IMPERIAL VALLEY COLLEGE BUDGET AND FISCAL PLANNING MEETING

BUDGET TRAINING SESSION

MATERIALS

STATE FUND CODES

Chapter 2

FUND / STRUCTURE

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Chapter 3

Accounting for Revenues and Other Financing Sources

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GENERAL

This chapter explains the procedures that community college districts are to use to account for revenues (additions to assets without any accompanying increase to liabilities). It prescribes the minimum accounting standards for classifying revenues and other financing sources and for abating revenues.

Detailed revenue accounting serves several important purposes, in that it:

- provides districts with a uniform method of recognizing and classifying revenues;
- provides districts a means of determining whether all revenues that should have been received, have, in fact, been received;
- · captures information that districts must report in various financial statements; and
- facilities district planning and budget preparation by providing historical information on sources of revenue.

In Governmental Funds and Expendable Trust Funds, revenues are recorded when they are earned, measurable, and available to pay liabilities of the current period – modified accrual basis of accounting. In Proprietary Funds and Nonexpendable Trust Funds, revenues are recognized when they are earned, regardless of the timing of related cash flows – full accrual basis of accounting. Receivables are accrued for amounts that satisfy the applicable definition of revenue but are not received at the close of the accounting period. Amounts that are received that do not meet the definition of revenue (i.e., they are not earned) must be recorded as deferred revenues.

One notable exception to the rules for recognition of revenue is the treatment of enrollment fees charged for instructional periods after the close of the Spring term. Such fees must be recorded as deferred revenue, regardless of whether they are earned by the end of the fiscal year.

Revenue is to be distinguished from income (the excess of revenues over expenses). Income from the conduct of district operations such as the bookstore or cafeteria is accounted for within Proprietary Funds Group – Enterprise Funds.

Likewise, non revenue receipts - moneys received for which the district incurs an obligation (liability) - such as moneys received through long-term loans, the sale of bonds, etc., are not to be accounted for as revenue, but as Other Financing Sources (Account 8900). (Refer to Governmental Accounting, Auditing, and Financial Reporting (GAAFR) for details)

CLASSIFICATION OF REVENUES AND OTHER FINANCING SOURCES

Community college revenues and other financing sources are to be classified by fund and by source. Classification by fund is explained in the previous chapter. The classification by source presented here depicts major and subsidiary reporting classes that shall be used in recording such information. Districts may increase the detail of their revenue recording by creating further subdivisions to this classification as needed. Revenue accounts in this chapter apply to all funds except as otherwise noted.

Federal and State revenue classifications are used to record awards or financial assistance which are required to be included in Federal or State compliance reports. Office of Management and Budget (OMB) Circular A-133 Audits of State, Local Governments, and Non-Profit Organizations defines Federal awards as: "Federal financial assistance and Federal cost-reimbursement contracts that non-Federal entities receive directly from Federal awarding agencies or indirectly from pass-through entities. It does not include procurement contracts, under grants or contracts, used to buy goods or services from vendors". Therefore, contracts to provide instructional services to Federal or State agencies are recorded as Local Revenue, Account 8830, Contract Services, unless there is an external requirement to report them as Federal or State Revenue.

Expenditures of Federal revenues (grants or contracts) are accounted for and reported in accordance with OMB Circular A-21; "Cost Principles for Educational Institutions." Copies of the circular are available at www.whitehouse.gov/omb/circulars/a021/2004. This circular provides guidance for determining costs applicable to Grants, Contracts and Other Agreements with Educational Institutions.

Accounts that are not numbered in this manual are required, but the district may assign the account number.

8100 Federal Revenues

- 8110 Forest Reserve
- 8120 Higher Education Act
- 8130 Workforce Investment Act (formerly Job Training Partnership Act)
- 8140 Temporary Assistance for Needy Families (TANF)
- 8150 Student Financial Aid 8160 Veterans Education
- 8170 Career and Technical Education Act (CTEA)
- 8190 Other Federal Revenues

All revenues received or accrued from federal awards (whether distributed by State, Federal, or local agencies) shall be recorded as Federal Revenues. Federal awards are defined in OMB Circular A-133 *Audits of State, Local Governments, and Non-Profit Organizations* as: "Federal financial assistance and Federal cost-reimbursement contracts that non-Federal entities receive directly from Federal awarding agencies or indirectly from pass-through entities. It does not include procurement contracts, under grants or contracts, used to buy goods or services from vendors".

Account 8100, Federal Revenues, is the controlling account that summarizes amounts recorded in the following subsidiary accounts. Districts can determine if a particular grant is authorized by Federal agencies by searching the Catalog of Federal Domestic Assistance via the Internet at:

http://www.gsa.gov/fdac/queryfdac.htm

8110 Forest Reserve

Revenue from the State Controller's Office as allocation of timber sale proceeds from U.S. Forest Reserve Land, $EC \S 2300$ and $GC \S 29484$.

8120 Higher Education Act

Revenue from grants authorized by the Higher Education Act of 1965. Grants include Title III programs for institutional development (including Part A: Strengthening Institutions); Title IV programs to motivate and support students from disadvantaged backgrounds (including Upward Bound, Student Support Services, and Educational Opportunity Centers, and the Federal Work-Study Program); and Title VI programs for international education programs

8130 Workforce Investment Act (WIA) (formerly Job Training Partnership Act)

Revenue from the provisions of the Workforce Investment Act (Public Law 105-220) for job training, employment opportunity, and other services to enhance the self-sufficiency of economically disadvantaged, unemployed, or underemployed persons. This account does **not** include the Employment Training Panel (ETP) or Economic Development programs. These funds are to be recorded within Account 8650, State Reimbursable Categorical Programs.

8140 Temporary Assistance for Needy Families (TANF)

Revenue (Federal portion) for additional fixed, variable, and one-time costs to provide support services and instruction for welfare recipients under the State's CalWORKs Program. The State's matching share is recorded within Account 8620, General Categorical Programs.

8150 Student Financial Aid

Revenue for direct student financial aid (accounted for in the Student Financial Aid Trust Fund) or for administering student financial aid programs (accounted for in the Restricted General Fund).

Applicable assistance would include the Perkins Loans, Pell Grants Program, Supplemental Educational Opportunity Grants (SEOG), Academic Competitiveness Grants and Nursing Loans as well as other Federal financial aid as may become available.

College work-study moneys are to be reported under the Higher Education Act (8120).

8160 Veterans Education

Revenue for the operation of veterans outreach, recruitment, special counseling, and special educational programs. Includes any financial assistance for U.S. military veterans.

8170 Career and Technical Education Act (CTEA)

Revenue from Career and Technical Education Act grants for special studies, demonstration projects, supplemental services to special populations in identified educational programs, etc. including Perkins Title I and Title II

8190 Other Federal Revenues

Revenue from all other federal awards, as defined above, <u>even if received through another State or local agency</u>. This includes federal funds from the State Department of Rehabilitation for the WorkAbility II and III programs.

8600 State Revenues

- 8610 General Apportionments
- 8620 General Categorical Programs
- 8650 Reimbursable Categorical Programs
- 8670 State Tax Subventions
- 8680 State Non-Tax Revenues
- 8690 Other State Revenues

State funds received or accrued from the State government (whether distributed by State or local agencies) shall be recorded as State Revenues. Federal moneys distributed by State or local agencies are to be recorded under Federal Revenues. The presence of a CFDA Number on the Grant Award Letter is an indication the funding is from a Federal source. Contracts to provide instructional services to State agencies are reported as Local Revenue, Account 8830, Contract Services, unless there is an external requirement to report them as State revenue.

Emergency apportionment (CCR §58316) is recorded within Account 8940, Proceeds of General Long Term Debt—Other General Long-Term Debt. The deduction from apportionment made by the State Controller for repayment of Emergency Apportionment is accounted for as an expenditure (Object 7100, Debt Retirement) and not a reduction of General Apportionment.

Account 8600, State Revenues, is the controlling account that summarizes amounts recorded in Accounts 8610 through 8690.

8610 General Apportionments

Apprenticeship Apportionment State General Apportionment Other General Apportionments

These accounts are used to record the receipt of state moneys allocated by the Chancellor's Office through certification to the State Controller's Office as well as any adjustments accrued for the First Principal Apportionment (P-1). The certification is based on calculations prescribed by law (e.g., levels of student attendance). General Apportionments are distributed periodically in accordance with provisions of law or as scheduled by the Chancellor's Office. These moneys are unrestricted and are used at the discretion of the district's governing board for general instructional and operational purposes.

Account 8610, General Apportionments, is the controlling account that summarizes amounts recorded in the following subsidiary classifications:

Apprenticeship Apportionment

Revenue from apprenticeship apportionment resulting from the attendance of eligible students in related and supplemental apprenticeship courses (EC §8150).

State General Apportionment

Revenue from State General Apportionment pursuant to the SB 361 (CCR §58700) resulting from the attendance of California residents and specified nonresidents as provided by law in credit and noncredit courses approved by the Chancellor's Office.

Other General Apportionments

All other revenues apportioned and available to finance unrestricted general operations, including State funds for Basic Skills, Part Time Faculty allocations, Office Hours and Insurance, and the two percent of enrollment fees waived pursuant to the Board Financial Assistance Program.

8620 General Categorical Programs

Child Development
Extended Opportunity Programs and Services (EOPS)
Disabled Students Programs and Services (DSPS)
Temporary Assistance for Needy Families (TANF)
California Work Opportunities and Responsibility to Kids (CalWORKs)
Telecommunications and Technology Infrastructure Program (TTIP)
Other General Categorical Programs

These accounts are used to record the receipt of restricted State revenue allocated by the Chancellor's Office or other State agencies for which districts receive funds without filing an application or claim. While these items are not necessary to receive such funds, expenditure reports may be required. Moneys are distributed periodically in accordance with provisions of law or as scheduled by the applicable office. These funds are restricted for specific purposes and are recognized as revenue only when earned. Advances are recorded as deferred revenue until earned.

Account 8620, General Categorical Programs, is the controlling account that summarizes amounts recorded in the following subsidiary classifications:

Child Development

Revenue for child care and development services and programs pursuant to Chapter 2 of Part 6 of the *Education Code* (commencing with Section 8200). These revenues are accounted for in the **Child Development Fund.**

Revenue received as Campus Child Care Tax Bailout for former tax revenue derived from $EC \S\S 8329$ and 8330 are recorded in Other General Categorical Programs and are also accounted for in the **Child Development Fund**.

Extended Opportunity Programs and Services (EOPS)

Revenue for providing allowable supplemental services through EOPS to encourage enrollment of students handicapped by language, social, and/or economic disadvantages ($EC \ \S69640$).

Disabled Students Programs and Services (DSPS)

Revenue for providing allowable supplemental services and programs to disabled students ($EC \ \S 84850$).

Temporary Assistance for Needy Families (TANF)

Revenue (State portion) for additional fixed, variable, and one-time costs to provide support services and instruction for welfare recipients under the State's CalWORKs Program. The Federal share is recorded within Account 8140, Temporary Assistance for Needy Families (TANF).

California Work Opportunities and Responsibility to Kids (CalWORKs)

Revenue for providing educational services to CalWORKs recipients through work/study, childcare, curriculum development and redesign, and instruction for job development and placement.

Telecommunications and Technology Infrastructure Program (TTIP)

Revenue for the development and implementation of a comprehensive telecommunications infrastructure including model applications and faculty and staff development in the areas of telecommunications and technology.

Other General Categorical Programs

All other restricted State funds automatically allocated to districts for specific restricted purposes or programs not elsewhere identified, such as Campus Child Care Tax Bailout (EC §§8329 and 8330), Cooperative Agencies Resources Education (CARE), Board Financial Assistance Program (BFAP) Administrative Allowance, Matriculation, Faculty and Staff Development and Diversity, Instructional Equipment and Library Materials, Block Grants (on-going and one-time allocations), Foster Care/Parent Program, and any other on-going or one-time allocations from state sources not accounted for within specific sub-object codes.

Districts shall identify and keep separate records of the receipt and expenditure of these moneys as required by law.

8650 Reimbursable Categorical Programs

Community College Construction Act Scheduled Maintenance and Special Repair Program Instructional Improvement Grant Other Reimbursable Categorical Programs

These accounts are used to record amounts received or accrued from the apportionment process or grants and contracts for which the district is required to submit an application or claim for reimbursement. These funds are restricted for specific purposes and are recognized as revenue only when earned. Advances are recorded as deferred revenue until earned.

Account 8650, Reimbursable Categorical Programs, is the controlling account that summarizes amounts recorded in the following subsidiary classifications:

Community College Construction Act

Revenue for capital outlay projects funded through State appropriations as part of the Community College Construction Act (EC §81800 et seq., and CCR §57000 et seq.). These funds are deposited in the Capital Outlay Projects Fund.

Scheduled Maintenance and Special Repair Program

Revenue for approved scheduled maintenance and special repair projects as defined by $EC \S 84660$ et seq., and California Code of Regulations Section 57200 et seq. These funds are deposited in the Capital Outlay Projects Fund. If a district match is required it shall be transferred into the same fund for the designated project or purpose through an interfund transfer object code.

Instructional Improvement Grant

Revenue for developing, implementing, and testing alternative learning programs and services (EC §84381 et seq., and CCR §56650 et seq.).

"Loans" provided under the "Fund for the Improvement of Instruction" are nonrevenue receipts that are accounted for as Other Financing Sources – Proceeds of General Long-Term Debt.

Other Reimbursable Categorical Programs

All other revenue for specially funded projects where moneys are restricted for specific purposes such as Economic Development, Maintenance Allowance (*CCR* §54200), Employer-Based Training, Hazardous Substances Removal, and any other restricted program funding not identified above.

8670 State Tax Subventions

Homeowners' Property Tax Relief Timber Yield Tax Other State Tax Subventions

These accounts are used to record the amounts received or accrued from the State for tax revenues and revenues relating to subventions of State funds to replace reduced property taxes on owner-occupied property, agricultural land, motion pictures, wine and brandy products, etc. These revenues are treated as local property taxes for purposes of calculating a district's revenue level for each fiscal year (EC §84751).

Account 8670, State Tax Subventions, is the controlling account that summarizes amounts recorded in the following subsidiary classifications:

Homeowners' Property Tax Relief

Revenue for reimbursement of lost revenue due to homeowners' property tax exemptions pursuant to $GC \ \$16120$.

Timber Yield Tax

Revenue from the tax on sales of privately owned timber distributed by the State in lieu of property tax revenue (RTC §38905).

Other State Tax Subventions

All other revenue for tax subventions, e.g., agricultural land preservation programs pursuant to the Williamson Land Act ($GC \S 51200$) and Farmland Security Zones ($GC \S 51296$).

8680 State Non-tax Revenues

State Lottery Proceeds
State Mandated Costs
Other State Non-Tax Revenues

These accounts are used to record non-tax revenues received or accrued from the State.

State Lottery Proceeds

Revenue for the district's allocation of State Lottery proceeds (GC §8880 et seq.). Current year lottery revenue that is not received by the end of the fiscal year shall be accrued.

Lottery revenues are **Unrestricted General Fund** revenues that "shall be used exclusively for the education of pupils and students". No funds shall be spent for acquisition of real property, construction of facilities, financing of research, or any other noninstructional purpose" (GC §8880.5). The portion of Lottery that is subject to Proposition 20 is restricted revenue and is to be recorded in the **Restricted General Fund**. (GC §8880.4)

Amounts expended from lottery revenues are excluded from the calculation of the Current Expense of Education for the purposes of determining compliance with the 50 Percent Law (EC §84362 and CCR §59200 et seq.). See Common Terminology: 50 Percent Law/Current Expense of Education.

State Mandated Costs

Revenues for reimbursement of State mandated costs resulting from passage of State legislation, (GC§17500 et seq.).

Reimbursements for State mandated costs are reported on a cash basis.

Other State Non-Tax Revenues

All other non-tax revenue received from the State.

8690 Other State Revenues

This account is used to record all other amounts received or accrued from the State not accounted for within other specific State Revenue object codes.

8800 Local Revenues

- 8810 Property Taxes
- 8820 Contributions, Gifts, Grants, and Endowments
- 8830 Contract Services
- 8840 Sales and Commissions
- 8850 Rentals and Leases
- 8860 Interest and Investment Income
- 8870 Student Fees and Charges
- 8890 Other Local Revenues

All revenues received or accrued from local sources, other than those classified as Federal or State revenues shall be recorded as Local Revenues. Revenues generated from instructional services performed under procurement contracts with Federal or State agencies are recorded as Local Revenue, Account 8830, Contract Services unless there is an external requirement to report them as Federal or State revenues. Account 8800, Local Revenues, is the controlling account that summarizes amounts recorded in Accounts 8810 through 8890.

8810 Property Taxes

- 8811 Tax Allocation, Secured Roll
- 8812 Tax Allocation, Supplemental Roll
- 8813 Tax Allocation, Unsecured Roll
- 8814 Voted Indebtedness, Secured Roll
- 8815 Voted Indebtedness, Unsecured Roll
- 8816 Prior Years Taxes
- 8817 Education Revenue Augmentation Fund (ERAF)
- 8818 Redevelopment Agency Funds Pass-Through
- 8819 Redevelopment Agency Funds Residual

These accounts are used to record amounts received as the district share of the one percent ad valorem property tax or of special taxes for voted indebtedness as authorized by statute. Property taxes are levied on the secured and unsecured rolls. $EC \$ \$ 84751 prescribes that these forms of property tax shall be used in calculating a district's revenue level for each fiscal year.

In accordance with EC § 84751(d), redevelopment property tax revenues received pursuant to Health and Safety Code Sections 33492.15, 33607.5, 33607.7, and 33676 (except those amounts allocated exclusively for educational facilities) are recorded in the applicable property tax account. Redevelopment property tax revenues allocated exclusively for educational facilities pursuant to these Health and Safety Code sections are recorded in Account 8890, Other Local Revenues in the Capital Projects fund. Effective February 1, 2012, Redevelopment Agencies have been dissolved by State Law.

For Redevelopment Revenue that is subject to AB 1290 the following applies:

47.5% portion of RDA revenues for post-AB 1290 projects: Report them in the local property tax revenue - object code 8818. Districts may not currently know which of the four Property Tax Accounts (secured, supplemental, unsecured, or prior years taxes) to use to report your 47.5% RDA revenues in the **General Fund – Unrestricted**.

The 52.5% portion of RDA revenues for post-AB 1290 projects is designated by law for capital projects. These revenues will be recorded in object code 8890 in the **Capital Projects Fund.**

A brief note containing the total for the 47.5% portion of RDA revenues for post-AB 1290 projects and a separate total for the 52.5% portion of RDA revenues for post-AB 1290 projects is to be emailed to the State Chancellor's Office at the time the CCFS-311 is submitted

Property tax revenues are recorded on the modified accrual basis of accounting. All property taxes that are earned, measurable, and available (received within 60 to 90 days after the end of the fiscal year) should be accrued to the extent that the county considers the revenues to be prior year assessments. Measurability is improved by coordinating with the county auditor to determine the amount of property tax, if any, to accrue at the end of the fiscal year (i.e., those taxes which are collected but unapportioned). Property tax revenues received that are more or less than the accrual established in the prior year and are not the result of an error, as described in the Governmental GAAP Guide, should be recorded as an increase or abatement to the current-year revenue and not an adjustment to the beginning fund balance.

Account 8810, Property Taxes, is the controlling account that summarizes amounts recorded in the following subsidiary accounts:

8811 Tax Allocation, Secured Roll

Revenue for the district's share of the one percent ad valorem property tax on the secured roll.

8812 Tax Allocation, Supplemental Roll

Revenue for taxes on the supplemental roll. These taxes are on property that has changed hands since the last secured roll was issued.

8813 Tax Allocation, Unsecured Roll

Revenue for the district's share of the one percent ad valorem property tax on the unsecured roll.

8814 Voted Indebtedness, Secured Roll

Revenue from tax levies for voted indebtedness ($EC \lesssim 15250$, 74290) on the secured roll of the district. These revenues are recorded and accounted for in the Debt Service Fund only.

8815 Voted Indebtedness, Unsecured Roll

Revenue from tax levies for voted indebtedness (EC §§15250, 74290) on the unsecured roll. These revenues are deposited and accounted for in the Debt Service Fund only.

8816 Prior Years Taxes

Revenue from tax levies from prior years and adjustments to taxes reported in prior years, including delinquent secured and unsecured tax receipts, applicable penalties and interest and any tax sale proceeds of prior years.

Note: Prior year property tax revenues are **not** to be treated as adjustments to beginning balance.

8817 Education Revenue Augmentation Fund (ERAF)

Revenue from secured tax collections for ERAF.

8818 Redevelopment Agency Funds - Pass-Through Payments

Revenue from the tax portion of prior local redevelopment agency property tax as discussed previously. As noted above, Redevelopment Agencies have been dissolved by State Law effective February 1, 2012. Pass-through payments will be calculated as they were previously and made by the County Auditor. The tax portion for AB1290 and SB211 payments will continue to be recorded in Account 8818 in the General Fund and the facilities portion will be recorded in Account 8890 in the Capital Outlay Projects Fund. Agreements and 2% payments will remain 100% for facilities and be recorded in Account 8890 in the Capital Outlay Projects Fund.

8819 Redevelopment Agency Funds - Residual

Prior redevelopment agency funds that remain after all obligations have been paid will be distributed to the appropriate taxing entities. These funds are intended to offset state revenue and are not available for educational facilities purposes.

8820 Contributions, Gifts, Grants, and Endowments

Amounts received or accrued as contributions, gifts, grants, bequests, and endowments from private sources. Contributions may be restricted by the donor as to use, and are accounted for within the Trust of Agency Fund.

8830 Contract Services

Contract Instructional Services
Other Contract Services

These accounts record the amounts received or accrued for services rendered to local public or private agencies, companies, or individuals. Revenues generated from instructional services performed under procurement contracts with Federal or State agencies are recorded as Contract Services.

Account 8830, Contract Services, is the controlling account that summarizes amounts recorded in the following subsidiary classifications:

Contract Instructional Services

Revenue from contracted instructional services for other local public or private agencies (including federal and state agencies), companies, or individuals.

Other Contract Services

Revenue from all other contracted services, (e.g., transfers received by the Self-Insurance Fund from other funds of the district). (See Chapter 2, Self-Insurance Fund.)

8840 Sales and Commissions

Amounts received or accrued from commissions, sales of tickets to sporting, arts, or cultural events, and the sale of other goods or services such as food, publications, farm products, bookstore merchandise, and advertising.

The proceeds from the sale of general fixed assets are recorded in Account 8910, Proceeds of General Fixed Assets, Sale of Equipment and Supplies.

8850 Rentals and Leases

Amounts received or accrued from the rental or lease of land and buildings no longer needed by the district ($EC \$ 81360 et seq.) or charges for the use of athletic facilities, buildings, etc., by civic groups, the general public, and public agencies, including other districts and schools ($EC \$ 82537 et seq.).

Amounts from the rental or lease of land, buildings, and/or equipment to an enterprise fund of the district are also included in this account. If the rental charge includes maintenance and/or utilities, the entire amount is treated as rent. The rent received shall be treated as revenues to the General Fund or appropriate fund.

8860 Interest and Investment Income

Amounts received or accrued as interest earned on moneys held with the county treasurer or on other investments, including premiums and accrued interest at the time of sale of bonds, etc.

Interest and investment income shall be credited to the fund earning the revenue. Interest received on restricted money shall include the same restrictions as the principal. The Attorney General has issued an opinion (CV 75/238, dated 1/8/76) that, in effect, requires that interest paid for cash on deposit in the county treasury from sources which have imposed restrictions on expenditures shall be prorated to those sources.

The requirements for final disposition of earned interest will vary depending on the source of the principal, laws and regulations, and written conditions of gifts, grants, and contracts. Unless otherwise provided in law, regulations, or other legal requirements, interest earned shall be restricted to the purpose of the fund.

8870-8885 Student Fees and Charges

- 8871 Child Development Services
- 8872 Community Service Classes
- 8873 Dormitory
- 8874 Enrollment
- 8875 Field Trips and Use of Nondistrict Facilities
- 8876 Health Services
- 8877 Instructional Materials Fees and Sales of Materials
- 8878 Insurance
- 8879 Student Records
- 8880 Nonresident Tuition
- 8881 Parking Services and Public Transportation
- 8883 Student Center Fee
- 8884 Student Representation Fee
- 8885 Other Student Fees and Charges

These accounts are used to record the amounts received or accrued from authorized student fees and charges.

Expressed statutory authority is required to charge any mandatory student fee; however, optional student fees or charges may under certain circumstances be charged pursuant to the authority of the "permissive code" as set forth in EC §70902(a). If a fee must be paid as a condition of admission to a college; or as a condition of registration, enrollment, or entry into classes; or as a condition of completing the required classroom objectives of a course, the fee is mandatory (required) in nature.

http://extranet.cecco.edu/Divisions/Legal/Resources.aspx

Account 8870, Student Fees and Charges, is the controlling account that summarizes amounts recorded in the following subsidiary classifications:

8871 Child Development Services

Revenue from student development services. These revenues are accounted for in the **Child Development Fund.**

8872 Community Service Classes

Revenue from student fees for community service classes in civic, vocational, literary, health, homemaking, technical, and general education. This revenue account includes fees charged for class materials for community service classes.

Fees charged to students for such classes may not exceed the cost of maintaining the classes ($EC \ 878300$).

Community service classes include those in the fields of music, drama, art, handicraft, science, literature, nature study, nature contacting, aquatic sports, and athletics, which provide instruction contributing to the physical, mental, moral, economic, or civic development of the individual or groups enrolled therein.

8873 Dormitory

Revenue from rental of dormitories (EC §81670).

Revenues derived from dormitories constructed from the sale of bonds shall be deposited in Governmental Funds Group—Special Revenue Funds—**Revenue Bond Project Fund**. (See Chapter 2 for authorized uses of such revenues.)

8874 Enrollment

Revenue from student charges for enrollment fees authorized by EC §§ 76300 and 76140(k) and California Code of Regulations Section 58500 et seq. Such fees are recorded as revenue in the current fiscal year if the related courses begin before the close of the spring term.

Enrollment fee revenue includes the full amount of the fees charged, regardless of whether the fees are collected. Accounts receivable must be established to record the revenue on enrollment fees charged for the spring term or earlier if such fees are not collected by year end. In accordance with GASB Statements 33 and 34 requirements, bad debts are to be treated as a contra-revenue rather than an expense for financial reporting purposes.

GASBS 34 Implementation Guide Q & A:

- 138. Q: How should uncollectible *exchange* transaction revenues of governmental activities be reported in the statement of activities?
- 138. A: Consistent with the requirements in Statement 33 and paragraph 100, exchange revenues for governmental activities should be recognized net of uncollectible amounts.

Reporting of enrollment fee revenue to the State Chancellor's Office for apportionment purposes may not net the enrollment revenue against the contra account. Enrollment Fees are to be reported as the gross amount assessed regardless of collections.

Enrollment fees charged for instructional periods after the close of the spring term are recorded as deferred revenue in the current fiscal year.

The "merchant discount" (credit card service fee) associated with enrollment fees paid by credit card is accounted for as an operating expense of the district and not a reduction of the enrollment fee revenue. Students may be charged an amount equal to the "merchant discount" provided that use of the card is optional and the charge is allowed by the operating regulations of the credit card issuer. Such a charge is separately identified from enrollment fees and accounted for as Other Student Fees and Charges.

8875 Field Trips and Use of Nondistrict Facilities

Revenue from student charges authorized by *California Code of Regulations* Section 55220 and *EC* §76395 for the cost of field trips and student use of nondistrict facilities for physical education.

8876 Health Services

Revenue from student health fees authorized by EC §76355 for the support of district health supervision and services.

8877 Instructional Materials Fees and Sales of Materials

Revenue from mandatory student charges authorized by EC §§76365 and 81458 and student charges that are optional in nature provided that the fee is not in conflict or inconsistent with existing law and are not inconsistent with the purposes for which community college districts are established.

EC §76365 (implemented by CCR §§59400-59408) allows districts to require students to furnish certain of their own materials if all of the following conditions are met. The material is tangible personal property, is owned or controlled by the student, and has continuing value outside of the classroom setting (e.g., textbooks, tools, equipment, clothing, and materials necessary for a student's vocational training and employment). However, such materials may not be exclusively available from the district unless they are provided at the district's actual cost and: (1) the material is otherwise generally available but there are health and safety reasons for the district being the provider, or (2) the material is provided in lieu of other generally available but more expensive materials that would otherwise be required.

EC §81458 authorizes districts to charge students taking noncredit classes for materials that are necessary for the making of articles. The materials shall be sold at not less than the cost to the district and the article becomes the property of the student.

8878 Insurance

Revenue from student charges for athletic insurance (EC §32221), field trip insurance (CCR §55222), malpractice insurance, and other permissive student insurance charges.

8879 Student Records

Revenue from student charges for district administrative costs related to providing copies of student records (EC §76223).

8880 Nonresident Tuition

Revenue from nonresident tuition fee authorized by EC §76140 and Capital Outlay charges authorized by EC §76141.

A student who is not a resident of California is required under the uniform student residency requirements (EC §68000 et seq., and CCR §54000 et seq.) to pay a tuition fee, as prescribed by EC §76140, unless otherwise exempted by statute. (Example: AB 540 students)

Application fees charged to nonresident students in accordance with EC §76142 are reported as Other Student Fees and Charges and not Nonresident Tuition.

The nonresident tuition fee shall be set by the district's governing board not later than February 1 of each year for the Fall semester of the succeeding fiscal year. The district shall provide nonresidents with notice of nonresident tuition fee changes during the spring term before the fall term in which the change will take effect (EC §76140).

In addition to the nonresident tuition fee established pursuant to EC §76140, a community college district may charge nonresident students an amount not to exceed the amount that was expended by the district for capital outlay in the preceding fiscal year divided by the total full-time equivalent students of the district in the preceding fiscal year pursuant to EC §76141. Any fee charged pursuant to this section shall not exceed 50 percent of the nonresident tuition fee established pursuant to EC §76140 and shall be expended only for purposes of capital outlay, maintenance, and equipment.

8881 Parking Services and Public Transportation

Revenue from parking fees authorized by EC §76360 to be expended only for parking services or for reducing the costs to students and employees of using public transportation to and from the college. The revenues generated are restricted to the purposes noted here and are to be accounted for in the **Restricted General Fund**.

8883 Student Center Fee

Revenue for the purpose of financing, constructing, enlarging, remodeling, refurbishing, and operating a student center (EC §76375). These revenues are accounted for in the **Student Body** Center Fee Trust Fund.

8884 Student Representation Fee

Revenue for the support of governmental affairs representatives (EC §76060.5). These revenues are accounted for in the Student Representation Fee Trust Fund.

8885 Other Student Fees and Charges

Revenue from all other authorized student fees and/or charges, e.g., transportation services ($EC \ \S76360$), course audits ($EC \ \S76370$), and application fees for nonresident applicants that are citizens and residents of a foreign country ($EC \ \S76142$). For more information of student fees see the Student Fee Handbook on the Chancellor's Office website in the legal affairs section.

8890 Other Local Revenues

Amounts received or accrued from all other local sources, such as fees for applicant or employee identification cards (EC §88024), parking and traffic fines ($Vehicle\ Code\ §40200.3$), and fees for returned/NSF checks, etc.

Account 8890 also includes redevelopment property tax revenues allocated exclusively for educational facilities, which are exempt from inclusion in the calculation of a district's revenue level for each fiscal year pursuant to $EC \ \S84751(d)$. These tax revenues are reported in the Capital Projects Fund.

8900 Other Financing Sources

8910 Proceeds from Sale of Capital Assets

8940 Proceeds from Long-Term Debt

8980 Incoming Transfers

Other Financing Sources include incoming transfers as well as proceeds from long-term debt and sale of fixed assets. These moneys are considered nonrevenue receipts.

8910 Proceeds from Sale of Capital Assets

Compensation for Loss of Capital Assets Sale of Equipment and Supplies Sale of Land and Buildings

Account 8910, Proceeds from Sale of Capital Assets, is the controlling account that summarizes amounts recorded in the following subsidiary classifications:

Compensation for Loss of Capital Assets

Amounts provided from sources such as joint powers arrangements and insurance carriers as compensation for the loss of general fixed assets.

Sale of Equipment and Supplies

Amounts provided from the sale of supplies and equipment no longer needed by the district (EC §81450 et seq.).

The proceeds received are to be credited to the fund from which the original acquisition expenditure occurred (EC §81453).

Sale of Land and Buildings

Amounts provided from the sale of land and buildings no longer needed as determined by the district governing board (EC §81360 et seq.).

Funds so derived must be used to meet district capital outlay needs and deposited in the **Capital Outlay Projects Fund**. If the district's governing board determines prior to sale that the district has no anticipated need for additional sites or building construction for a five-year period (*EC* §81363), the proceeds shall be deposited in the **General Fund** for discretionary purposes.

8940 Proceeds from Long-Term Debt

Sale of Bonds Other Long-Term Debt

These subsidiary accounts are used to record the proceeds from the sale of bonds or from other long term financing. The gross proceeds from long-term debt should be recorded in these accounts. Underwriting and other fees are recorded as expenditures and not a reduction of the proceeds from the issuance of debt.

The net proceeds are held in the fund in which the money will be used. Resources accumulated for the repayment of general long-term debt are held in the Debt Service Fund.

Account 8940, Proceeds of Long-Term Debt, is the controlling account that summarizes amounts recorded in the following subsidiary classifications:

Sale of Bonds

Proceeds provided from the sale of bonds at par value pursuant to $EC \S \S 15100$ et seq., and 81901 et seq.

The proceeds must be recorded and accounted for in the Revenue Bond Construction Fund, the Capital Outlay Projects Fund or the General Obligation Bond Construction Fund as appropriate ($EC \lesssim 15146$ and 81961). Expenses incurred for the sale of bonds may be paid from the proceeds of bond sales ($EC \lesssim 15145$).

Other Long-Term Debt

Proceeds provided from financing on a long-term basis, such as for Emergency Apportionment (*CCR* §58316), energy loans, Instructional Improvement Loans (*CCR* §56680), Certificates of Participation (COP), etc.

8980 Incoming Transfers

Interfund Transfers-In Intrafund Transfers-In Other Incoming Transfers

Incoming Transfers primarily include either residual equity transfers (transfers of resources [money] from one fund to another, such as transfers of the residual balance of a discontinued fund to the General Fund) or operating transfers (such as transfers of General Fund moneys to the Debt Service Fund for repayment of indebtedness or fund operating subsidy).

Moneys received from sources such as foundations, auxiliary organizations, and the student body are not to be considered transfers but are revenue under Account 8820, Contributions, Gifts, Grants, and Endowments, or Account 8830, Contract Services.

Account 8980, Incoming Transfers, is the controlling account that summarizes amounts recorded in the following subsidiary classifications:

Interfund Transfers-In

Amounts, typically considered restricted, transferred in from other funds arising out of (1) binding legal agreements related to financing of facilities, such as amounts for debt retirement, interest, and required provisions for renewals and replacements of facilities not financed from other sources; or (2) grant agreements with government agencies, donors, and other organizations to match gifts and grants.

Incoming transfers from other funds at the discretion of the local governing board are typically considered unrestricted.

Intrafund Transfers-In

Amounts transferred within a fund. An example of an intrafund transfer is a transfer from one Subfund to another Subfund.

Other Incoming Transfers

All other transfers of money such as from lapsed or reorganized districts and from transfers not otherwise classified.

STATE EXPENDITURE ACCOUNT CODES

CLASSIFICATION OF EXPENDITURES BY OBJECT

District expenditures are classified both by activity and by object. Classification of expenditures by activity is explained in the preceding section of this chapter. In this manual, the word "salaries" has the same meaning as the term "salaries and wages".

Expenditure classification by object is the accounting segregation of expenditures into seven major categories:

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Costs may be incurred for expenditures that include more than one object. Such costs are prorated on an equitable basis to the objects for services received. For example, if a faculty employee provides classroom instruction half time and acts as a student counselor half time, that individual's salary must be prorated one-half to Object 1100, Instructional Salaries, Contract or Regular Status, and one-half to Object 1200, Noninstructional Salaries, Contract or Regular Status.

The classification by object presented here provides major and subsidiary reporting categories to be used in recording expenditures. Account numbers have not been prescribed for some subordinate reporting classes in order that districts have discretionary control over the assignment of account numbers. Districts may create subsidiary object categories as needed.

1000 Academic Salaries

1100	Instructional Salaries, Contract or Regular Status
1200	Noninstructional Salaries, Contract or Regular Status
1300	Instructional Salaries, Other
1400	Noninstructional Salaries, Other

This object is used to record all expenditures for salaries of employees in academic positions that require minimum qualifications established by the Board of Governors pursuant to EC §87356. (See CCR §53400 and EC §§\$87001, 87002, and 87003 for definitions.) If an individual is occupying two positions, only one of which requires minimum qualifications, then only that portion of the individual's salary related to the position requiring minimum qualifications shall be reported within Object 1000, Academic Salaries.

The employment status of Academic Employees is determined pursuant to EC §87477.

Object 1000, Academic Salaries, is the controlling account that summarizes expenditures recorded in the following subsidiary object categories:

1100 Instructional Salaries, Contract or Regular Status

Expenditures for the full or prorated portions of salaries of all employees in contract or regular faculty positions. Contract employee means an employee of a district who is employed on the basis of a contract in accordance with $EC \S \S \S \S 87601, 87605, 87608$, or 87608.5. Regular employee means an employee of a district who is employed in accordance with $EC \S \S \S \S 87601, 87608, 87608.5$, or 87609.

This object also includes the following expenditures:

- Prorated salaries of contract or regular instructors working a reduced load or whose assignment includes both instructional and noninstructional duties.
- Pro-rated salaries of administrators having a teaching assignment as part of their regular work assignment
- Salaries of instructors on sabbatical leave
- Extra duty days or assignments paid as a part of an instructor's regular salary

Salaries of instructors designated as temporary employees pursuant to EC §87477 and overload and stipend pay for instructors designated as contract employees or as regular employees are recorded within Object 1300, Instructional Salaries, Other, or Object 1400 Noninstructional Salaries, Other, as appropriate.

Authorized duties of academic employees whose salaries are to be reported in this object account include, but are not limited to:

- Classroom instruction to students
- Preparation for and evaluation of classroom work
- Extracurricular activities that arise out of, or are extensions of, classroom work
- Duties ordinarily assigned to faculty personnel in connection with the custody and control of students in situations other than in the classroom (work experience programs or field trips)
- Intermittent duties as assigned either individually or in connection with committee work, in-service training, or institutes whose purpose is the evaluation or improvement of the educational program in the district

Any release time or additional stipends paid for coordinators, supervisors, and departmental chairs are noninstructional and recorded in Object 1200.

1200 Noninstructional Salaries, Contract or Regular Status

Expenditures for the full and prorated portions of salaries of employees on contract for regular noninstructional academic positions. Districts shall record such noninstructional salaries within the applicable sub-object:

Educational Administrators

Expenditures for the salaries of educational administrators. EC §87002 and CCR §53402 define "educational administrator" as an administrator who is employed in an academic position designated by the governing board of the district as having direct responsibility for supervising the operation of or formulating policy regarding the instructional or student services program of the college or district. Educational administrators include, but are not limited to, chancellors, presidents, and other supervisory or management employees designated by the governing board as educational administrators. This sub-object may include the salaries of chief business officers, chief human resources officers, chief information system officers, etc., if these positions are designated by the governing board as being educational administrator positions.

Other

Expenditures for the salaries of academic employees, other than educational administrators, in contract or regular noninstructional academic positions. This includes librarians, counselors, community college health professionals, disabled students programs, and services professionals, extended opportunity programs and services professionals, and faculty on noninstructional assignments. Sabbatical Leave for these employees is also included.

Any release time or additional stipends paid for coordinators, supervisors, and departmental chairs are noninstructional and recorded in Object 1200.

1300 Instructional Salaries, Other

Expenditures for the full or prorated portions of salaries of instructors who have **not** been designated as contract or regular employees. Included are the salaries of instructors designated as temporary employees pursuant to EC §87477 and overload and stipend pay for instructors designated as contract employees or as regular employees.

1400 Noninstructional Salaries, Other

Expenditures for the full and prorated portions of salaries of noninstructional academic employees who have **not** been designated as contract or regular employees. Districts shall record such noninstructional salaries within the applicable subobject:

Educational Administrators

Expenditures for the salaries of educational administrators. EC §87002 and CCR §53402 define "educational administrator" as an administrator who is employed in an academic position designated by the governing board of the District as having direct responsibility for supervising the operation of or formulating policy regarding the instructional or student services program of the college or district. Educational administrators include, but are not limited to, chancellors, presidents, and other supervisory or management employees

designated by the governing board as educational administrators. This subobject may include the salaries of chief business officers, chief human resources officers, chief information system officers, etc., if these positions are designated by the governing board as being educational administrator positions.

Other

Expenditures for the salaries of academic employees, other than educational administrators, in positions **not** designated as contract or regular noninstructional academic positions. This includes librarians, counselors, disabled students programs and services professionals, extended opportunity programs and services professionals, and faculty on noninstructional assignments.

2000 Classified and Other Nonacademic Salaries

- 2100 Noninstructional Salaries, Regular Status
- 2200 Instructional Aides, Regular Status
- 2300 Noninstructional Salaries, Other
- 2400 Instructional Aides, Other

This object is used to record all expenditures for salaries of employees in positions that **do not** require minimum qualifications established by the Board of Governors pursuant to EC §87356. This includes the salaries of employees in the classified service as defined in EC §87001.5 and those positions and employees specifically exempted by EC §\$88003 and 88076 from the classified service. These exempted positions include, but are not limited to, full-time and part-time students employed part-time in any college work-study program or in a work experience education program conducted by a district and which is financed by State or Federal funds, professional experts employed on a temporary basis for a specific project, and apprentice positions.

Object 2000, Classified and Other Nonacademic Salaries, is the controlling account that summarizes expenditures recorded in the following subsidiary object categories:

2100 Noninstructional Salaries, Regular Status

Expenditures for the full and prorated portions of salaries of employees in regular classified and other regular nonacademic positions. *EC* §88001 defines "regular" as a classified employee who has probationary or permanent status.

This object may include, but is not limited to, the salaries of administrators not designated as academic administrators by the district governing board, professionals, supervisors, purchasing agents, clerical, maintenance workers, custodians, gardeners, telephone operators, security personnel, and data processing staff.

Administrators and Supervisors

Expenditures for salaries of administrators and supervisors as defined in EC \$84362.

Other

Expenditures for salaries of employees in regular classified positions that are not designated as administrators and supervisors.

2200 Instructional Aides, Regular Status

Expenditures for the full and prorated portions of salaries paid to instructional aides (defined in EC §88243) who have been designated as regular employees. Overtime paid to instructional aides who have regular status is recorded within Object 2400, Instructional Aides, Other. These expenditures must be separated into the following subobjects:

Direct Instruction

Expenditures for the full and prorated portions of salaries paid to employees who are (a) assigned by governing board designation the basic title of "Instructional Aide", or any other appropriate title that denotes the employees' duties include instructional tasks, and (b) employed to assist instructors in classroom instruction tasks during any portion of their duties (per EC §84362, the 50 Percent Law). Employees providing students with assistance and training in computer labs can be classified as instructional aides if they qualify under EC §84362.

An employee shall be deemed to be under the supervision of an instructor for the purpose of EC 84362 if the employee performs duties under the direction of an instructor.

Other

Although EC §88240 et seq. (and related regulations in CCR §59200 et seq.), are liberal in their definition of instructional aide, the intent of EC §84362 (the 50 Percent Law) restricts instructional aide salaries, that may be claimed as "salaries of classroom instructors" to salaries for the direct instruction of students. Therefore, instructional aide salaries must be segregated into those that participate in direct instruction of students and all others.

2300 Noninstructional Salaries, Other

Expenditures for the full and prorated portions of salaries of nonacademic employees that **do not** have regular status or who are paid for special work in excess of their regular work schedule, as well as overtime paid to nonacademic employees who have regular status. This object may include, but is not limited to, the salaries of student help, clerical staff, administrative personnel, professional staff, maintenance workers, custodians, gardeners, food service staff, telephone operators, transportation staff, and security personnel. Districts shall record such nonacademic salaries within the appropriate subobject:

Administrators and Supervisors

Expenditures for the salaries of nonacademic administrators and supervisors as defined in EC $\S 84362$.

Other

Expenditures for the salaries of employees in classified positions or other nonacademic positions that are not designated as administrators and supervisors.

2400 Instructional Aides, Other

Expenditures for the full and prorated portions of salaries of instructional aides (defined in EC §88243) that **do not** have regular status as well as overtime paid to instructional aides who have regular status. Such instructional aide salary expenditures must be separated into the following subobjects:

Direct Instruction

Expenditures for the full and prorated portions of salaries paid to employees who are (a) assigned by governing board designation the basic title of "Instructional Aide" or any other appropriate title which denotes that the employees' duties include instructional tasks, and (b) employed to assist instructors in classroom instructional tasks during any portion of their duties (per $EC \S 84362$, the 50 Percent Law). Employees providing students with assistance and training in computer labs can be classified as instructional aides if they qualify under $EC \S 84362$.

An employee shall be deemed to be under the supervision of an instructor for the purpose of EC $\S 84362$ if the employee performs duties under the direction of an instructor.

Other

Although EC §88240 et seq., are liberal in their definition of instructional aide, the intent of EC §84362 (the 50 Percent Law) restricts instructional aide salaries that may be claimed as "salaries of classroom instructors" to those for the direct instruction of students. Therefore, instructional aide salaries must be segregated into those that participate in the direct instruction of students and all others.

3000 Employee Benefits

3100 State Teachers' Retirement System (STRS) Fund

3200 Public Employees' Retirement System (PERS) Fund

3300 Old Age, Survivors, Disability, and Health Insurance

3400 Health and Welfare Benefits

3500 State Unemployment Insurance

3600 Workers' Compensation Insurance

3700 Local/Alternative Retirement Systems 3900 Other Benefits

This object is used to record all expenditures for the employer's share of contributions to retirement plans, as well as the costs of health and welfare benefits for current and retired employees and their dependents.

Districts may adopt either the cash basis or accrual basis for accounting for post-retirement benefits. If the district uses the cash basis for accounting, an actuarial study shall be conducted to determine the unfunded liability associated with retiree health benefits. At a minimum the total cost of the unfunded liability shall be disclosed in the footnotes of the district's audited financial statements.

Using the accrual basis, funded and unfunded liabilities associated with providing postretirement benefits to active employees and retirees are reflected in the district's financial records, as well as the cost associated with the annual funding requirements. With this accounting method, districts may charge categorical programs for the projected future benefit costs for current employees assigned to the program. The benefit costs for retirees who were employed by the district in a categorical program may not be charged to such program funds. No matter which method is used, the employer's share of health and welfare benefit costs for all retired employees of the district is recorded within the appropriate subobject account in Object 3400, Health and Welfare Benefits.

Both STRS and PERS accounts may typically reflect employer contributions for academic and classified staff. PERS and STRS permit any employee who has been covered by one system and who takes a position covered by the other to choose which to be covered by. For example, if an instructor has been in STRS for a number of years and then obtains a classified position covered by PERS, the employee may elect to continue under STRS and retain the accrued credits under that system rather than starting anew under PERS.

Object 3000, Employee Benefits, is the controlling account that summarizes expenditures in the following subsidiary object categories:

3100 State Teachers' Retirement System (STRS) Fund

Expenditures for payments to STRS on behalf of employees. STRS expenditures shall be separated into the following accounts:

Academic Instructors and Instructional Aides (Direct Instruction)

Expenditures as retirement contributions for employees providing or assisting in providing instruction to students. Applicable costs are for instructors and direct instruction-related instructional aides whose salaries are reported within Objects 1100, 1300, 2200 (Direct Instruction), and 2400 (Direct Instruction).

Classified and Other Nonacademic Employees

Expenditures for retirement contributions for classified and other nonacademic employees whose salaries are reported within Objects 2100, 2200 (Other), 2300, and 2400 (Other).

Instructional aide costs recorded here are those that are not related to direct instruction.

Administrators and Supervisors

Expenditures for applicable retirement contributions for administrators and supervisors as defined in EC §84362(2). (See Appendix A for definitions of these terms.)

Other

Expenditures for applicable retirement contributions for employees in classified positions or other nonacademic positions that are not designated as administrator and supervisors.

Other Academic Employees (Noninstructional)

Expenditures for retirement contributions for employees whose position is academic but who are noninstructional.

Related salaries are recorded within Objects 1200 and 1400.

Educational Administrators

Expenditures for applicable retirement contributions for educational administrators (EC §87002, CCR §53402(c)).

Other

Expenditures for applicable retirement contributions for academic employees other than educational administrators.

The remaining classifications of employee benefit objects of expenditures are based upon the same definitions of employee types that distinguish particular State Teachers' Retirement System Fund expenditures. Rather than reiterate these definitions within each following classification, the remaining employee benefit objects are presented without narrative. Districts shall record benefits for non-STRS employees with the same disaggregation as used in the STRS employee benefit object code narrative above.

3200 Public Employees' Retirement System (PERS) Fund

Academic Instructors and Instructional Aides (Direct Instruction)
Classified and Other Nonacademic Employees
 Administrators and Supervisors
 Other
Other Academic Employees (Noninstructional)
 Educational Administrators
Other

3300 Old Age, Survivors, Disability, and Health Insurance (OASDHI also known as OASDI or FICA). (Includes OASDHI Medicare for STRS employees not otherwise covered by OASDHI.)

3400 Health and Welfare Benefits

The employer's share of health and welfare benefit costs for all current and retired employees of the district is recorded within the appropriate subobject account in Object 3400. This includes the normal cost associated with OPEB. See Chapter 6.

3500 State Unemployment Insurance

3600 Workers' Compensation Insurance

3700 Local/Alternative Retirement Systems

3900 Other Benefits

The employer's share of other benefits, including golden handshakes, for all employees and retirees employees of the district are recorded within the appropriate subobject account in Object 3900. Employer's matching of Tax Sheltered Annuities and cash payments in lieu of health benefits shall be recorded within this object.

4000 Supplies and Materials

Software Books, Magazines and Periodicals Instructional Supplies and Materials Noninstructional Supplies and Materials

This object is used to record all expenditures for instructional and noninstructional supplies and materials, including costs of freight, sales/use tax and handling charges.

Supplies and materials are items that are expendable and quickly consumed or easily broken, damaged, or lost. For distinguishing between supplies and equipment see Appendix D.

Included in this object are instructional, office, library, medical, food and food service supplies as well as tests, periodicals, magazines, pictures, maps, computer software, and other expendable items having a useful life of less than one year. Also included are supplies and materials used in the care and upkeep of equipment, buildings and grounds and other like items.

Object 4000, Supplies and Materials, is the controlling account that summarizes expenditures in the following subsidiary object categories:

Software

Expenditures for software purchases with an initial cost of less than the district's capital outlay threshold should be accounted for in object code 4000. Expenditures for payments to firms providing software licensing are recorded within Object 5000. Software purchases with an initial useful life in excess of one year may be classified as equipment in Object 6400. For additional information, see Appendix D, *Guidelines for Distinguishing Between Supplies and Equipment*. The account codes for software licensing are also described in object codes 5000, Rents and Leases, and object code 5000, Repairs and Maintenance. Account codes for the purchase of a perpetual license agreement is included in object code 6400, Equipment.

Books, Magazines and Periodicals

Expenditures for books, magazines, and periodicals other than those purchased for the district's library. Books purchased for a department/division library are to be recorded within this object as a supply. See Object 6300, Library Books for expenditures related to the college library.

Instructional Supplies and Materials

Expenditures for supplies to be used by students, faculty and other personnel in connection with an instructional program.

Noninstructional Supplies and Materials

Expenditures for supplies and materials used in institutional support services.

5000 Other Operating Expenses and Services

Audit
Contract Services
Depreciation
Dues and Membership
Election

Insurance
Interest
Legal
Personal and Consultant Services
Postage
Rents and Leases
Repairs and Maintenance
Self-Insurance Claims
Travel and Conference Expenses
Utilities and Housekeeping Services
Other

This object is used to record all expenditures for services, leases, rents, travel, and other operating expenses.

Object 5000, Other Operating Expenses and Services, is the controlling account that summarizes expenditures in the following subsidiary object categories:

Audit

Expenditures for the annual financial and compliance audits conducted pursuant to $EC \S 84040(b)$ and other audit costs.

Contract Services

Expenditures for payments to firms providing services such as security, armored transport, hazardous material disposal, etc. This object also includes contract services for another entity such as a joint powers agency to administer a self-insurance fund for the district and contracted expenses for Instructional Services Agreements (ISA's). See Appendix C.

Depreciation

Expenditures for the depreciation of exhaustible, income producing assets. This object is for use only in the **Proprietary Funds** and **Nonexpendable Trust Funds** utilizing the full accrual basis of accounting.

Dues and Membership

Expenditures as fees for district membership in any authorized society, association, or organization, and for membership fees of the governing board, its members, or its employees who are required to join a society, association, or organization because of their position.

Election

Expenditures for election services provided by the county (Elections Code §10002).

Insurance

Expenditures for all forms of fire, casualty, or liability insurance for the district. Also included are costs of property appraisals for insurance purposes, any bonds safeguarding the district against losses resulting from the actions of its employees and insurance for students participating in intercollegiate athletics.

Payments to a self-insurance fund are described in Chapter 2, Fund Structure. Excluded is the employer's share of benefits recorded within Object 3000, Employee Benefits. Those items of health, dental, and workers' compensation insurance expenses are employee benefits, not insurance to the benefit of the district.

Interest (Current Loans)

Expenditures for interest on Tax Revenue Anticipation Notes (TRAN) or other loans used to finance operating expenses.

Legal

Expenditures as assessments for other than capital improvements (including State assessments for non use of school sites), advertisements of bond issues, and other advertisements required by law, judgments, and lawyers' fees.

Personal and Consultant Services

Expenditures as payments for contracts for personal or consultant services provided by an individual or firm. This object includes expenditures for the cost of surveys and appraisals. Appraisals and surveys in connection with site purchases shall be recorded within Object 6100, Sites and Site Improvements.

Postage

Expenditures for sorting, handling, shipping and postage of mail and documents.

Rents and Leases

Expenditures and payments for rent or lease of land, athletic fields, equipment, and buildings; payments to independent vendors for transportation.

Renewable software licensing expenditures with an expected useful life in excess of one year are considered a rent or lease obligation and accounted for as such within the Rents and Leases sub object code.

Amounts expended for lease purchase agreements (including perpetual licensing) are recorded within Object 6000, Capital Outlay.

Repairs and Maintenance

Expenditures for payments to independent vendors for repairs and maintenance to buildings or equipment that do not extend the usefulness of the buildings or equipment (including maintenance agreements on equipment and software) are accounted for within this sub object code.

Self-Insurance Claims (Self-Insurance Fund Only)

Expenditures for payments and/or accrued costs for claims to a self-insurance fund.

This account is for use only by districts maintaining a Self-Insurance Fund. Payments to an insurance joint powers agency are treated as insurance expense in the General Fund or applicable special fund, such as the Bookstore Fund; they are not to be shown as a Self-Insurance Fund.

Travel and Conference Expenses

Expenditures for per diem and actual, necessary expenditures incurred by employees, board members, and other district representatives for authorized meetings, transportation (including mileage allowance), meals, and lodging.

Utilities and Housekeeping Services

Expenditures as payments for water, fuel, light, power, telephone (including internet or on-line service), waste disposal, laundry, dry cleaning, and other similar expenses (including contracts for these services) are accounted for within this sub object code.

Other

Expenditures for loan costs, physical examinations, fingerprinting, damage to personal property, cash variances, advertisements not required by law and all other operating costs not identifiable within any other Object 5000 category.

6000 Capital Outlay

6100 Sites and Site Improvements

6200 Buildings

6300 Library Books

6400 Equipment

This object is used to record all Capital Outlay expenditures. Included are amounts paid for the acquisition of capital assets or additions to capital assets; land or existing buildings; improvements of grounds; building construction, remodeling, or additions; and equipment.

Lease purchases (agreement constitutes a purchase) shall be recorded appropriately as Sites, Buildings, or Equipment. A lease without option or intent to purchase is recorded within Object 5000, Rents and Leases.

Object 6000, Capital Outlay, is the controlling account that summarizes expenditures recorded in the following subsidiary object categories:

6100 Sites and Site Improvements

Expenditures for this sub object shall be recorded by the prescribed subsidiary accounts:

Sites

Expenditures for the purchase of land and incidental expenses of site acquisition, such as appraisal fees, title search and title insurance, surveys, and condemnation proceedings and fees.

If the site is not acquired, the incidental costs must be recorded within Object 5000, Other Operating Expenses and Services.

Site Improvement

Expenditures for the costs of developing new sites or improving existing sites. Applicable expenditures include:

- landscape grading, seeding, and planting trees and shrubs;
- constructing sidewalks, roadways, retaining walls, sewers, and storm drains;
- installing hydrants;
- treating soil and surfacing athletic fields and tennis courts;
- furnishing and installing fixed playground apparatus, flagpoles, gateways, fences, and underground storage tanks that are not parts of building service systems;
- demolition work in connection with improvement of sites; and special assessments against the district for capital improvements, such as streets, curbs, sewers, drains, and pedestrian tunnels on or off district property.

Parking lots and fencing may be treated as land improvements because they are typically adjacent to the buildings that they service and have a much shorter life than long-lived infrastructure assets as defined by GASB. Furthermore, these assets serve different functions than infrastructure assets and are considered part of the adjacent building. (Accounting Advisory No. 2000-01).

6200 Buildings

Expenditures for the costs of construction or purchase of new buildings, additions to existing buildings, and replacement of obsolete buildings.

Costs of construction include, but are not limited to, advertising; architectural and engineering fees; blueprinting and inspection services; demolition work in connection with construction of new buildings; tests and examinations; installation of plumbing, electrical, sprinkling, or warning devices; and the installation of built-in fixtures, such as heating, ventilating, and their attachments. Costs of purchase include fees for inspection, transfer title insurance, etc.

6300 Library Books

Expenditures for the purchase of books, magazines, periodicals and non-print media for the college library. Non-print media includes the costs of electronic services for books, magazines, periodicals and other library resources which are available through electronic subscriptions.

The purchase of books, magazines, periodicals, and non-print media for department/division libraries shall be recorded within Object 4000, Books, Magazines and Periodicals under the appropriate Instructional Activity.

6400 Equipment

Expenditures for the purchase of tangible property with a useful life of more than one year, other than land or buildings and improvements thereon (EC §35168).

Expenditures for intangible assets are also charged to object code 6400 if they have a value greater than the district's capital outlay threshold and an initial useful life longer than one year. Intangible assets may include: easements, patents, intellectual property, and software both internally generated and purchased. The initial costs to implement, including licensing costs, for both internally generated and off the shelf software should be capitalized in accordance with the district's capitalization policy. Subsequent outlays for maintenance and licensing are generally expensed unless they include modifications that add capacity or efficiency to the software that defers obsolescence and results in an extension of the useful life of the software. Modifications that do not result in added capacity or efficiency or result in an extension of the useful life of the software should be charged to the repairs and maintenance object code 5000.

See Appendix D, Guidelines for Distinguishing Between Supplies and Equipment.

Districts shall maintain a historical inventory, audit trace inventory system, or any other acceptable inventory system that contains the description, name, identification numbers, original cost, date of acquisition, location, and time and mode of disposal for all items of equipment that cost or had a market value at time of acquisition in excess of five thousand dollars (\$5,000) or the district adopted capitalization threshold. Districts retain authority to inventory assets at a lower level if there is local need to do so, but the \$5,000 level is the uniform system level for capitalization and depreciation. (Accounting Advisory No. 2001-01)

Built-in fixtures are an integral part of the building, or building service system, and are reported in Object 6200, Buildings.

Expenditures for equipment purchases shall be recorded by the prescribed subsidiary account:

New

Expenditures for the purchase of new equipment, or equipment of different quality or capacity, or restoration of equipment (necessitated by casualty loss).

Replacement

Expenditures for the identical replacement of equipment (necessitated by normal use) on a piece-for-piece basis to perform the same function(s).

Equipment that differs in capacity, function, or quality shall be considered new equipment.

7000 Other Outgo

7100 Debt Retirement (Long-Term Debt)

7200 Intrafund Transfers-Out

7300 Interfund Transfers-Out

7400 Other Transfers

7500 Student Financial Aid

7600 Other Student Aid

7900 Reserve for Contingencies

This object is used to record other expenses and nonexpenditure disbursements.

Object 7000, Other Outgo, is the controlling account that summarizes expenditures recorded in the following subsidiary object categories:

7100 Debt Retirement (Long-Term Debt)

Debt Reduction

Expenditures for the costs of redeeming long-term bonds or other indebtedness sold for authorized purposes under $EC \lesssim 15100$ or 81901 et seq., such as for purchasing land, constructing or purchasing buildings, equipping buildings, etc. This object is also used to record the amount deducted from General Apportionment by the State Controller for repayment of emergency apportionment ($CCR \lesssim 58316$). The interest portion of the deduction is recorded below.

Debt Interest and Other Service Charges

Expenditures as the costs of interest and related service fees for bonds or other indebtedness.

Interest on loans to finance operating expenses (e.g., Tax Revenue Anticipation Notes) is to be recorded within Object 5000, Other Operating Expenses and Services, Subobject Interest (Current Loans).

7200 Intrafund Transfers Out

Intrafund transfers are the transfer of moneys between a subfund of a district.

7300 Interfund Transfers-Out

Interfund transfers are money that is taken from one fund and added to another fund without an expectation of repayment. Generally, moneys can be transferred only when the use of the moneys in the receiving fund is not inconsistent with any restriction on its use in the sending fund. An example of an interfund transfer would be the required match for scheduled maintenance that is transferred from the General Fund to the Capital Outlay Projects Fund.

It should be noted that cash held in any fund may be available for temporary (less than one year) borrowing from one or more funds to another fund to be used for the payment of obligations, provided no provisions to the contrary exist. Such borrowings are not reported as a transfer, but are reflected in the balance sheet accounts "Due to Other Funds" and "Due from Other Funds".

Payments to self-insurance funds are described in Chapter 2, Fund Structure.

7400 Other Transfers

Amounts expended or transferred for extraordinary situations such as transfers from reorganized or lapsed district to another district, loss on investments or joint ventures, such as material, prior-year assessments to self-insurance programs, JPA's or consortiums.

7500 Student Financial Aid

Expenditures for student aid in the form of grants, fellowships, scholarships, tuition reduction, etc. Payments to students for services rendered, such as work-study, are expensed as classified salaries, chargeable to the activity benefited by the student's work. Other payments to or for students, such as child care vouchers and bookstore vouchers, are to be recorded within Object 7600, Other Student Aid.

7600 Other Student Aid

Amounts paid to/for students for non-cash assistance, such as bus tickets, auto repairs related to commuting to college classes, child care vouchers, and bookstore vouchers. These amounts are often provided to participants in EOPS, DSPS or other categorical programs.

Expenditures for student aid in the form of grants, fellowships, scholarships, tuition reduction, etc., are to be recorded within Object 7500 in the **Student Financial Aid Trust Fund**,

7900 Reserve for Contingencies

This category is an appropriation classification only; no expenditures shall be recorded in this object.

This object includes amounts equal to that portion of the current fiscal year's appropriation that are not designated for any specific purpose, but are held in reserve to fund other appropriation items as may be needed during the fiscal year.

CCR §58307 states:

"District Budget Limitations on Expenditure: The total amount budgeted as the proposed expenditure of the district for each major classification of district expenditures listed in the district budget forms prescribed by the board shall be the maximum amount which may be expended for that classification of expenditures for the school year. Transfers may be made from the reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the board of trustees of a district. A resolution providing for the transfer from the reserve for contingencies to any expenditure classification must be approved by a two thirds vote of the members of the governing board; a resolution providing the transfer between expenditure classifications must be approved by a majority of the members of the governing board."



STATE PROGRAM CODES

CLASSIFICATION OF EXPENDITURES BY ACTIVITY

The classification of expenditures by activity reflects the purpose of the expenditures; it shows the aspect of college-district operations benefited by the expenditure. Generally, all activities are classified as either instructional or administrative and support. Some expenditures may directly benefit more than one activity and are properly allocable to more than one activity. Expenditures allocable to one or more activities may include any combination of objects of expenditure, such as salaries, fringe benefits, supplies, other operating expenses, and capital outlay. In this manual, the word "salaries" has the same meaning as the term "salaries and wages." While certain activities are recorded in a specific fund, some activities may be charged to multiple funds. For example, Activity 6900, Ancillary Services, such as bookstore or cafeteria should be recorded in the appropriate Special Revenue or Enterprise fund, while Activity 6500, Operation and Maintenance of Plant, may be applicable in multiple funds.

Descriptions of authorized instructional activities are contained in the *Taxonomy of Programs* (TOP) manual. Although the TOP manual provides the mechanism for detailed reporting of instructional activities, districts are required, for State fiscal purposes, to report instructional expenditures using a four digit account code comprised of the TOP two digit Discipline in the first two positions and two zero placeholders in the last two positions. Districts are strongly encouraged to maintain TOP detail, at the local level, to four positions for all direct instructional activities.

Descriptions of authorized Administrative and Support Activities (ASA) are contained in this chapter. Districts are required, for State fiscal purposes, to report administrative and support expenditures using a four-digit account code comprised of the ASA codes identified in this chapter. Districts may create subsidiary activity categories as needed.

Local district autonomy in priority-setting, budgetary allocation, and expenditure is to be maintained.

INSTRUCTIONAL ACTIVITIES

010	Agriculture and Natural Resources
020	Architecture and Related Technologies
030	Environmental Sciences and Technologies
040	Biological Sciences
050	Business and Management
060	Media and Communications
070	Information Technology
080	
090	Engineering and Industrial Technologies
100	Fine and Applied Arts
110	Foreign Language
12	Health
13	Family and Consumer Sciences
14	Law
15	Humanities (Letters)
16	·
17	Mathematics
18	•
19	•
20	, 0,
21	
22	
30	
49	
59	Instructional Staff-Retirees' Benefits and Retirement Incentives

Expenditures incurred for instructional activities are classified by controlling accounts (CA) 0100 through 5900 as shown above. The direct costs of classroom instruction are recorded by discipline within Activities 0100 through 4900. Costs of instruction include expenses incurred in offering credit and noncredit courses approved, either individually or as a part of some larger program, by the Chancellor's Office. Also included are the salaries, benefits, and related expenses of those coordinators, supervisors, departmental chairpersons and their support staff whose duties are directly related to specific instructional activities. Directors or coordinators whose duties are not related to direct instructional activities, such as directors of EOPS and DSPS and their support staff, are not recorded in these activities but rather in the appropriate administrative and support activity to which their efforts are directed.

Activity 5900, Instructional Staff-Retirees' Benefits and Retirement Incentives, includes expenditures on behalf of retired faculty and prepayments for retirement incentives and benefits that cannot be identified to specific disciplines. Examples of these payments could be to a State retirement system, to a self insurance fund, joint powers authority or private insurer. Activity 5900 is to be used only to record amounts expended for a district's share of retirees' health and other post-employment benefits (OPEB) costs and for retirement incentive pay for instructors, and instructional aides whose salaries qualified for inclusion as salaries of classroom instructors (CCR §59204).

Also included in Activity 5900 are the prorated portions of the district's share of retirees' OPEB and retirement incentive pay for qualified staff who were not assigned full-time to instructional assignments. If staff performed instructional and noninstructional assignments in their last year of service, charges made to this activity shall be in the same proportion as the time assigned to instruction. (see Activity 6740, Noninstructional Staff–Retirees' Benefits and Retirement Incentives).

ADMINISTRATIVE AND SUPPORT ACTIVITIES

6000	Instructional Administration and Instructional Governance
6100	Instructional Support Services
6200	Admissions and Records
6300	Student Counseling and Guidance
6400	Other Student Services
6500	Operation and Maintenance of Plant
6600	Planning, Policymaking, and Coordination
6700	General Institutional Support Services
6800	Community Services and Economic Development
6900	Ancillary Services
7000	Auxiliary Operations
7100	Physical Property and Related Acquisitions
7200	Long-Term Debt and Other Financing
7300	Transfers, Student Aid, and Other Outgo
7900	Appropriation for Contingencies (for budgetary purposes only

Expenditures incurred for administrative and support activities are classified by Activities 6000-7900 as shown above. The costs of administrative and support activities include expenses incurred in providing various noninstructional services to students, faculty, and the community, necessary to achieve the function of the institution.

The classification of Administrative and Support Activities presented here provides major and subsidiary reporting categories used in recording expenditures by activity. Districts may create subsidiary activity categories as needed.

While certain activities are recorded in a specific fund, some activities may be charged to multiple funds. For example, Activity 6900, Ancillary Services, such as bookstore or cafeteria should be recorded in the appropriate Special Revenue or Enterprise fund, while Activity 6500, Operation and Maintenance of Plant, may be applicable in multiple funds.

6000 Instructional Administration and Instructional Governance

- 6010 Academic Administration
- 6020 Course and Curriculum Development
- 6030 Academic/Faculty Senate
- 6090 Other Instructional Administration and Instructional Governance

This activity is used to record all expenditures associated with the administrative management of instructional activities. It includes the costs associated with the first level of administration immediately above the instructor. Positions at this level are commonly called (associate) deans of instruction. This activity includes salaries, benefits, and related expenses of these individuals and their support staff as well as the prorated portion of salaries, benefits and other expenses of faculty on release from instruction while serving on division or institutional committees, such as the Academic/Faculty Senate.

The costs of supervisors or coordinators and their support staff whose duties are specifically related to instructional activities are not recorded in this activity but rather in the appropriate TOP instructional activity (Activities 0100-4900). Also, directors or coordinators whose duties are not directly related to instructional activities, such as directors of EOPS and DSPS and their support staff, are not recorded in this activity but rather in the appropriate administrative and support activity to which their efforts are directed.

Activity 6000, Instructional Administration, is the controlling account that summarizes expenditures recorded in the following subsidiary activity categories:

6010 Academic Administration

Expenditures for current academic operations, including scheduling and starting of classes, identification and requisition of needed materials and equipment, and evaluation of instructors, courses, and programs.

6020 Course and Curriculum Development

Expenditures for activities established to improve or significantly add to instructional offerings. Costs of curriculum committees are included within this category even though some of their efforts are spent on current-year course administration problems.

6030 Academic/Faculty Senate

Expenditures for the prorated portion of salary, benefits and other expenses of faculty while serving on behalf of the Academic/Faculty Senate. This includes the salary and benefits of faculty released to serve on collective bargaining. Also included here would be support staff and other operating expenses.

6090 Other Instructional Administration and Instructional Governance

Expenditures for the prorated portion of salary, benefits, and other expenses of faculty while serving on instructional administrative and governance assignments that do not fall in the above categories (e.g., accreditation). Also included here would be support staff and other related operating expenses.

6100 Instructional Support Services

- 6110 Learning Center
- 6120 Library
- 6130 Media
- 6140 Museums and Galleries
- 6150 Academic Information Systems and Technology
- 6190 Other Instructional Support Services

Activity 6100, Instructional Support Services, is the controlling account that is used to record expenditures for services directly provided by the following operations as supplement to the instructional effort within the appropriate subsidiary activity category:

6110 Learning Center (Learning Resource Center)

Expenditures for the operation of the learning center. A learning center is defined as the specific location set aside for the general student body and faculty to supplement instructional activities and provide educational enrichment for students. Activities in the learning center may generate Full-Time Equivalent Students (FTES) for State funding purposes if all requirements for generating FTES are met. Direct costs incurred in generating FTES must be reported in the appropriate instructional activity.

The center may contain audio-visual and computer equipment and nonprint media such as tapes, slides, films, records, and programmed materials to assist students in their studies and may be located within the college library. The library, as used in this section, is not synonymous with the learning center.

Examples of activities conducted in the learning center include, but are not limited to, tutorial, self-study, programmed instruction, and language laboratory.

6120 Library

Expenditures for the operation of the general college library. The costs of department libraries and reference books primarily for the use of instructors and staff are recorded within the appropriate instructional activities.

6130 Media

Expenditures for general institution wide media (audio-visual) services, facilities, and equipment.

Examples include costs of teleconferencing, television and radio facilities, equipment, and personnel associated with providing media services for instructional programs where the costs are not separately identifiable to any specific instructional activities. Costs of television and radio operations beyond those for instructional services and support are recorded within Activity 7000, Auxiliary Operations.

Costs of services readily identifiable to one or several instructional activities are identified within those activities.

6140 Museums and Galleries

Expenditures for the operation of museums or galleries for collection, preservation, and exhibition of historical materials, art objects, scientific displays, etc.

6150 Academic Information Systems and Technology

Expenditures for instructional data processing and data management services. This activity is to be used if the district prorates or identifies instructional information systems expenditures and does not allocate such expenditures to individual instructional activities. (See Activity 6780, Management Information Systems.)

6190 Other Instructional Support Services

Expenditures for instructional support services not listed above.

6200 Administrative and Support Activities

6200 Admissions and Records

This activity is used to record all expenditures associated with student admissions and evaluations, including expenditures incurred in maintaining student records, statistics and reports, conducting transfer evaluations and registrations, and processing transcripts and degree certifications.

6300 Student Counseling and Guidance

- 6310 Counseling and Guidance
- 6320 Matriculation and Student Assessment
- 6330 Transfer Programs
- 6340 Career Guidance
- 6390 Other Student Counseling and Guidance

This activity is used to record all costs associated with formal student counseling and career guidance, but not costs associated with instructors' informal counseling. Costs of applicable activities include those associated with assisting students to select an occupation, to plan a program of study, or to deal with personal problems or other matters that affect academic performance. Costs of special testing services used to determine a student's aptitude for certain professions shall also be recorded as Student Counseling and Guidance activity expenditures.

This activity includes, but is not limited to, the salaries, benefits, and related expenses of counselors and support staff; operating expenses of the counseling office; supplies and materials; and testing equipment used by the counselors and guidance personnel.

Activity 6300, Student Counseling and Guidance, is the controlling account that summarizes expenditures recorded in the following subsidiary activity categories:

6310 Counseling and Guidance

Expenditures for general counseling and guidance.

6320 Matriculation and Student Assessment

Expenditures for the costs of instituting effective processes and services that are supportive of and aid in the success and assessment of students in establishing and achieving their educational goals.

6330 Transfer Programs

Expenditures for the costs associated with helping students determine requirements to transfer to other institutions of higher education.

6340 Career Guidance

Expenditures for career guidance.

6390 Other Student Counseling and Guidance

Expenditures for counseling and guidance activities not identified above.

6400 Other Student Services

- 6410 CalWORKS
- 6420 Disabled Students Programs and Services (DSPS)
- 6430 Extended Opportunities Programs and Services (EOPS)
- 6440 Health Services
- 6450 Student Personnel Administration
- 6460 Financial Aid Administration
- 6470 Job Placement Services
- 6480 Veterans Services
- 6490 Miscellaneous Student Services

This activity is used to record expenditures associated with providing to students the services listed above as subsidiary detail of Controlling Account 6400 when such services are not recorded within any other activity classification. It should be noted that these services generally are not programs and, therefore, not all program costs will necessarily be identified within any one activity. For example, the cost of processing a veteran's application for educational benefits should be recorded within Activity 6480, Veterans Services; but, the payment to the veteran should be recorded within Activity 7320, Student Aid.

rams, DSPS and EOPS, are treated separately within this activity because they are ministered as separate entities within the district. The costs of other categorical be recorded in the applicable activity codes, such as Counseling and Guidance or rvices. Costs of EOPS and DSPS directors and coordinators and their support staff less activities.

ther Student Services, is the controlling account that summarizes expenditures ollowing subsidiary activity categories:

alWORKS

ires for administration of the DSPS program and for direct services to DSPS grants, or other direct aid to students. These payments may be made from the Financial Aid Trust Fund, or the Restricted General Fund.

isabled Students Programs and Services (DSPS)

ires for administration of the DSPS program and for direct services to DSPS grants, or other direct aid to students. These payments may be made from the Financial Aid Trust Fund, or the Restricted General Fund.

ktended Opportunities Programs and Services (EOPS)

ires for administration of the EOPS program and for direct services to EOPS grants, or other direct aid to students. Direct payments may be made from the Financial Aid Trust Fund, or the Restricted General Fund.

ealth Services

ires to provide medical, dental, psychiatric, and nursing services, as well as student urance.

lealth Fee revenues are recorded in Account 8876, Health Services in the General stricted Subfund. Health Services Fees collected are restricted to allowable health xpenditures in accordance with $EC \ 576355(d)$ and $CCR \ 54700$ et seq. Any vices expenditures above the fees collected are from General Fund–Unrestricted noneys.

subject to the maintenance-of-effort requirement of $EC \ 576355(e)$ must separately sees costs within this activity.

udent Personnel Administration

ires for college or district administration of student personnel activities, including ie dean of students, supporting staff and other operating expenses.

6460 Financial Aid Administration

Expenditures to administer grants, scholarships, loans, and other financial aid to students, including costs of determining student financial need.

Actual aid payments are recorded within Activity 7320, Student Aid.

6470 Job Placement Services

Expenditures for services to assist students in obtaining employment, such as providing job referral, assisting students to develop job finding skills, and coordinating on-campus interviews with employers.

Included here would be economic development activities, such as working with the community in the area of job creation and workforce development.

6480 Veterans Services

Expenditures to provide services to veterans and their dependents.

Applicable services would include the dissemination of information and verification of eligibility for educational benefits.

6490 Miscellaneous Student Services

Expenditures for other services for special student groups or the general student population.

Services include student transportation and coordination or referrals for housing. Special student groups include economically disadvantaged, women, and minorities. Although the Chancellor's Office does not require separate accounting of other costs, districts may need to maintain detailed records to fulfill the reporting requirements of other funding agencies or to facilitate budget preparation.

6500 Operation and Maintenance of Plant

- 6510 Building Maintenance and Repairs
- 6530 Custodial Services
- 6550 Grounds Maintenance and Repairs
- 6570 Utilities
- 6590 Other Operation and Maintenance of Plant

This activity is used to record all expenditures associated with the routine operation and maintenance of buildings and grounds.

The following are expenditures that should **not** be charged to this activity, but instead should be charged to Activity 7100, Physical Property and Related Acquisitions:

- purchase of land and buildings
- initial equipping of buildings
- purchase of equipment permanently affixed to buildings
- construction of buildings
- modifications that improve the functionality or extend the useful life of land or buildings
- nonroutine repair and maintenance of buildings and other structures (e.g., scheduled maintenance and special repair items defined under EC \$84660)
- upgrades of telecommunications and information technology infrastructure

Repairs or replacements of equipment, including furniture, identifiable to specific activities are charged to those activities and not to Activity 6500, Operation and Maintenance of Plant.

Activity 6500, Operation and Maintenance of Plant, is the controlling account that summarizes expenditures recorded in the following subsidiary activity categories:

6510 Building Maintenance and Repairs

Expenditures for activities related to routine repair and maintenance of buildings and other structures, including preventive maintenance.

Repairs of items attached to and considered integral parts of buildings or other structures are also included.

6530 Custodial Services

Expenditures for custodial supplies and services.

6550 Grounds Maintenance and Repairs

Expenditures for the maintenance of landscapes and grounds.

Repairs of both grounds and grounds maintenance equipment, including underground systems such as sprinklers, are included. Repairs of underground systems not a part of the grounds, such as sewers, underground communications lines, and power lines, are reported within Activity 6590, Other Operation and Maintenance of Plant.

6570 Utilities

Expenditures for gas, water, electricity, telephone, and other utilities necessary for the operation of the physical plant.

6590 Other Operation and Maintenance of Plant

Expenditures for all other plant maintenance and operation expenditures, including equipment repairs not assignable to any other activity.

Repairs of underground systems not a part of the grounds, such as sewers, underground communications lines, and power lines, are reported within this activity.

6600 Planning, Policymaking, and Coordination

This activity is used to record all expenditures associated with executive-level activities, such as board meetings or long-range planning, associated with management of a district. Applicable costs include expenditures for governing board and senior executive officers. Expenses for executive support staff, as well as expenditures for operating costs of the executive offices including legal services, analytical studies, institutional budget planning, and facilities development are also included.

6700 General Institutional Support Services

6710 Community Relations

6720 Fiscal Operations

6730 Human Resources Management

6740 Noninstructional Staff-Retirees' Benefits and Retirement Incentives

6750 Staff Development

6760 Staff Diversity

6770 Logistical Services

6780 Management Information Systems

6790 Other General Institutional Support Services

This activity is used to record all expenditures incurred in conducting district business services operations. Activity 6700, General Institutional Support Services, is the controlling account that summarizes expenditures recorded in the following subsidiary activity categories:

6710 Community Relations

Expenditures in developing and maintaining relationships with the general community, alumni, or other constituents, and conducting community fund raising activities.

6720 Fiscal Operations

Expenditures for budget control, audits, accounting, and fiscal management of contracts, grants, and investments.

6730 Human Resources Management

Expenditures for personnel management and maintenance of employee records.

6740 Noninstructional Staff-Retirees' Benefits and Retirement Incentives

Expenditures for a district's share of retirees' health and other benefit costs and retirement incentive pay for noninstructional staff. Costs of benefits for retired instructional staff are to be charged to Activity 5900, Instructional Staff-Retirees' Benefits and Retirement Incentives.

Included are the prorated portions of the district's share of retirees' health and other benefit costs and retirement incentive pay for qualified staff who were not assigned full-time to noninstructional assignments. (See explanation of prorated costs under Activity 5900, Instructional Staff-Retirees' Benefits and Retirement Incentives.)

6750 Staff Development

Expenditures for staff development, including amounts expended in accordance with the provisions of EC §87150 et seq. (Assembly Bill 1725/88). Sufficiently detailed records must be maintained to assure compliance with specific funding requirements of statutes and applicable regulations. Salary cost of attendance in staff development activities should be charged to the attendees' regular salary activity. Costs such as transportation, tuition, etc. should be charged to Activity 6750.

6760 Staff Diversity

Amounts chargeable to enhancement of staff diversity, in accordance with the provisions of EC \$87107 et seq. (Assembly Bill 1725/88), and applicable regulations.

6770 Logistical Services

Expenditures for campus security, fire protection, purchasing, warehouse and stores, environmental safety, insurance, central equipment and property management, garage and motor pool for staff transportation, and communication services such as reproduction, printing, noninstructional telecommunication services and mail services. As a district option, costs of services readily identified to one or more activities may be allocated accordingly. Monthly telephone usage and service charges are charged to Activity 6570, Utilities.

6780 Management Information Systems

Expenditures for noninstructional data processing and data management services. If a district prorates its information systems, the instructional portion could be allocated to the appropriate instructional activities or recorded within Activity 6150, Academic Information Systems and Technology.

6790 Other General Institutional Support Services

Expenditures for general institutional support services not listed above.

6800 Community Services and Economic Development

- 6810 Community Recreation
- 6820 Community Service Classes
- 6830 Community Use of Facilities
- 6840 Economic Development
- 6890 Other Community Services and Economic Development

This activity is used to record expenditures associated with providing general public services to the community-at-large or to business and special groups within the community. Applicable costs for community services include expenditures for conferences, lecture series, institutes, classes, and recreational activities, as well as the costs of providing facilities for the nonpartisan benefit of the community-at-large. Applicable costs for Economic Development include expenditures for education and services provided to the business community to advance California's economic growth and global competitiveness.

Activity 6800, Community Services and Economic Development, is the controlling account that summarizes expenditures recorded in the following subsidiary activity categories:

6810 Community Recreation

Expenditures to organize, promote, and conduct community recreation programs sponsored by the district. Governing boards shall not expend State general fund moneys for this purpose.

6820 Community Service Classes

Expenditures as authorized by EC §78300 et seq., and implementing regulations in CCR §55160 to provide instruction that contributes to the physical, mental, moral, economic, or civic development of individuals or groups enrolled therein, including the costs of contracted community service classes in music, drama, art, handicraft, science, literature, nature study, and athletics.

This excludes costs of courses approved by the Chancellor's Office either individually or as part of a credit or noncredit program, which are recorded within the applicable Instructional Activities 0100-4900. Governing boards shall not expend State general fund moneys to establish and maintain community service classes.

6830 Community Use of Facilities

Expenditures as authorized by EC $\S 82537$ et seq., to provide college buildings or grounds for public, literary, scientific, recreational, educational, or public agency meetings, or for the discussion of matters of general or public interest, subject to the limitations set forth in those sections.

6840 Economic Development

Expenditures pursuant to $EC \ 566010.4(a)(3)$ and $GC \ 515379.20$ et seq., for services provided to the business community to advance California's economic growth and global competitiveness through education and services focusing on continuous workforce improvement, technology deployment, and business development. Expenditures for services to students should be recorded in the appropriate instructional or student services activity.

6890 Other Community Services and Economic Development

Expenditures for community services and economic development not identified above.

6900 Ancillary Services

- 6910 Bookstores
- 6920 Child Development Centers
- 6930 Farm Operations
- 6940 Food Services
- 6950 Parking
- 6960 Student and Co-curricular Activities
- 6970 Student Housing
- 6990 Other Ancillary Services

This activity is used to record all expenditures for the operation of ancillary services (generally defined as self-sufficient entities providing services to students, faculty, and staff). For most of the expenditures attributable to these activities, the appropriate Special Revenue Fund or Enterprise Fund, such as the Bookstore Fund, should be charged, rather than the General Fund. Examples of General Fund charges would be parking, co-curricular activities, and the incidental cost of administration or general support for these ancillary services activities. The operation of housing facilities, such as dormitories, are reported within this activity code.

Activity 6900, Ancillary Services, is the controlling account that summarizes expenditures recorded in the following subsidiary activity categories:

6910 Bookstores

Expenditures for the operation of district bookstores.

6920 Child Development Centers

Expenditures for day care centers; for learning laboratories for students enrolled in child development or child care programs, or for services to develop children's physical, mental, and educational skills.

6930 Farm Operations

Expenditures for farm operations.

6940 Food Services

Expenditures as authorized by CCR §59013 for food vending machines and cafeteria operations.

6950 Parking

Expenditures as authorized by EC §76360 for parking services and facilities which include the administration of and direct services related to the purchase, construction, and operation and maintenance of parking facilities.

6960 Student and Co-curricular Activities

Expenditures for student and co-curricular activities that the district has elected to provide above and beyond the regular instructional program. Co-curricular activities are activities and events that are an extension of classroom instruction or related community college programs. (Examples include the costs of such items as student newspapers, intramural athletics, intercollegiate athletics, and clubs.)

6970 Student Housing

Expenditures for the operation of dormitories and other housing facilities.

6990 Other Ancillary Services

Expenditures for all other ancillary services, including such items as student transportation services.

ADMINISTRATIVE AND SUPPORT ACTIVITIES

7000 Auxiliary Operations

7010 Contract Education 7090 Other Auxiliary Operations

This Activity is used to record expenditures within certain operations auxiliary to the regular instructional program, such as the operation of commercial rental property for income, that portion of radio or television station operations beyond that necessary for instruction and instructional services, or certain contract education classes.

This activity is not to be confused with auxiliary organizations formed under EC §72670 et seq.

Activity 7000, Auxiliary Operations, is the controlling account that summarizes expenditures recorded in the following subsidiary activity categories:

7010 Contract Education

Expenditures to conduct contracted classes that do not generate FTES (*CCR* §58050). Contract Education classes are distinguished from Community Service classes (Activity 6820) by their intent to exclusively serve selected clientele. Contract Education classes that generate FTES are to be reported within the applicable Instructional Activities 0100-4900.

7090 Other Auxiliary Operations

Expenditures for all other Auxiliary Operations.

7100 Physical Property and Related Acquisitions

This classification is used to record expenditures for capital outlay required in developing campus facilities. The following are examples of expenditures that should be charged to this activity:

- purchase of land and buildings
- initial equipping of buildings
- purchase of equipment permanently affixed to buildings
- construction of buildings
- modifications that improve the functionality or extend the useful life of land or buildings
- nonroutine repair and maintenance of buildings and other structures
 (e.g., scheduled maintenance and special repair items defined under EC §84660)
- upgrades of telecommunications and information technology infrastructure

The portion of the salaries and benefits of district personnel (e.g., Facilities and Information Technology managers, facilities planners, and support staff) related to the above expenditures are also charged to this activity.

If a district uses a day labor or force account, within the limits of the law, *PCC* §20650 et seq., for the above activities, the expenditures should be a direct charge to this activity.

Expenditures related to parking facilities are recorded within Activity 6950, Parking Expenditures for equipment purchased for a specific instructional or administrative and instructional support activity are recorded within that particular activity, except for initial equipping of buildings. Expenditures included within Activity 6500, Operation and Maintenance of Plant, would also not be recorded here.

7200 Long-Term Debt and Other Financing

- 7210 Long-Term Debt
- 7220 Tax Revenue Anticipation Notes (TRANs)
- 7290 Other Financing

This activity is used to record expenditures for principal, interest, and other costs (e.g., service charges) associated with long-term debt and interest and other costs associated with short-term debt.

7210 Long-Term Debt

Expenditures for payments of principal, interest, and other related service fees for bonds or other indebtedness [Object 7100, Debt Retirement (Long-Term Debt)]. This activity is also used to record the amount deducted from General Apportionment by the State Controller for repayment of emergency apportionment (CCR §58316).

7220 Tax Revenue Anticipation Notes (TRANs)

Expenditures for interest and related service fees for TRANs [Object 5000, Interest (Current Loans)].

7290 Other Financing

Expenditures for other financing.

7300 Transfers, Student Aid, and Other Outgo

- 7310 Transfers
- 7320 Student Aid
- 7390 Other Outgo

This activity is used to record transfers, student aid, and other outgo. Activity 7300, Transfers and Student Aid, is the controlling account that summarizes expenditures recorded in the following subsidiary activity categories:

7310 Transfers

Amounts transferred from one fund to another (interfund transfers) and amounts transferred to/from the General Fund Unrestricted Subfund and the General Fund Restricted Subfund (intrafund transfer), as well as amounts transferred to the district from a lapsed or reorganized community college district.

Transfers made as a temporary loan or otherwise intended to be reimbursed shall not be recorded here but shall be accounted for in the balance sheet accounts as "Due To" or "Due From."

7320 Student Aid

Expenditures for direct financial aid payments to or for students, as well as maintenance allowance paid under CCR §54200. Financial aid payments include direct financial aid (scholarships, grants, and loans) and payments to or for students for enrollment fees, books, supplies, and child care services, etc.

Work-study payments are reported as salaries within the activity receiving the benefit of the students' services.

7390 Other Outgo

Expenditures for other uses of funds such as bankruptcy losses, investment losses, and other outgo.

7900 Appropriation for Contingencies (for budgetary purposes only)

This activity is an appropriation classification only; no expenditures shall be recorded within this activity.

This activity is used to record that portion of the current fiscal year's appropriation, not designated for any specific purpose, and held available for transfer to specific appropriations as needed during the fiscal year.

This activity is not to be confused with the General Reserve, which is a balance sheet account used to record the reserve budgeted to provide operating cash in the succeeding fiscal year until local property taxes and State funds become available.

Transfers to/from contingencies must be approved by a two-thirds vote of the board of trustees (CCR §58307).

IVC CHART OF ACCOUNTS

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****	NEXT CHANGE	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099
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WIB Diesel Mechanic Tech Prg ext WIA Smog Check Technician Program WIA EMT Program WIA Dental Assistant Prorgam WIA GREEN LMI Consulting HUD Grant WIA EMT Program II WIA Dental Assistant Prorgam II CWS - Direct Aid	PROD8 Fund Hierarchy Repo AS OF 25-SEP-2013	DESCRIPTION CWS - ACA FCWS - 65% FCWS - 65% FCWS - 65% FEWS- 50% ARRA ARRA ARRA ARRA Workability III c/o Federal Admin Cost Allowance ACA - SEOG Tech Prep CTE Transitions FY 11-12 Workability III CFDA 84,126A Upward Bound 12-13 Regular Upward Bound 12-13 Summer Upward Bound 12-13 Lummer Upward Bound 13-14 Regular Upward Bound 13-14 Seqular Upward Bound 13-14 Seqular Upward Bound 13-14 Seqular Upward Bound 13-15 Summer Upward Bound 13-14 Seqular Upward Bound 13-14 Seqular Upward Bound 5-00 Indirect Upward Bound 5-00 Indirect Student Support Services Student Search Talent Search Talent Search Talent Search
12115 12116 12117 12118 12119 12120 12125 12200 12201	REPORT FGRFNDH CHART: 1	TYP FUND 122018 12202 12203 12204 12205 12206 122108 12300 12300 12400 12400 12400 12401 12501 12501 12501 12502 12502 12503 12506 12506 12506 12506 12507 12508 12601 12603 12603 12603 12603 12604 12603 12603 12603 12603 12603 12603 12603 12603 12603 12603 12603 12603 12603 12603 12603 12603 12603 12603

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01-JUL-2002	01-JUL-2002	01-JUL-2002	01-JUL-2002	22-SEP-2010	01-JUL-2002	01-JUL-2002	01-JUL-2002	01-JUL-2002	12-MAR-2004	29-FEB-2004	01-JUL-2002	01-JUL-2002	01-JUL-2002	01-JUL-2002	01-JUL-2002
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12704	12708	127088	12800	12801	128018	12900	12901	129018	12903	12904	12905	12906	12907	12908	12909

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PROD8 Fund Hierarchy Report AS OF 25-SEP-2013

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		DATA	CNIE	ī.	***	DAIES	***
FUND	DESCRIPTION	ENTRY	STATUS FUND	CMB	EFF	TERM	NEXT CHANGE
12910	Title V Grant 04-05	¥	A	18-M	8-MAR-2005		31-DEC-2099
12911	Title V Grant - Acceso	X	A	29-A	29-AUG-2006		31-DEC-2099
12912	Title V Grant Acceso Year 3	⋋	A	01-7	01-JUL-2002		31-DEC-2099
12913	Title V Grant Acceso Year 4	×	A	01-7	01-JUL-2002		31-DEC-2099
12914	Title V Grant Acceso Year 5	X	Ą	01-7	01-JUL-2002		31-DEC-2099
12915	Title V Grant Acceso Year 6	X	Ą	01-7	01-JUL-2002		31-DEC-2099
12920	Title V Grant - ATLAS Year One	>	Ą	27-8	27-SEP-2011		31-DEC-2099
129208	Title V Grant - ATLAS Yr 1 c/o	Y	A	01-0	01-OCT-2011		31-DEC-2099
12921	Title V Grant - ATLAS Year Two	*	Ą	01-1	01-JUL-2002		31-DEC-2099
129218	Title V Grant - ATLAS Year Two c/o	X	A	D-10	01-JUL-2002		31-DEC-2099
12922	Title V Grant - ATLAS Year Three	¥	A	D-10	01-JUL-2002		31-DEC-2099
12923	Title V Grant - ATLAS Year Four	≯	Ą	D-10	01-JUL-2002		31-DEC-2099
12L	Restricted - Local Funds	Z	A	01-7	01-JUL-2002		31-DEC-2099
17100	Child Develop Training Consortium	Z	A	01-1	01-JUL-2002		31-DEC-2099
17101	Child Develop Training Consortium	⊁	A	28-F	28-FEB-2013		31-DEC-2099
17102	CDTC - Travel Reimbursement	≯	Ą	D-10	01-JUL-2002		31-DEC-2099
17200	Workforce Investment Board	Z	A	D-10	01-JUL-2002		31-DEC-2099
17201	Workforce Investment Board	⊁	Ą	01-J	01-JUL-2002		31-DEC-2099
17205	NRF - IVROP & Neighborhood House	≯	A	01-7	01-JUL-2002		31-DEC-2099
17210	HUD Grant Interest	X	Ą	D-10	01-JUL-2002		31-DEC-2099
17271	Ag Dept - Proceeds from wheat sale	≯	A	01-J	01-JUL-2002		31-DEC-2099
172718	Ag Dept - Proceeds c/o	×	A	D-10	01-JUL-2002		31-DEC-2099
17300	Local Funds Other	Z	Ą	01-7	01-JUL-2002		31-DEC-2099
17301	General Restricted CFWD Local	≯	A	D-10	01-JUL-2002		31-DEC-2099
17302	Parking Fees	≯	Ą	04-A	04-AUG-2008		31-DEC-2099
173028	Parking Fees carry over	×	A	30-A	30-AUG-2007		31-DEC-2099
17303	- C	>	6	T - 10	COOC TITE		0000 5000 50

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26-JAN-2006 29-FEB-2004 01-JUL-2002	FUND CMB EFF 0.1-JUL-2003 0.1-JUL-2002
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SBDC - Next Level c/o SBDC - Current Year Match Desert Museum Desert Museum carry over SOS - Steps of Success Vocational Ed Region X Cal Works Assessment Carry Over Foundation Account Cafeteria Contract Puente Project Puente Project Puente Project Puente Project Carry Over Driver Improvement Program Driver Improvement Program Driver Improvement Program Community Classes EMT Community Classes EMT Community Classes Contract Education Extended Campus Contract Ed C/O DACUM DACUM DACUM DACUM	Fund Hierarchy Repo AS OF 25-SEP-2013 DESCRIPTION Puente Project - Big Brothers-Big S Ruber - Program Income Student Health Fee Student Health Fee Student Health Fee c/o Community Service Classes IID Funds IID Funds IID Funds SEDC - Program Income 2006 Summer Recruitment - Foundation Apple Grant Tutoring HR General Safety Campus Networking Revenue IID Grant - Extended Campus Energy Seminar Fire Comm Ed Fi
173038 17304 17305 17305 17306 17308 17308 17310 17311 17312 17314 17314 17314 17314 17314 17315 17314 17314 17315 17316 17316 17316 17316 17317 17317	CHART: 1 TYP FUND 17318 17320 17320 17320 17321 17321 17321 17321 17321 17322 17323 17323 17329 17329 17332

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AT&T Grant - SPA HR - Wellness Program HR - Wellness Program c/o Mat Lab Egp Rental Rail Road One Time Funds 0809 SBDC -Cash Match 2005 SBDC -Cash Match 2007 SBDC -Cash Match 2007 SBDC -Cash Match 2008 SBDC -Cash Match 2009 Wenn's Tennis Volleyball Men's Basketball Men's Basketball Momen's Basketball Gym Women's Softball Foundation - Science Foundation - Library Foundation - Library Foundation - Library Foundation - Library	PROD8 Fund Hierarchy Report AS OF 25-SEP-2013 DATA Foundation - Welding Foundation - Ac refri Foundation - Info Syst Foundation - Humanities Foundation - Auto Tech Foundation - Applied Sci Expos Foundation - Applied Sci Expos Foundation - PoST Foundation - PoST Women Cross Country Women Soccer Fundraiser Womens Soccer Fundraiser Men's Cross Country Fundraiser Men's Cross Country Fundraiser N Restricted - State Funds 06-07 Basic Skills Funds
17350 173608 173608 17370 17401 17402 17403 17404 17404 17600 17601 17601 17605 17609 17609 17609 17610 17610 17610 17611	TYP FUND 17615 17617 17618 17619 17620 17621 176

151018	Transfer Ctr Articulatn Carry Over	>>	Ø, e	01-JUL-2002	31-DEC-2099
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151028	iculati	>	Ą	01-JUL-2002	31-DEC-2099
15103	Basic Skills Articulation	≯	Ą	01-JUL-2002	31-DEC-2099
15104	Basic Skills Research	≯	A	01-JUL-2002	31-DEC-2099
15105	Basic Skills Prof. Development	*	A	24-JAN-2008	31-DEC-2099
151056	kills	×	A	24-JAN-2008 24-	24-JAN-2008 31-DEC-2099
151057	kills - Couns	¥	A	01-JUL-2002	31-DEC-2099
15106	Basic Skills - Inst Egp & Materials	≯	A	01-JUL-2002	31-DEC-2099
15107	Skills - Couns	¥	A	01-JUL-2002	31-DEC-2099
15108	Basic Skills - Tutoring	>-	A	01-JUL-2002	31-DEC-2099
15109	Basic Skills - Other	>	A	01-JUL-2002	31-DEC-2099
15110	Basic Skills - 07/08	*	A	01-JUL-2002	31-DEC-2099
15111	Basic Skills - 07/08 Prg Cur Pla De	×	A	01-JUL-2002	31-DEC-2099
15112	Basic Skills - 07/08 Stu Assessment	≯	A	01-JUL-2002	31-DEC-2099
15113	Basic Skills - 07/08 Adv & Couns	≯	A	01-JUL-2002	31-DEC-2099
15114	Basic Skills - 07/08 Sup Inst & Tut	≯	A	01-JUL-2002	31-DEC-2099
15115	Basic Skills - 07/08 Articulation	⋆	A	01-JUL-2002	31-DEC-2099
15116	Basic Skills - 07/08 Instr Material	×	A	01-JUL-2002	31-DEC-2099
15117	Basic Skills - 07/08 Other	X	A	01-JUL-2002	31-DEC-2099
15200	BFAP	Z	A	01-JUL-2002	31-DEC-2099
15201	BFAP	×	A	18-OCT-2006	31-DEC-2099
152018	BFAP Carry Over	×	Ą	01-JUL-2002	31-DEC-2099
15220	State Mandated Cost	×	A	01-JUL-2002	31-DEC-2099
15300	EODS	z	A	01-JUL-2002	31-DEC-2099
15301	EOPS 100 - Project Management	≯	A	01-JUL-2002	31-DEC-2099
15302	EOPS 200 - Outreach	×	A	01-JUL-2002	31-DEC-2099
15303	EOPS 300 - Tutorial Services	X	A	01-JUL-2002	31-DEC-2099
15305	EOPS 500 - Transition Services	≯	A	01-JUL-2002	31-DEC-2099
153058		>	A	01-JUL-2002	31-DEC-2099
15306	EOPS 600 - CARE Match	X	A	01-JUL-2002	31-DEC-2099
15308	07-08 Basic Skills	¥	A	25-JUN-2008	31-DEC-2099
15309	EOPS 900 - Student Aid	×	A	01-JUL-2002	31-DEC-2099
153098	EOPS 900 - Student Aid Carry Over	>-	A	01-JUL-2002	31-DEC-2099
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FUND	DESCRIPTION	ENTRY	STATUS	FUND CMB	FFF	TERM NEXT	VEXT CHANGE
15400	DSPS	Z	A		01-JUL-2002	31-D	1-DEC-2099
15401	DSPS - Direct Services	⋨	Ø		01-JUL-2002	31-D	11-DEC-2099
154018	DSPS - Direct Services Carry Over	X	A		01-JUL-2002	31-D	11-DEC-2099
15402	Department of Rehabilitation	*	A		06-OCT-2008	31-D	31-DEC-2099
154028	Department of Rehabilitation c/o	≯	A		01-JUL-2002	31-D	31-DEC-2099
15403	County Behavioral Health Grant	¥	Ą		11-MAR-2010	31-D	11-DEC-2099
15500	Cal Works	Z	A		01-JUL-2002	31-D	11-DEC-2099
15501	Cal Works - Coordination	¥	Æ		01-JUL-2002	31-D	31-DEC-2099
15502	Cal Works - Curriculum	⊁	Ą		01-JUL-2002	31-D	31-DEC-2099

31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31 - DEC - ZOYY	31-080-2099	31-050-2030	31-DEC-2099 31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-Z099	31-DEC-2039	31-DEC-2099	RIN DATE: 09/25/2013	TIME: PAGE:	* *	TERM NEXT CHANGE 31-DEC-2099	31-DEC-2099 31-DEC-2099	
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15914	Career Exp & Devlomt 7th & 8th Grad	≯	ď	01-JUL-2002	31-DEC-2099
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159188	Nursing Enroll Growth 12-107 c/o	*	A	01-JUL-2002	31-DEC-2099
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16001	- Orientation	> ∶	A	01-JUL-2002	31-DEC-2099
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16002	- Assessment	; ⊷	d.	01-JUL-2002	209
160028	Matriculation - Assessmt Carry Over	>- >	et e	01-JUL-2002	209
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16004	- Coordination	→ >-	t a		31-DEC-2099
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16005	- Followups	· >-	. A	01-JUL-2002	200
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162138	Non-Credit Matriculation c/o	X	A	01-JUL-2002	31-DEC-2099
16100	TANF	z	A	01-JUL-2002	31-DEC-2099
16101	TANF	≯	Ą	01-JUL-2002	31-DEC-2099
16200	State	Z	Ą	3	31-DEC-2099
16201	Preschl Nutrition - Stat	≻₁	Ą	22-SEP-2010	31-DEC-2099
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16202	Foster Care	>+ >	₹ #	27-AUG-2013	31-DEC-2099
16204		→ >	٤ ۵	2002-111-10	E E E E E E E E E E E E E E E E E E E
16205	Living	٠ >	ে ব	01-2002	31-DEC-2033
162058	Living	• >-	: 4	01-JUL-2002	31-DEC-2099
16206	Living 01-02	≯	Æ	01-JUL-2002	31-DEC-2099
162068	Living	×	Æ	01-JUL-2002	31-DEC-2099
16208	Living	¥	Ą	01-JUL-2002	31-DEC-2099
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165038	Plant Inst Egp Gnt	· >-	. A	01-JUL-2002	31-DEC-2099
16400	estricted CFWD -	z	. ⊲	-JUL-	-DEC.
16401	Д	. ≯	A	01-JUL-2002	31-DEC-2099
16440	SB 70 Career Tech Grant 0708	¥	A	25-FEB-2009	31-DEC-2099
16445	SB 70 Career Tech Grant 0809	≯	A	25-FEB-2009	31-DEC-2099
16446	70	X	A	25-FEB-2009	31-DEC-2099
16447	SB 70 (IV)	X	A	25-FEB-2009	31-DEC-2099

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PROD8
Fund Hierarchy Report

RUN DATE: 09/25/2013

	Fund Hierarchy Report AS OF 25-SEP-2013	Report 2013					TIME: PAGE:	E: 10:41 AM E: 9
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16448	SB 70 (IV) Supplemental	>	A		25-	-FEB-2009		31-DEC-2099
16449	70 (V)	*	Ą		25.	5-FEB-2009		31-DEC-2099
16450	SB 70 (V) Supplemental	×	Ą		25-	25-FEB-2009		31-DEC-2099
16451	SB 70 (VI)	≯	Æ		25-	25-FEB-2009		31-DEC-2099
16452	SB 70 (VI) Supplemental	×	ø		25	25-FEB-2009		31-DEC-2099
16500	Other State Restricted	Z	A		01.	01-JUL-2002		31-DEC-2099
16501	Scheduled Maintenance	×	A		01.	01-JUL-2002		31-DEC-2099
165018		≯	Ą		01.	01-JUL-2002		31-DEC-2099
16502	Early Alert	*	Ą		01.	01-JUL-2002		31-DEC-2099
16503	Sched Maint - Rehab Wat Treat Plnt	*	A		30.	30-NOV-2007		31-DEC-2099
16505	Sched Maint - Tennis Courts	*	Ą		01.	01-JUL-2002		31-DEC-2099
16506	Sched Maint - HVAC Library	≯	A		01.	01-JUL-2002		31-DEC-2099
16507	Sched Maint - Compressor Gym	X	A		01.	01-JUL-2002		31-DEC-2099
165088	Sched Maint - College Center Doors	≯	A		01.	01-JUL-2002		31-DEC-2099
165098	Scheduled Maintenance - Mster Clock	¥	4		01.	01-JUL-2002		31-DEC-2099
165108	Scheduled Maintenance - Water Line	≯	Ą		01.	01-JUL-2002		31-DEC-2099
165118	Scheduled Maintenance - High Volt	X	Ą		01.	01-JUL-2002		31-DEC-2099
165128	Scheduled Maintenance - Generator	*	Ø		0.1	01-JUL-2002		31-DEC-2099
165138	Scheduled Maintenance - Pool filter	¥	Ą		01.	01-JUL-2002		31-DEC-2099
16520	Industry-Driven Colaborative Grant	X	Ą		01	01-JUL-2002		31-DEC-2099
16521	Industry-Driven Col Gnt Year 2	X	4		0.1	01-JUL-2002		31-DEC-2099
16600	Other State Restricted	Z	Ą		01.	01-JUL-2002		31-DEC-2099
16601	Trans & Articulation	≯	A		16.	16-OCT-2008		31-DEC-2099
166018	& Arti	X	ď		01	01-JUL-2002		31-DEC-2099
16602	Gen Purpose - 0607 One Time	Y	Ą		0.1	01-JUL-2002		31-DEC-2099
16603	10	¥	ø		01.	01-JUL-2002		31-DEC-2099
16604	Career Tech - 0607 One Time	X	A		01	01-JUL-2002		31-DEC-2099
16605	Gen Pur Trailer Bill 0607 One Time	X	æ		01	01-JUL-2002		31-DEC-2099
16606	0607 One	¥	Ą		01	01-JUL-2002		31-DEC-2099
16607	Sche MainTrailer bill 0607 One Time	¥	A		01	01-JUL-2002		31-DEC-2099
16608	One Time Transition Funds	≯	Ą		01	01-JUL-2002		31-DEC-2099
16610	Basic Skills - Research	X	Ą		01	01-JUL-2002		31-DEC-2099
16611	Basic Skills - Curriculum Developme	>+	A		0.1	01-JUL-2002		31-DEC-2099
16612	Basic Skills - Prof Development	≯	Ą		01	01-JUL-2002		31-DEC-2099
16613	Basic Skills - Articulation	¥	Ø		0.1	01-JUL-2002		31-DEC-2099
16614	Basic Skills - Student Acad Asses	X	Ą		0.1	-JUL-2002		31-DEC-2099
16615	Basic Skills - Basic Skills/ESL	≯	Ą		0.1	01-JUL-2002		31-DEC-2099
16616	Basic Skills - Instructional Materi	≯	A		0.5	-JUL-2002		31-DEC-2099
16617	Basic Skills - Other Student Needs	¥	Ą		0.2	-JUL-2002		31-DEC-2099
16618	Basic Skills - Student Counseling	×	Æ		0.5	-JUL-2002		31-DEC-2099
16701	Basic Skills 0809 - Curr Plan Devel	¥	A		0.1	-JUL-2002		31-DEC-2099
16702	Basic Skills 0809 - Assessment	≯	A		01	01-JUL-2002		31-DEC-2099
16703	Basic Skills 0809 - Advise & Couns	×	A		0.1	-JUL-2002		
16704	Basic Skills 0809 - Instr & Tutor	≯	Ą		0.1	01-JUL-2002		31-DEC-2099
16705	Basic Skills 0809 - Articulation	X	Æ		01	-JUL-2002		31-DEC-2099

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PELL Return to Title IV R2T4	A	01-JUL-2002	31-DEC-2099
Upward Bound Financial Aid	A	01-JUL-2002	31-DEC-2099
d Bour	A	01-JUL-2002	31-DEC-2099
FA 04-05 Summer	ø	01-JUN-2004	31-DEC-2099
FA 04-05	A	01-JUL-2002	31-DEC-2099
FA 03-04	A	01-JUN-2004	
Student Support Services Fin Aid N	A	01-JUL-2002	31-DEC-2099
3-04 Regular	A	01-JUL-2002	31-DEC-2099
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Modernization Lot Lighting	A	10-JUL-2007	31-DEC-2099
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Fire Alarm System	A	17-SEP-2008	31-DEC-2099
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Sports Field Lighting	A	01-JUL-2002	31-DEC-2099
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ot Phase IV	Ą	01-JUL-2002	31-DEC-2099
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Modernization - 900 Bldg	A	06-DEC-2012	31-DEC-2099
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* * * REPORT CONTROL INFORMATION * * *

PARAMETER SEQUENCE NUMBER: 757263 CHART OF ACCOUNTS: 1 AS OF DATE: 25-SEP-2013 FUND TYPE CODE: NUMBER OF PRINTED LINES PER PAGE: 55

RECORD COUNT: 759

RUN DATE: 09/25/2013 TIME: 10:31 AM PAGE: 1	DATES **	TERM NEXT CHANGE	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099	31-DEC-2099		31-DEC-2099	7 C O 7 L O 2 C L C C C C C C C C C C C C C C C C C
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Softball - Women Tennis - Women Tennis - Men	PROD8 Organization Hierarchy Report AS OF 25-SEP-2013	DESCRIPTION Soccer - Women Soccer - Men Athletics Volleyball General Athletics - Playoff Women's Cross Country Men's Cross Country Men's Cross Country Men's Cross Country Men's Cross Country Superintendent / President Research Planning and Grants Admin HR - Safety Accommodations CSEA Title V Grant HR - General Safety HR - Safety Credits Superintendent / President Search Stakeholders & Visioning Process Welcome Back Event CTA SDICCCA IVC Foundation Part-time Faculty Association Title V Coop SDSU-IV Mgmt/Evaluatio Title V Coop SDSU-IV Activities Vice President - Academic Services Vice President Stademic Services Vice President Stademic Services Vice President Stafe Development Evening College Administration SLO Deparment	Arts and Letters
685 686 687	REPORT FGRORGH CHART: 1	ORGANIZATION 688 689 690 691 692 693 695 100 100 100 1005 1005 1005 1007 1008 1009 1101 111 112 1112 1112 1114 1115 1116 1117 1116 1117 1117 1117 1117	210

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211 220 221 222 222 224 225 225	REPORT FGRORGH CHART: 1	ORGANIZATION 227	228	240	241	242 260	261	262	271	280	281	282	2883 284	2 1 C S S S S S S S S S S S S S S S S S S	286	287	288	2 C 20 C 20 C 20 C 20 C	7 7 70 7 90 1 70 1 70	293	9	295	30	300	320	321	322	365	367	302	

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SOS - Computer Tech Region X SOS - Employment Tools Apprentice Program Energy Seminar Aurora HS Contract Ed Renewable Energy Extended Campus Brawley Center Calexico Center El Centro Center Non Credit Program SBDC - NxLevel HUD Funds	PROD8 Organization Hierarchy Report AS OF 25-SEP-2013	DESCRIPTION Child, Family and Consumer Science Child, Family, Cons Science Office Child Pevelopment Foster Care Independent Living Program Infant Toddler Center Preschool TAMF-CDF-06-023-1 Industrial Technology Division Industrial Technology Office Agricultural Sciences Automotive Tech Learning Center Electronics Environmental Technology Welding Technology Business Division Business Division Business Division Office Business Computer Information Systems Computer Programing
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355 356	357	358	D / J	372	373	374	375	376	377	378	379	380	381	382	383	REPORT FGRORGH	CHART: 1			ORGANIZATION	384	385	386	390	391	392	393	394	ഹ സ	346 201	~ 00 K	40	400	401	420	421	440	441	442	443	444	445	446	

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Small Business Development Center SBDC Indirect Charges SBDC Chancellor's Office Funds SBDC - NxLevel HUD Funds Dean of Learning Services Library Library Library Listructional Technology Learning Services Distance Education Reprographics Tech Center OCLC IT - Application Sevices	IT - Technical Sevices Dean - Business Services Dean - Business Services Dean - Business Services Vice Pres Business Services Office Y Food Services Cost Containent Measures FY 10-11 Campus Safety and Security Building Construction Cost Organization Hierarchy Report	DESCRIPTION Arquitect Fees Construction Mgmt Inspect Testing Permits GOB - Contingency GOB - Furnishing & Equipment GOB - Parking Lot & Softball Field GOB - Parking Lot & Softball Field GOB - Parking Lot & Softball GOB
50 50 50 500 501 502 503 503 504 505 505 505	S09 VPBS 80 800 801 802 803 808 808 REPORT FGRORGH CHART: 1	ORGANIZATION 871 872 873 874 875 876 877 881 881 882 881 885 885 885 895 895 897

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812	- Tech Services		z	01-JUL-2002	31-DEC-2099
813	IS - Banner Equip / Software		Z	01-JUL-2002	31-DEC-2099
82	Purchasing and Warehouse	N	Z	01-JUL-2002	31-DEC-2099
820	Purchasing and Warehouse	N	Z	01-JUL-2002	31-DEC-2099
821	Purchasing	X	Z	01-JUL-2002	31-DEC-2099
822	Receiving/Warehouse	X	Z	01-JUL-2002	31-DEC-2099
823	Vehicle Rentals	Y	Z	01-JUL-2002	31-DEC-2099
824	Vans	X	Z	01-JUL-2002	31-DEC-2099
83	Fiscal Services	N	Z	01-JUL-2002	31-DEC-2099
830	Fiscal Services	N	Z	01-JUL-2002	31-DEC-2099
831	Employee Benefits Holding Acct	Y	Z	05-JUN-2013	31-DEC-2099
832	Contributions to Health Insurance	¥ X	Z	30-AUG-2012	31-DEC-2099
833	Parking Control	×	Z	01-JUL-2002	31-DEC-2099
834	Financial Aid Accounting	*	Z	01-JUL-2002	31-DEC-2099
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84.2			z	28-SEP-2011	31-DEC-2099
843	Bus Terminal Phase II		Z	28-SEP-2011	31-DEC-2099
85	Maintenance and Operations		Z	01-JUL-2002	31-DEC-2099
850	-		Z	01-JUL-2002	31-DEC-2099
851	Custodial Department	Y	Z	01-JUL-2002	31-DEC-2099
852	(1)	Y	Z	01-JUL-2002	31-DEC-2099
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	AS OF 25-5	25-SEP-2013			PAGE: 7
		DATA	CNTL	***	** DATES ******
ORGANIZATION	DESCRIPTION	ENTRY STATUS	ORGN CMB	표판표	TERM NEXT CHANGE
853	Maintenance Department	,	Z	01-JUL-2002	31-DEC-2099
854	Transportation Department	Y	Z	01-JUL-2002	31-DEC-2099
855	Water Treatment Plant	Y	Z	01-JUL-2002	31-DEC-2099
856	Operations, Utilities	X	Z	01-JUL-2002	31-DEC-2099
857	Scheduled Maintenance	¥	Z	01-JUL-2002	31-DEC-2099
858	Community Service	Y	Z	01-JUL-2002	31-DEC-2099
VPSS	Vice President - Student Services	N	Z	01-JUL-2002	31-DEC-2099
06	Vice President - Student Services	N	Z	01-JUL-2002	31-DEC-2099
006	Vice President - Student Services	N	z	01-JUL-2002	31-DEC-2099
901	Vice Pres Student Services Office	Y	Z	01-JUL-2002	31-DEC-2099
902	Admissions & Registration Staff	Y	Z	28-AUG-2012	31-DEC-2099
904		X	Z	01-JUL-2002	31-DEC-2099
907		Y	Z	01-JUL-2002	31-DEC-2099
116		Y	Z	01-JUL-2002	31-DEC-2099
912	Student Representation Fee	Y	Z	01-JUL-2002	31-DEC-2099

REPORT FGRACTH CHART: 1

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PROD8	Account Hierarchy Report	AS OF 25-SEP-2013

			DATA)d	POOL	******* DATES *:	*****
TYP	ACCOUNT	DESCRIPTION	ENTRY	STATUS A	ACCT	EFF TERM	NEXT CHANGE
1,8		Salaries and Benefits				01-JUL-2002	31-DEC-2099
10		Academic Salaries				01-JUL-2002	31-DEC-2099
	100	Academic Salaries	Z	A		01-JUL-2002	31-DEC-2099
	1000	Academic Salaries	z	A		01-JUL-2002	31-DEC-2099
	1100	Instructional, Contract and Regular	z	A		01-JUL-2002	31-DEC-2099
	1110	Reqular Salari	×	A		01-JUL-2002	31-DEC-2099
	1115	Teaching Faculty Off Schedule COLA	Z	Н		20-SEP-2013	31-DEC-2099
	1117	Teaching Faculty Off Schedule COLA	>	A		01-JUL-2002	31-DEC-2099
	1130	St	>4	A		01-JUL-2002	31-DEC-2099
	1160	7.3	×	Ø		01-JUL-2002	31-DEC-2099
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	1200	Non-Inst, Contract and Regular	Z	A		01-JUL-2002	31-DEC-2099
	1208	Learning Support Specialist	×	ď		01-JUL-2002	31-DEC-2099
	1209	tional Med	>	A		01-JUL-2002	31-DEC-2099
	1210	Counselor/Library Studies	×	Ą		01-JUL-2002	31-DEC-2099
	1211	Directors Salaries	X	Ø		01-JUL-2002	31-DEC-2099
	1212	Deans Salaries	>*	A		01-JUL-2002	31-DEC-2099
	1213	Associate Dean	*	A		01-JUL-2002	31-DEC-2099
	1214	Vice Presidents Salaries	×	A		01-JUL-2002	31-DEC-2099
	1215	President's Salary	>-	Ø		01-JUL-2002	31-DEC-2099
	1216	Associate Vice President	×	A		01-JUL-2002	31-DEC-2099
	1217	Non-teach Faculty Off Schedule COLA	*	A		01-JUL-2002	31-DEC-2099
	1220	Counselor Overload Salaries	¥	A		01-JUL-2002	31-DEC-2099
	1230	Furlough 5 Days Admin	≯	A		01-JUL-2002	31-DEC-2099
	1231	Freeze Steps Admin	∺	A		01-JUL-2002	31-DEC-2099
	1232	Furlough 5 Days Non-teach Fac	X	A		01-JUL-2002	31-DEC-2099
	1233	Furlough 5 Days Fac Dept Heads	×	A		01-JUL-2002	31-DEC-2099
	1270	Chair/Coordinator Salaries	>	A		01-JUL-2002	31-DEC-2099
	1299	CE Non-Instr Retiree Incentive	≯	A		01-JUL-2002	31-DEC-2099
	1300	Instructional, Other Salaries	z	Ą		01-JUL-2002	31-DEC-2099
	1310	Non Credit Instruction	≯	A		01-JUL-2002	31-DEC-2099
	1320	FT Summer Teaching	7	Ą		01-JUL-2002	31-DEC-2099
	1325	FT Winter Teaching	X	A		01-JUL-2002	31-DEC-2099
	1330	Faculty Sal	≯	A		01-JUL-2002	31-DEC-2099
	1340	Overload Full-Time Faculty Salaries	≯	A		01-JUL-2002	31-DEC-2099
	1370	Coaching Salaries	≯	A		01-JUL-2002	31-DEC-2099
	1390	Instr - Prof Exp/Extra Duty Agmt	×	A		09-FEB-2012	31-DEC-2099
	1400	Non-Instructional, Other	Z	A		01-JUL-2002	31-DEC-2099
	1410	Part-Time Counse/Library Salaries	≯	A		13-OCT-2008	31-DEC-2099
	1411	Part-Time Instr Specialist	≯	Æ		20-APR-2005	31-DEC-2099
	1420	Project Director (SUM)	≯	A		01-JUL-2002	31-DEC-2099
	1490	Non-Instr Prof Exp/Extra Duty Agmt	≯	¥		09-FEB-2012	31-DEC-2099
	1491	Stipends	≯	A		01-JUL-2002	31-DEC-2099
	1492	Meetings Pay	×	Ø		01-MAR-2011	31-DEC-2099
20		Classified & Other Non-Academic Sal				01-JUL-2002	31-DEC-2099

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Classified and Other Non-Academic Classified and Other Non-Academic Non-Instructional, Regular	PROD8 Account Hierarchy Report AS OF 25-SEP-2013	DESCRIPTION Admin Tech Salaries Admission/Student Records Salaries Accounting Salaries	Information Systems Salaries Counseling Services Salaries Media Services Salaries
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01-JUL-2002 01-JUL-2002

Secretarial/Clerical Salaries

Reprographics Salaries

Skilled Crafts Salaries

Custodial Salaries

Library Salaries Grounds Salaries Food Services Salaries

Professional Salaries

Counseling Specialists Furlough 5 days Cl Staff Furlough 5 days Cl Mgrs

Furlough 5 days Cl Conf

Freeze Steps Cl Staff

Freeze Steps Cl Mgrs Freeze Steps Cl Conf

CL Non-Instr Retiree Incentive

Instructional Aides, Regular

Child Care Salaries

2210

2299 2300 2301

Tutorial Salaries

CL Instr Retiree Incentive

Non-Instructional, Other

Student Salaries Student Salaries Student Salaries

Student Salaries FCWS 100%

Student Salaries FAWS 65%

2302 2303 2304 2305 2305 2307 2308 2308

Peer Coun Tutor

Student Salaries ARWS 100% Student Salaries FEWS 65%

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23-MAR-2012 01-JUL-2002 01-JUL-2002 01-JUL-2002 01-JUL-2002 01-JUL-2002

Classified Confidential Salaries

Classified Managers Salaries

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Night Differential

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PROD8
Account Hierarchy Report
AS OF 25-SEP-2013

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* * * REPORT CONTROL INFORMATION * * *

PARAMETER SEQUENCE NUMBER: 757266 CHART OF ACCOUNTS: 1 AS OF DATE: 25-SEP-2013 ACCOUNT TYPE CODE: NUMBER OF PRINTED LINES PER PAGE: 55

RECORD COUNT: 649

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1200	Health	×	A	01-JUL-2002		31-DEC-2099
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2200	Social Sciences	X	Æ	01-JUL-2002		31-DEC-2099
2201	Behavioral Sciences	×	A	01-JUL-2002		31-DEC-2099
4900	Interdisciplinary Studies	≯	A	01-JUL-2002		31-DEC-2099
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6018	Title V Coop - SDSU-IV Activities	₹	Ą	01-JUL-2002		-DEC-
6020	Course and Curriculum Development	>-	A	01-JUL-2002		31-DEC-2099
6021	Faculty and Curriculum Development	>	A	01-JUL-2002		31-DEC-2099
6100	Instructional Support Services	Z	Ø	01-JUL-2002		31-DEC-2099
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6120	Library	×	A	01-JUL-2002		31-DEC-2099
6121	Library Abatements	×	A	01-JUL-2002		31-DEC-2099
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6160	Linkage and Partnership	X	A	01-JUL-2002		31-DEC-2099
6170	Resource Development	≯	A	01-JUL-2002		31-DEC-2099
6190	Other Instructional Support	×	Ø	01-JUL-2002		31-DEC-2099
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6210	Admissions and Records	>	Ą	01-JUL-2002		31-DEC-2099
6300	Student Counseling and Guidange	Z	Ø	01-JUL-2002		31-DEC-2099
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