



Citizens Bond Oversight Committee

Thursday, February 15, 2012

✓ Present

✓ Douglas T. Kline	Member at large
Nicole Nicholas Gilles	Member at large
✓ Robert E. Hahn	Member at large
Timothy E. Kelley	Member representing a business organization
Jackie Loper	Member at large
✓ Gil Perez	Member representing taxpayers association
Everett Taylor	Retired member
✓ Lisa Nichole Tylenda	Student Representative
✓ Joe Vogel	Member IVC Foundation IVC Foundation

Others present

Marlene Best, outgoing Committee Chair, John Lau, Vice President for Business Services; Jimmy Sanders, Architect; Brent Goodwin, Nielsen Construction ; Scott Gaudineer, Caldwell Flores Winters; Rick Webster, IVC Director of Maintenance and Operations; Mary Carter, Recorder

Call to Order

The meeting was called to order by at 3:00 p.m. on Thursday, February 15, 2012 by Marlene Best, outgoing Committee Chairperson. The meeting was held in room 2734 (Building 2700). VP Lau thanked Marlene Best for her past service to the committee.

Welcome and Introduction

Chairperson Best welcomed all the members and visitors, and introductions were made. Dr. Joseph Vogel was welcomed as a new member representing the IVC Foundation. He is a 1955 graduate of Imperial Valley College and a member of the IVC Foundation.

Approval of Minutes

M/S/C Hahn/Perez to approve the minutes of the October 15, 2012 meeting as presented.

Annual Report

M/S/C Hahn/Kline to approve the draft 2010-11 Annual Report as presented. VP Lau noted that the report highlights the amount of local contractor participation in the construction projects and the completion of the Science Building. Another important improvement was the stoplight at the Aten Road entrance to the campus which was accomplished with the cooperation of the City of Imperial.

Bond Audits

VP Lau presented the separate audits for Measure L and Measure J as of June 30, 2011. He was happy to report that there are no audit findings on either report. Member Hahn noted that the audits have

been done by the same audit firm for the past few years and that it would be prudent practice to change auditors.

Project Update

400 Building: Jimmy Sanders, Architect reported that construction is approximately 80% complete with completion scheduled for April 2012.

Career Technical Building: A groundbreaking was held for the Career Technical Education facility in December 2011.

Contractor Outreach: Nielsen Construction hosted three very successful outreach workshops during the fall 2011 to educate and support local subcontractors with the objective of increasing their participation in upcoming construction projects. Brent Goodwin of Nielsen Construction reported that the workshops were well attended. One of the sessions was on BIM (Building Information Model) which is becoming an industry standard.

VP Lau stated that the College sets a high priority on local participation and the workshops help level the playing field for local contractors. Jimmy Sanders stated that local participation is 72% on the 400 Building, which is up from the 55% local participation on the Science Building.

Career Tech Building: Scott Gaudineer, of Caldwell, Flores, Winters reported that the lease/leaseback process will be used to construct the Career Tech Building. Nielsen Construction will build the facility for a guaranteed maximum price. The process allows for getting away for the low bid environment while ensuring that all contractors used are viable. It will be a qualifications-based process and will give the best overall value for the money.

Water Treatment Ponds: VP Lau reported that the College is facing tougher state regulations as an operator of a small water treatment plant. In the past, the College was planning on connecting to the City of Imperial water system, but that would now be a \$6 million project because of the distance involved. The College is looking into other alternatives.

Bus Transfer Terminal II: Construction has commenced on the Bus Terminal Project which is scheduled for completion in Summer 2012. The project is funded through a combination of Measure L and State Transportation Funds.

Expenditure Report

John Lau, Vice President for Business Services, reported that Measure J has a balance of \$22.2 million as of January 31, 2012 and Measure L has a balance of \$5.2 million. Detail reports of all expenditures are available. He reported that the College will not be able to sell additional bonds for the next four or five years due to very flat property valuations.

New Chairperson

M/S/C Kline/Vogel to elect Bob Hahn as the chair of the committee.

Meeting adjourned at 4:20 p.m.

**Bond Measure L
as of January 31, 2012**

Bond Measure L - as of January 31, 2012

	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	Total
Beginning Balance		24,725,522	21,654,875	30,699,375	35,693,416	31,168,530	12,087,020	8,501,756	
Income									
Bond Proceeds - Measure L	25,235,000		13,301,443	11,934,374	8,898,698				59,369,515
Transfers <i>(to Bond interest and redemption fund)</i>		(610,368)		(15,970)					(626,338)
Other Income		43,950		15,300		1,344,024	143,766	864,812	2,411,852
Interest	98,531	580,859	682,888	942,601	1,757,514	408,578	170,431	52,614	4,694,016
Total Income	25,333,531	14,441	13,984,331	12,876,305	10,656,212	1,752,602	314,197	917,426	65,849,046
Expense									
Purchase Orders	172,158	2,389,351	4,153,077	8,375,178	14,956,530	20,613,411	3,890,976	4,177,467	58,728,148
Payroll*		91,838	102,018	108,014	112,125	112,710	8,485	6,919	542,107
Transfers <i>(of expense to/from other fund)</i>	55,279	(72,218)		(600,928)	112,444	107,990			(397,433)
Debt Payments *	380,572	676,118	684,736	--	--	--	--		1,741,426
Total Expense	608,009	3,085,088	4,939,831	7,882,264	15,181,098	20,834,111	3,899,461	4,184,386	60,614,249
Ending Balance	24,725,522	21,654,875	30,699,375	35,693,416	31,168,530	12,087,020	8,501,756	5,234,797	5,234,797

*Payroll: maintenance workers - Bond projects

* Cert. of Participation, Lease Rev. Bonds

	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	Total
Construction/Site Improvement									
400 Building Modernization								2,749,024.20	2,749,024.20
Bus Transit Terminal (\$1.3 million in State funding)						1,724,994.86	612,470.38		2,337,465.24
Hwy 111/Aten Road improvements							1,024,033.85	203,526.37	1,227,560.22
Parking Lot lights (north lot)				153,500.00					153,500.00
Parking Lot Phase I (Sports field relocation)			751,572.07						751,572.07
Parking Lot Phase II			1,412,014.00	1,822,806.00					3,234,820.00
Parking Lot Phase III						3,131,254.33			3,131,254.33
Parking Lot Phase IV						569,043.14	147,265.53	27,514.80	743,823.47
Relocation of Modular Buildings						59,180.50	419,590.26		478,770.76
Science Building Construction				3,790,239.57	11,777,398.22	11,006,810.56			26,574,448.35
Track				389,637.50					389,637.50
	0.00	0.00	2,163,586.07	6,156,183.07	11,777,398.22	16,491,283.39	2,203,360.02	2,980,065.37	41,771,876.14
Renovation Projects									
Roofing project		1,254,920.69	191,746.31						1,446,667.00
Portable building relocation		77,397.52	321,073.16						398,470.68
Pool renovation		247,510.95	50,347.48	23,302.86					321,161.29
Remodel - Admin Bldg/Board Rm/Rm 40						71,625.00	259,047.60	22,990.00	353,662.60
Gym floor			107,019.54						107,019.54
Remodel - gym	29,250.83	30,478.63							59,729.46
Remodel - misc		11,838.60				15,732.40		5,275.00	32,846.00
Deferred Maintenance - college center doors					25,770.00				25,770.00
Deferred Maintenance - tennis courts				25,000.00					25,000.00
Asbestos removal								9,500.00	
Flooring - 2100 bldg			20,500.00						20,500.00
Remodel - counseling		13,326.53							13,326.53
Sidewalks/concrete	5,172.71	7,020.86	1,637.26						13,830.83
Auto Shop	4,500.00							4,350.00	8,850.00
Benches		3,281.50							3,281.50
	38,923.54	1,645,775.28	692,323.75	48,302.86	25,770.00	87,357.40	259,047.60	42,115.00	2,830,115.43
Utility upgrades									
Air Conditioning	85,083.00	13,752.12							98,835.12
Deferred Maintenance - Clock system						14,181.00			14,181.00
Deferred Maintenance - HVAC Gym				15,282.66					15,282.66
Deferred Maintenance - HVAC Library				35,793.25					35,793.25
Deferred Maintenance - Pool Filter System							26,406.75		26,406.75
Deferred Maintenance - Water Lines						1,437.82			1,437.82
Deferred Maintenance - Water Treatment Plant				21,942.68		40,675.00			62,617.68
Electrical - IID					271,202.33	69,443.70			340,646.03
Electrical repairs	101,445.18	34,174.15	84,809.93		269,483.00		3,947.62		493,859.88
Fire Alarm System					118,132.55				118,132.55
Lighting - Gym							25,443.45		25,443.45
Sewer Lift Station					314,609.02	97,390.98			412,000.00
Water system					7,042.96		14,371.31		21,414.27
	186,528.18	47,926.27	84,809.93	73,018.59	980,469.86	223,128.50	70,169.13	0.00	1,666,050.46

	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	Total
Equipment/rental/leases/supplies									
Furniture/Equip/Supplies - Science Building		126,239.71	40,299.94			1,104,315.64	110,665.23	1,419.00	1,382,939.52
Furniture/AV Equip - Board Rm/Admin Bldg						43,967.95	51,345.01	6,529.00	101,841.96
Furniture - Info Tech							22,372.42	12,504.45	34,876.87
Equipment (<i>parking pass machines 09-10</i>)						52,672.82		9,595.43	62,268.25
Supplies	326.04	21,026.82	3,925.36	796.50		17,111.20			43,185.92
Equipment rental			9,965.77				64,444.14	11,708.34	86,118.25
Portable building leases/ramp rental		7,025.76	52,742.12	3,977.80					63,745.68
	326.04	154,292.29	106,933.19	4,774.30	0.00	1,218,067.61	248,826.80	41,756.22	1,774,976.45
Other Outgo									
Escrow account <i>required by Imperial County (road project)</i>							250,000.00		250,000.00
Debt payments - Lease Revenue Bonds	291,550.46	293,927.87	290,597.17						876,075.50
Debt payments - Cert. of Participation	89,021.60	382,190.09	394,138.99						865,350.68
	380,572.06	676,117.96	684,736.16	0.00	0.00	0.00	250,000.00	0.00	1,991,426.18
Services									
Architect		452,420.72	904,886.35	681,382.33	378,713.17	908,704.28	349,893.36	345,178.89	4,021,179.10
Construction Management				753,814.88	1,173,099.20	1,219,442.86	189,518.35	624,233.00	3,960,108.29
Inspection		1,500.00	7,200.00	93,825.00	430,183.85	277,200.00	30,907.50	76,350.00	917,166.35
Testing/Surveying/Engineering		5,000.00	15,758.88	39,744.84	92,348.79	56,810.07	25,785.00	39,808.42	275,256.00
Division of the State Architect			136,900.00			11,500.00	50,278.06	17,800.00	216,478.06
Consulting (<i>facility planning, traffic survey</i>)		4,140.00	34,706.08	7,930.50	20,850.00	73,321.00	197,556.43	8,140.00	346,644.01
Security (<i>for construction site</i>)					59,684.26	34,583.49	0.00		94,267.75
LEED Commissioning (<i>Science Building</i>)					5,935.00	57,415.00	3,150.00		66,500.00
Movers (<i>Science Building/chemicals/haz mat</i>)						55,051.26	6,317.27		61,368.53
Construction Insurance (<i>Science Building</i>)				22,488.00	3,373.00	2,504.00			28,365.00
Legal ads	1,659.47	1,577.78	2,673.05	5,230.30	8,704.30	5,032.00	6,166.58	2,020.40	33,063.88
Audit (<i>paid by District in some fiscal years</i>)		4,500.00	3,300.00						7,800.00
	1,659.47	469,138.50	1,105,424.36	1,604,415.85	2,172,891.57	2,701,563.96	859,572.55	1,113,530.71	8,914,666.26
Total Pos	608,009.29	2,993,250.30	4,837,813.46	7,886,694.67	14,956,529.65	20,721,400.86	3,890,976.10	4,177,467.30	55,894,674.33
Transfer (<i>2007-08 expense - posting error</i>)				(112,444.15)	112,444.15				0.00
Salaries and Benefits (<i>maintenance workers</i>)	0.00	91,837.69	102,017.54	108,014.01	112,124.64	112,710.22	8,484.67	6,918.57	535,188.77
Total Expenditures	608,009.29	3,085,087.99	4,939,831.00	7,882,264.53	15,181,098.44	20,834,111.08	3,899,460.77	4,184,385.87	59,484,299.69

Bond Measure L
as of January 31, 2012

Bond Measure J - Fund 081	2010-11	2011-12	Total
Beginning Balance		23,282,173	
Income			
Bond Proceeds - Measure J	23,406,468		23,406,468
Interest		144,404	144,404
Total Income	23,406,468	144,404	23,550,873
Expense			
Purchase Orders	124,295	1,212,540	1,336,835
Total Expense	124,295	1,212,540	1,336,835
Ending Balance	23,282,173	22,214,037	22,214,037

Bond Measure J
Expenditures to Date
as of January 31, 2012

P6038702	Sanders Inc	85030	871	5110	6770 200, 300, 800 bldg - architectural services	210,532.44	12/8/11
P6036636	Sanders Inc	85030	871	5110	6770 200, 300, 800 bldg - architectural services	171,012.00	7/14/11
P6039165	Division of the State Architect	85030	871	5110	6770 200, 300, 800 Bldg - plan check fee	35,600.00	1/12/12
P6039208	Tyler Insurance	85010	873	5410	6770 Career Tech Bldg - construction insurance	16,713.00	1/19/12
P6037480	California Geologic Survey	85010	873	5110	6770 Career Tech Bldg - hazard report	3,600.00	9/22/11
P6038192	Imperial County Fire Dept	85010	873	5110	6770 Career Tech Bldg - hydrant flow test	216.00	11/3/11
P6037713	Nielsen Construction	85010	872	5110	6770 Career Tech Bldg - pay app #2	89,914.00	10/6/11
P6038122	Nielsen Construction	85010	872	5110	6770 Career Tech Bldg - pay app #3	32,170.00	11/3/11
P6038707	Nielsen Construction	85010	872	5110	6770 Career Tech Bldg - pay app #4	35,330.00	12/14/11
P6039108	Nielsen Construction	85010	872	5110	6770 Career Tech Bldg - pay app #5	26,390.00	1/12/12
P6039214	Nielsen Construction	85010	872	5110	6770 Career Tech Bldg - pay app #6	21,890.00	1/19/12
P6037478	Division of the State Architect	85010	871	5110	6770 Career Tech Bldg - plan review fee	89,800.00	9/22/11
P6037481	Landmark Geo-Engineers	85010	873	5110	6770 Career Tech Bldg - testing	6,900.00	9/22/11
P6036637	Sanders Inc	85010	871	5110	6770 Career Tech Bldg - architectural	268,466.00	7/14/11
P6036637	Sanders Inc	85020	871	5110	6770 1100, 1200, 1300 Bldg - architectural	62,974.00	7/14/11
P6036997	Caldwell Flores Winters	85001	801	5110	6770 Program Implementation, Apr. 2011	15,000.00	8/18/11
P6037708	Caldwell Flores Winters	85001	801	5110	6770 Program Implementation, Aug. 2011	15,876.22	10/6/11
P6039142	Caldwell Flores Winters	85001	801	5110	6770 Program implementation, Dec. 2011	15,234.50	1/19/12
P6037183	Caldwell Flores Winters	85001	801	5110	6770 Program Implementation, May, June, July 2011	47,759.44	9/1/11
P6039111	Caldwell Flores Winters	85001	801	5110	6770 Program implementation, Nov. 2011	15,234.50	1/12/12
P6038693	Caldwell Flores Winters	85001	801	5110	6770 Program implementation, Oct. 2011	15,955.36	12/8/11
P6037976	Caldwell Flores Winters	85001	801	5110	6770 Program Implementation, Sept. 2011	15,972.42	10/20/11
						<u>1,212,539.88</u>	