Voting Members (*SEMPC Co-Chairs Count as 1 Vote*)	Consultants
☐ Dr. Nick Akinkuoye – VP, Academic Services/ALO	☐ Dr. Victor Jaime – Superintendent/President
☑ Sydney Rice – Dept. Chair, ESL	☐ John Lau – VP, Administrative Services
☑ Andrew Robinson – Dept. Chair, ESW	☐ Dr. Martha Garcia – VP, Student Services
☑ Dr. Michael Heumann – Dept. Chair, English	Efrain Silva – Dean, Economic & Workforce Dev.
☑ Allyn Leon – Dept. Chair, Math and Engineering	Tina Aguirre – Dean, Health & Public Safety
☐ ~~Jose Velasquez – Dept. Chair, ITEC~~	☑ David Zielinski – Dean, Arts, Letters & Learning Services
☐ Dr. Lennor Johnson – SEMPC Co-Chair	☑ David Drury – Dean, Math & Sciences
☑ Efrain Silva – SEMPC Co- Chair	Dr. Lennor Johnson – Dean of Counseling & Special Projects
☑ Cuauhtemoc Carboni – Academic Senate Faculty Rep	☐ _____ - Dean, Student Affairs & Enroll. Services
☐ Erica Aguilar – College Council Rep	☐ Carlos Fletes – Director, Fiscal Services
☑ Luis Caloca – Associated Student Government Rep	☐ Jose Carrillo – Director, Institutional Research
	☐ Kevin Howell – SLO Co-coordinator
CART Co-Chairs	☐ Audrey Morris – Basic Skills Coordinator
☑ Dr. James Patterson –Accreditation Coordinator	☑ Xochitl Tirado, Distance Education Coordinator
☑ Tina Aguirre – Dean, Health & Public Safety	☐ Kathy Rodriguez – CTA Representative
Visitors	**Recorder**
☐ Mary Jo Wainwright – CTA	☑ Linda Amidon
☐	

A. Call to Order

➢ The regular meeting of the Continuous Accreditation Readiness Team (CART) was called to order at 3:35 p.m. by CART Co-Chair/Accreditation Coordinator Dr. James Patterson

B. Approval of Minutes from September 5, 2017

➢ The minutes of the September 5, 2017, meeting were approved as presented

C. Update on Items

1. 20 September ISER Training

➢ Members that attended the training shared information and their observations from the training:
- One of the reasons colleges were asked to attend the training is so that ACCJC could present the new kinder, gentler face of ACCJC
- The approach has changed from a prescriptive evaluation visit to a peer review in which ACCJC will help the college to meet the Standards
- A new step in the process allows a college to meet with ACCJC before the site visit to address possible issues
- Aim for a self-evaluation report of 200 pages or less, avoid "filler and fluff"
- The guide questions have been removed from the Accreditation Manual
- The ISER format remains the same
- ACCJC will be taking action in January 2018 on proposed changes to Standard I.B; other Standards may also be revised
- An ACCJC vice president will be assigned to IVC and will be present for the team visit
- IVC is further ahead on its self-evaluation than other colleges

2. 28 September Guided Pathways Workshop

➢ Members that attended the workshop shared information from the workshop:
- The workshop was very interesting and well organized, and spelled out the why and what of Guided Pathways, and what colleges need to do

- The 114 California Community Colleges are in three groups:
    1. A group of two to four colleges that have been doing Guided Pathways for years
    2. A large pilot group of colleges that started implementing Guided Pathways last year
    3. A group of all other colleges that are just getting started with Guided Pathways
- The process will help colleges with accreditation, particularly in closing the loop on student achievement
- The process involves several stages in getting the Guided Pathways grant, including sending college representatives to the workshops; the self-assessment is due in November and the grant application in January; grant funds will be allocated in March
- It was helpful to see colleges at different stages of the process
➢ The committee discussed some of the challenges and successful outcomes that colleges have encountered in implementing Guided Pathways:
- Faculty pushback based on the perception that Guided Pathways is prescriptive and limits students' choices
- Increased completion rates but potential drops in FTEs due to students getting through faster
- IVC's problem is large numbers of students disappear after their first semester; making things more efficient for students may help to keep them or bring them back
- Enrollment management is very efficient after implementing Guided Pathways
- A common thread among colleges that are successful in implementing Guided Pathways is the full participation of everyone and a leadership role of the Academic Senate, which is central as so much of Guided Pathways is under the purview of the Senate
➢ Dean Silva reported the CIO, CSSO, deans, and Temo Carboni met yesterday; a report on where the college is with Guided Pathways will be provided to the Senate

3. **ISER Goals for Fall 2017**
    ➢ The following updates were provided:

Team Leads	Standards	Status
Tina Aguirre James Patterson	Federal Regulations and related Commission Policies (8)	There are 8 Commission Policies that CART Co-chairs Patterson and Aguirre will review in order to determine assignment to individuals and/or committees; Dr. Patterson has downloaded the federal regulations for review
Martha Garcia	I.A. Mission (Standards 1-4)	No word has been received on the status of this Standard
Efrain Silva	I.B. Quality (4 remaining)	5 remaining Standards will be completed by the end of the fall semester
Lennor Johnson	I.C. Institutional Integrity (5 remaining)	The plan is to complete all remaining Standards this fall semester
Dave Drury	II.A. Instructional Programs	The team will work on Standards 2, 4, 6, 8, 7, and 11 this fall semester
David Zielinski	II.B. Library and Learning Services	All assigned II.B Standards have been drafted and submitted
Victor Torres	II.C. Student Support Services	Dr. Patterson sent email to Dr. Garcia to request assistance; once new Dean Victor Torres starts in mid-October, Dr. Patterson will send an all users email to solicit help on this Standard
Clint Dougherty	III.A. Human Resources	Team Lead Clint needs to identify the 5 Standards to work on this semester
Rick Webster	III.B. Physical Resources	Dr. Patterson and Rick Webster are working on III.B.3

Jeff Enz	III.C. Technology Resources	The TPC met today and approved the new Technology Plan; the TPC will review the Standards drafted by CTO Enz at the next 5 meetings
John Lau	III.D. Financial Resources	Dr. Patterson has spoken briefly with new Director of Fiscal Services Cecilia Duron; CBO John Lau and BFPC Co-chair Matthew Thale have gathered data; Dr. Patterson will meet with Cecilia and Matthew to help with the narrative
Nicholas Akinkuoye	IVA, IVB, IVC. Leadership & Governance	VP Akinkuoye was not available to provide a report

D. Discussion Items

1. Committee Self-Evaluation Process: Spring 2017 Attendance
  ➢ The SEMPC has asked committee chairs to capture meeting attendance in the committee self-evaluation so that deans and supervisors can monitor faculty attendance and compliance with faculty contract obligations (i.e., CTA Article 15.5 Committee Assignments)
  ➢ Dr. Patterson will work with ISER team leads to identify faculty involved on the writing teams last spring and will present it at the next CART meeting for inclusion in the 2016-2017 CART committee self-evaluation
  ➢ There hasn't been any pushback on the SEMPC's request, but certain instructors have issue with publishing absences

2. IEPI Indicator 12 and the IVC Academic Senate
  ➢ The Academic Senate will be voting to accept IEPI Goal Indicator 12 as a project for IVC's Quality Focus Essay (QFE); the short-term (1 year) and long-term goal (6 years) is to increase overall completion rates for degrees, certificates, transfers to 47% and 50%, respectively
  ➢ Committee members received background on the QFE: the QFE is a new piece to the institutional self-evaluation report; the QFE focus is student learning or student achievement; the QFE records the plan to get to the goal; IVC must report its progress on its long-term goal to increase overall completion rates in its mid-term accreditation report
  ➢ Colleges have been reporting completion rates for degrees, certificates, and transfers; the committee discussed whether IVC should consider as a fourth completion goal, "a student's educational goal," such as taking an Excel class in order to receive more pay
  ➢ ESL Department Chair Sydney Rice remarked that adding this fourth completion goal will be very worthwhile as the marker of success for ESL students is completing transfer-level English within a certain period of time; because ESL students don't take transfer-level English within the required timeframe or don't take it at all because they don't need the class, the state considers them failures although the students are getting exactly what they need; under the completion rate for "a student's educational goal," ESL students would show success
  ➢ Sydney Rice reported the Chancellor's Office and PPIC are working on a study of ESL data that shows data is being miscoded, resulting in an incorrect perception of ESL student achievement
  ➢ Dean Silva explained that LaunchBoard includes a data category of "skilled wage attainment," but he is unsure whether the data tracks Career Education (CE), formerly Career Technical Education (CTE), courses or all courses; IVC does better than a lot of colleges in this category

Other
  ➢ Dean Silva announced that the El Centro is one of two finalists being considered as the site for a Chinese manufacturing facility that has the potential of creating 5,000 jobs

E. Adjournment
  ➢ The meeting was adjourned at 4:15 p.m.
  ➢ Next Meeting: Tuesday, October 3, 2017, at 3:30 p.m.