional Goals
Goal 1 (Institutional Mission & Effectiveness): The College will maintain programs & services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.
Goal 2 (Student Learning Program & Services): The College will maintain programs & services which support students success & the attainment of student educational goals.
Goal 3 (Resources): The College will develop & manage human, technological, physical, and financial resources to effectively support the college mission & the campus learning environment.
Goal 4 (Leadership & Governance): The Board of Trustees & the Superintendent/President will each establish policies that assure the quality, integrity, & effectiveness of student learning programs & services, & the financial stability of the institution .

IVC Mission <i>The mission of IVC is to foster excellence in education that challenges students of every background to develop their intellect, character, & abilities; to assist students in achieving their educational & career goals; and to be responsible to the greater community.</i>
