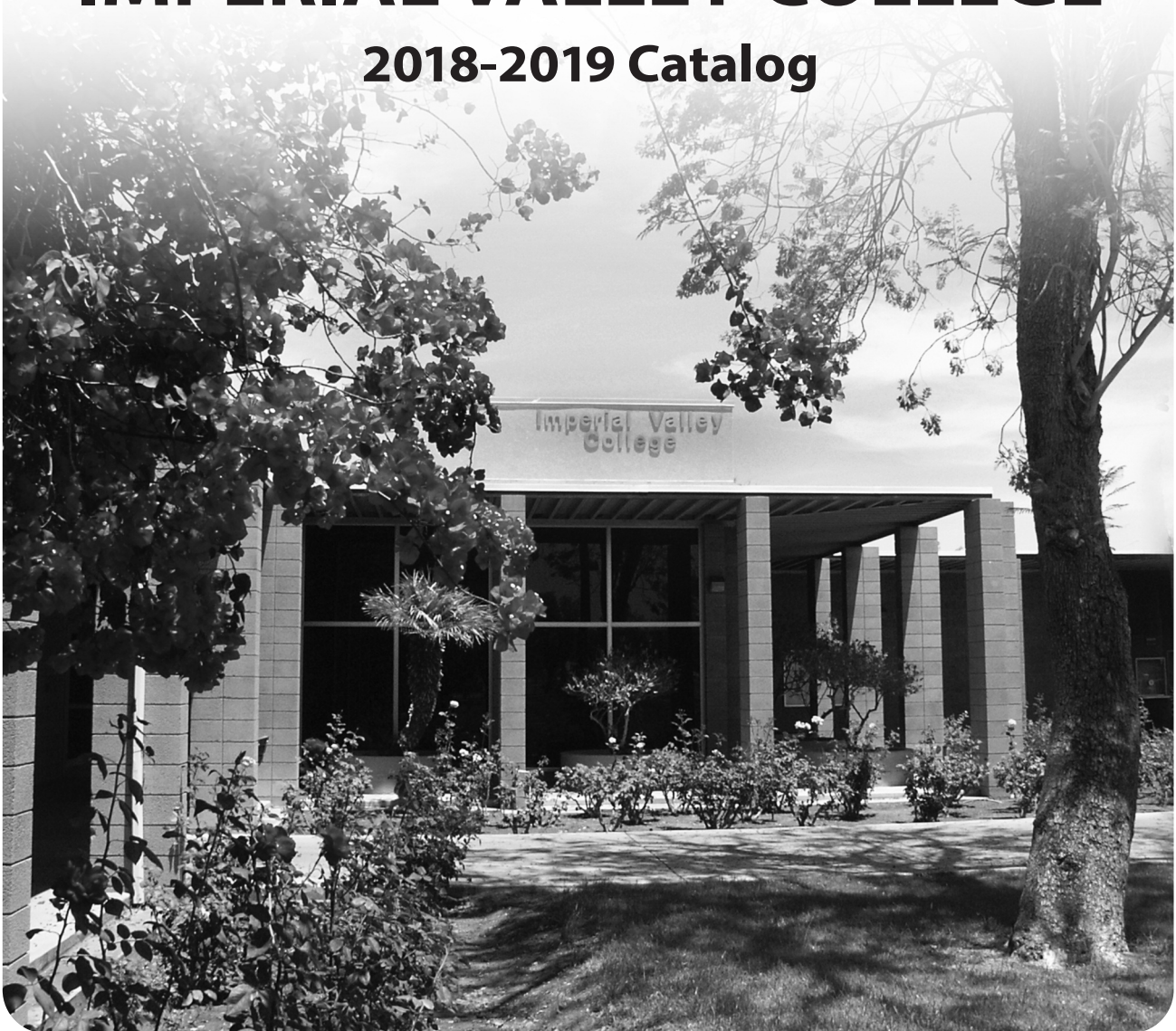


IMPERIAL VALLEY COLLEGE

2018-2019 Catalog



Imperial Valley College welcomes you and wishes to take this opportunity to congratulate you on your decision to accept the challenge of further education. This catalog is your guide to and through this college and the many educational programs which it offers. You will find the information which you must have to succeed and those rules and regulations which govern the college and each student. It is your obligation to become thoroughly familiar with the content of the catalog. It has been prepared with your success in mind!

IMPERIAL COMMUNITY COLLEGE DISTRICT

380 E. Aten Road • Imperial, CA 92251-0158 • (760) 352-8320 • www.imperial.edu

Accredited by

Accrediting Commission for Community and Junior Colleges (ACCJC) Of the Western Association of Schools and Colleges (WASC)

10 Commercial Boulevard, Ste. 204, Novato, CA 94949
(415) 506-0234. www.accjc.org

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For the policy and process for filing formal complaints please visit the ACCJC website at: www.accjc.org/complaint-process

Program Accreditations

Commission on Accreditation of Allied Health Education Programs (CAAHEP),

Upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).
25400 U.S. Highway 19 North, Suite 158, FL 33763. Ph: (727) 210-2350. www.caahep.org

California Association of Alcohol and Drug Educators (CAADE)

5230 Clark Avenue, Suite 1, Lakewood, CA 90721. Ph. (707) 722-2331. www.caade.org

California Board of Registered Nursing

P.O. Box 944210, Sacramento, CA 94244-2100. Ph: (916) 322-3350. www.rn.ca.gov

California Board of Vocational Nurse and Psychiatric Technicians

2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833. Ph: (916) 263-7800. www.bvnpt.ca.gov

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56 Clifton Road, Suite 102, Clifton Park, NY 12065. Ph: (800) 654-0021. www.nabcep.org

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Imperial Valley Economic Development Corporation (IVEDC)

Inland Valley Trustee and CEO Association

League for Innovation in the Community Colleges

National Academy of Early Childhood Programs

San Diego and Imperial Counties Community Colleges Association (SDICCCA)

Licensed Program

Community Care Licensing Department of Social Services

8765 Aero Drive, Suite 300, San Diego, CA 92123. Ph: (858) 467-4388

Approved for

The Veterans Administration

Disclaimer

Imperial Valley College is committed to providing students with the most accurate, current information available regarding the College's programs, courses, regulations, and policies. However, there may be times when course changes concerning prerequisites, content hours, or units of credit are determined after publication of the catalog or when district policy or state regulations dictate a change in current practice. When such a circumstance arises, every effort will be made through the college website (www.imperial.edu), class schedules, public media, and at the time of registration to notify students of any changes in the course descriptions or college policies, as presented herein. Students with questions or concerns about a specific course need to contact a counselor at (760) 355-6543. Questions or concerns regarding standard practice and process can be directed to the Office of Admissions and Records at (760) 355-6101.

TABLE OF CONTENTS

| | | | |
|--|----|---|-----|
| Accreditation..... | 2 | College Policies, Rules and Regulations | 33 |
| President’s Message | 4 | Academic Freedom | 34 |
| Board of Trustees | 5 | Nondiscrimination and Sexual Harassment Policy..... | 34 |
| Administration..... | 5 | Family Educational Rights and Privacy (FERPA)..... | 34 |
| 2017-2018 Academic Calendar | 6 | Changes in the Catalog..... | 36 |
| History of the College | 7 | Campus Regulations | 36 |
| Strategic Educational Master Plan..... | 9 | Courseload Limits..... | 36 |
| Mission Statement | 9 | Class Attendance | 36 |
| Types of Courses and Programs | 9 | Open Enrollment | 36 |
| Degrees | 9 | Proficiency Enrollment | 37 |
| Institutional Student Learning Outcomes | 10 | Cheating and Plagiarism..... | 37 |
| Admission and Registration | 11 | Grading System | 37 |
| Eligibility | 12 | Scholastic Honors..... | 38 |
| Application | 12 | Policy For Earning College Credit | 38 |
| Residency | 12 | Credit by Examination | 38 |
| Registration | 16 | Transfer Credit..... | 39 |
| Wait Lists..... | 17 | Advanced Placement Chart | 40 |
| Adding Classes | 17 | Credit for College Level Examination Program (CLEP)..... | 42 |
| Dropping Classes..... | 18 | Foreign Transcripts..... | 43 |
| Repeating Courses | 18 | Academic Renewal..... | 43 |
| Student Success and Support..... | 19 | Attendance and Administrative Withdrawals | 43 |
| Prerequisite, Corequisite, Advisories On Recommended | | Voluntary Withdrawal | 44 |
| Preparation And Limitations On Enrollment | 19 | Probation - Dismissal – Reinstatement..... | 44 |
| Challenge Process | 20 | Student Conduct | 44 |
| Fees and Refunds..... | 21 | Student Rights and Grievances Policy | 45 |
| Other Fees/Charges..... | 21 | Petition and Hearing Process | 48 |
| Student Support Services and Special Programs | 23 | IVC Campus Safety | 48 |
| Financial Aid | 24 | IVC Parking..... | 48 |
| Scholarships | 25 | Degrees, Certificates and Transfer Planning | 49 |
| Counseling Services..... | 25 | General Education..... | 50 |
| Transfer Center | 26 | Associate Degree Graduation Requirements | 50 |
| Disabled Student Programs and Services (DSPS) | 26 | Certificates of Achievement | 50 |
| Educational Talent Search | 26 | Career Technical Education (CTE) | 51 |
| Upward Bound | 26 | Apprenticeship Training Programs..... | 51 |
| Student Support Services (SSS)..... | 26 | Associate Degree and Certificate Listing | 52 |
| Cooperative Agencies Resources for Education (CARE) | 27 | Graduation/General Education Requirements | 53 |
| Extended Opportunity Program and Services (EOPS) | 27 | Transfer Planning..... | 55 |
| CalWORKs Program (CalWORKs) | 27 | Western Undergraduate Exchange (WUE) | 56 |
| Military & Veteran Success Center | 27 | The California State University..... | 56 |
| Veterans Services..... | 28 | The University of California..... | 59 |
| Online Services and Distance Education | 29 | Intersegmental General Education Transfer Curriculum | |
| Student Email..... | 29 | (IGETC) | 60 |
| Distance Education | 29 | Cross Enrollment Program at a California State University | |
| Additional Resources and Centers for Students..... | 30 | or University of California Institution | 62 |
| Athletics | 30 | Associate Degree and Certificate of Achievement Programs | 63 |
| Bookstore and College Center | 30 | Section Table of Contents..... | 64 |
| Early Education Labs | 30 | Apprenticeship Training Programs | 219 |
| Community Service Classes..... | 30 | Courses of Instruction | 249 |
| Exercise Science, Wellness, and Sport Program..... | 30 | Common Courses..... | 250 |
| Non-Credit Education | 30 | Winter and Summer Sessions | 250 |
| Student Activities | 30 | Catalog Appendix | 317 |
| Student Health Services..... | 30 | Mathematics Prerequisite Chart | 318 |
| Work Experience | 31 | Nursing Appendix..... | 319 |
| Spencer Library and Media Center..... | 31 | Peace Officer Standards and Training (POST) Appendix | 323 |
| Information Literacy/Competency..... | 32 | Fire Academy Appendix | 326 |
| Study Skills Center Tutorial Services | 32 | Administration and Faculty | 327 |
| Pauline Benoit Rice IVC Language Lab | 32 | Emeritus Faculty | 333 |
| Jean Raulston Reading/Writing Lab | 32 | Campus Map and Directory | 335 |
| Math Lab..... | 32 | Index | 336 |
| Business Division Computer Labs..... | 32 | | |



Imperial Valley College President's Message

Dear Students,

Congratulations on choosing Imperial Valley College (IVC) to pursue your educational aspirations! I have the honor of being an IVC graduate myself. The education I received at IVC was my foundation for success and has helped me achieve my dreams. On behalf of the faculty, staff, administration and Board of Trustees I would like to extend a warm welcome to you. We look forward to helping you achieve your dreams!

It is truly an exciting time to be a student at Imperial Valley College. We have exhilarating news to share with you! Imperial Valley College will be offering additional degrees and certificates of achievement, we have enhanced resources and supportive services to better serve you and have created three active learning classrooms. I am especially excited about the opportunity to be your Superintendent/President, as the first female leading this institution.

We hope that IVC will provide you the foundation to achieve your dreams. Whatever your educational dreams are, our purpose is to help you succeed.

Our highly qualified faculty members continuously demonstrate their commitment and passion for student learning and providing student support. Our enthusiastic professional staff members help to ensure that you receive all the information and support services you need throughout your experience at IVC, and also ensure that the campus is beautifully maintained and clean. Finally, our leadership team is committed to creating a friendly, inclusive environment where you can be yourself and feel safe to learn and grow.

At Imperial Valley College, we work every day to fulfill our college mission, which is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

I wish you a great academic year and I wish you the best! I look forward to seeing you on campus!

Martha Garcia Ed.D.

Superintendent/President

Board of Trustees

Imperial Valley College is part of the Imperial Community College District.

The Imperial Community College District's Board of Trustees is an independent policy-making body that reflects the public interest in board activities and decisions. A seven-member Board of Trustees is elected by trustee area.

It is the responsibility of each Board member to represent the interests of his or her respective area. Board members take seriously their obligation to represent the overall public interest and to maintain continuity in the leadership of the Imperial Community College District.



Louis Wong
Area 1



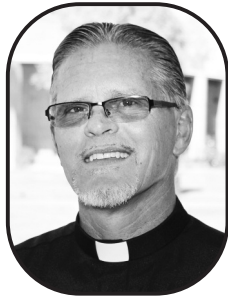
Karla A. Sigmond
Area 2



Jerry D. Hart
Area 3



Rudy Cardenas, Jr.
Area 4



Mark Edney
Area 5



Romualdo J. Medina
Board President
Area 6



Steven M. Taylor
Clerk
Area 7

District Administration

| | | | |
|---|---------------------|---|----------------------|
| Superintendent/President | Dr. Martha Garcia | Dean of Math & Sciences | David Drury |
| Vice President for Academic Services | Dr. Chistina Tafoya | Interim Dean of Student Services and Special Projects | Sergio Pesqueira Jr. |
| Interim Vice President for Student Services | Dr. Lennor Johnson | Associate Dean of Nursing and Allied Health | Roberta Webster |
| Vice President for Administrative Services | Josanna Garcia | Associate Dean/Workforce Preparation and Community Special Projects | Betsy Lane |
| Dean of Student Affairs and Enrollment Services | Victor C. Torres | Director of Early Childhood Education Programs | Rebecca Green |
| Dean of Student Services and Special Projects | Dr. Lennor Johnson | Chief Human Resources Officer | Clint Dougherty |
| Dean of Arts, Letters and Learning Services | David Zielinski | Chief Technology Officer | Jeffrey Enz |
| Dean of Economic and Workforce Development | Efrain Silva | | |
| Dean of Instruction - Health and Public Safety | Dr. Robert Price | | |

IMPERIAL VALLEY COLLEGE

2018-2019 ACADEMIC CALENDAR

Fall Semester 2018

| | | | |
|-----------|-------|--------------------|---|
| August | 10 | Friday | Orientation (Service Day – All Faculty and Staff) |
| | 13 | Monday | Fall 2018 Semester Begins |
| | 18 | Saturday | First Day of Fall 2018 Saturday Classes |
| September | 3 | Monday | Holiday (Labor Day) – Campus Closed |
| November | 12 | Monday | Holiday (Veterans Day) – Campus Closed |
| | 19-20 | Monday-Tuesday | No Classes – Campus Open |
| | 21-24 | Wednesday-Saturday | Holiday (Thanksgiving) – Campus Closed |
| December | 8 | Saturday | Fall 2018 Semester Ends |
| | 10-14 | Monday-Friday | No Classes – Campus Open |
| | 17-31 | Monday-Monday | Winter Recess – Campus Closed |

Winter Session 2019

| | | | |
|----------|----|-----------|--|
| January | 1 | Tuesday | Campus Closed |
| | 2 | Wednesday | Winter Session 2019 Begins |
| | 21 | Monday | Holiday (Martin Luther King Jr’s Birthday) – Campus Closed |
| February | 1 | Friday | Winter Session 2019 Ends |

Spring Semester 2019

| | | | |
|----------|-------|-----------------|---|
| February | 11 | Monday | Spring 2019 Semester Begins |
| | 15 | Friday | Holiday (Lincoln’s Birthday) – Campus Closed |
| | 18 | Monday | Holiday (Washington’s Birthday) – Campus Closed |
| April | 22-27 | Monday-Saturday | Spring Recess – Campus Closed |
| May | 27 | Monday | Holiday (Memorial Day) – Campus Closed |
| June | 7 | Friday | Spring 2019 Semester Ends |
| | 8 | Saturday | Commencement |

Summer Session 2019

| | | | |
|------|----|-----------|--|
| June | 17 | Monday | Summer Session 2019 Begins |
| July | 4 | Wednesday | Holiday (Independence Day) – Campus Closed |
| | 25 | Thursday | Summer Session 2019 Ends |

HISTORY OF THE COLLEGE

Imperial Valley College celebrated its 56th anniversary of the Aten Road campus in 2018. The opening of the IVC campus in September of 1962 was the culmination of years of hard work by visionary citizens to finance and build a freestanding community college in Imperial County.

Work to establish what today is the Imperial Community College District had originated three years before the opening of the IVC campus. The State Department of Education approved a recommendation on July 10, 1959 to establish a community college district in Imperial County. The Imperial County Superintendent of Schools then set a date for an election at which all qualified voters residing within the boundaries of the seven high school and unified school districts were eligible to vote. The election was held on October 6, 1959; and by an overwhelming vote, the Imperial Valley Junior College District was established. This was followed by the election of the first Board of Trustees, one from each of the seven high school or unified school districts served by the Imperial Junior College District. Approval for construction of a campus followed in 1960 when District residents set an all-time state record, voting by a ratio of thirteen to one in favor of bonds to finance a new IVC campus on Aten Road.

IVC Roots Run Deep

But even though the grand opening of the main campus in 1962 signaled a new era for higher education in the Imperial County, IVC's roots run even deeper into the county's heritage. Exactly 40 years before the opening of the new campus, classes of Central Junior College began on the grounds of Central Union High School in El Centro—in September 1922. Two years later, in the fall of 1924, instruction began at a second college, Brawley Junior College, on the grounds of Brawley Union High School.

Enrollment increased in both schools until World War II, when attendance dropped sharply. Brawley Junior College was forced, by lack of attendance, to discontinue classes at the close of the 1947 school year.

In the fall of 1951, Central Junior College students petitioned the Central Union High School Board of Trustees for a more representative name for the college because it was now serving students from all of the Imperial Valley. The board agreed to change the college's name to Imperial Valley College.

Under the administration of the Central Union High School District, IVC gained recognition as an accredited institution of higher education. As the institution grew with the community, this growth was reflected in the steady rise in enrollment and in the diversity of courses and curricula.

When IVC and the new college district finally received its own campus in 1962, it was basic. The facility consisted of a library, science laboratories, fine arts rooms, a student activities building, academic classrooms, administration and faculty offices, social science rooms, physical education shower and locker rooms, and agricultural education classrooms and a shop.

Campus Expansion

A steady growth pattern began in April 1967 with the addition of a gymnasium that was designed to house sporting and theater events. It was dedicated on May 26, 1966 as the John A. "Buck" DePaoli Sports Complex in honor of the late John A. "Buck" DePaoli who served IVC for 30 years, of which 14 years were as Superintendent/President.

The Meyer Center for Business and Commerce was dedicated February 20, 1972. It originally was located in the 900 building and is now housed in the 800 building.

Other major building projects that followed included:

- The Associated Students Activities Building, 1971;
- The Spencer Library Media Center, in 1975, named in honor of the late Terrel Spencer, President Emeritus and IVC's second President.
- The Swimming Pool Complex, 1975;
- The Preschool, 1981.



In November 1986, Imperial Valley College began construction of a 17,500 square foot fully state funded building that now houses Health Technologies programs as well as the Mel Wendrick Access Center for Disabled Student Programs and Services. The \$2.2 million project was completed at the end of 1987.

IVC passed its second General Obligation bond in 1987: A \$2.5 million measure that allowed the college to do major campus refurbishing and other general improvements including the opening of an extended-campus center in El Centro, rejuvenating classrooms, the library, the college center, the counseling center, the print shop; doubling the size of the Meyer Center for Business and Commerce; and computerizing the energy control system.

In May 1999, the Spencer Library Media Center opened a 4,200 square foot addition that houses the Learning Center and Tutoring Center. The \$1,000,000 project included a complete renovation of the existing library.

In April 2002, the Jean Raulston Reading/Writing Lab was relocated to the newly constructed 2600 building, sharing space there with the Pauline Benoit Rice Language Lab.

The Childhood Education Center celebrated its grand opening on October 28, 1991 and the Infant Care Center was built and opened for service in June of 1999.

The Military and Veteran Success Center, which serves both veterans of all ages as well as active duty military, celebrated its grand opening in 2016.

In 2017, in recognition that there are some Imperial Valley College students who are facing food insecurity, the college opened a Food Pantry on campus.

Campus Redefined

Thanks to the passage of two additional board measures (in 2004 and 2010), the IVC campus marked its 50th Anniversary in 2012 with a dramatic transformation, adding facilities as it redefined itself as an institution committed to both sustainability and mobility for future generations.

This milestone was recognized in 2010 when Imperial Valley College received a regional planning award for design, development and implementation of its campus expansion project.

The Compass Blueprint Excellence Award for Visionary Planning for Prosperity was presented by the Southern California Association of Governments. IVC was one of four projects in Southern California to receive a 2010 Excellence Award and was the only Community College to receive one.

This award winning expansion plan includes Xeriscape landscaping and people-scaled features have not only altered the aesthetics of this campus, but have redefined the pivotal role integrated uses can play with the incorporation of expanded public transit facilities.

Funding has come through a variety of sources including the \$58.6 million Measure L bond issue passed in 2004 and the \$80 million Measure J measure approved in 2010.

Transportation improvements were funded in partnership with the U.S. Department of Transportation and the Imperial County Transportation Commission (ICTC).

IVC and the ICTC partnered to develop transit centers on campus which have improved the safety and security of transit riders. Other circulation improvements included two additional entrances to the campus.

The most significant building in the Measure L funded expansion was the 2700 building. It is a 70,000 square foot, two-story, classroom and laboratory building that opened to students in January 2010. This building became the first LEED certified science building (silver) in Southern California and the first publicly-owned LEED certified building in Imperial County.

Measure J provided the funding for two new Career Technical Education (CTE) buildings which opened for classes in the Fall 2014. These CTE buildings are home to classrooms that train our residents for the careers of the future, including alternative energy development as well as law enforcement, emergency medical technician, and automotive technology. The buildings are also built to LEED standards.

Just north of the CTE buildings, IVC opened its 3-megawatt solar field in early 2017 which provides power to the campus. IVC entered into a Power Purchase Agreement with Green Light Energy Corporation who completed the photovoltaic solar facility on 17 acres of the Aten Road campus with assistance from its Owner Engineer, ZGlobal Inc. a local engineering firm. This facility is expected to save the college \$8 million over the 25-year life of the project as well as drastically reduce the college's carbon footprint. The solar field placed IVC among the energy conservation leaders in California's 72 community college districts and 113 colleges.

Amid all of this expansion, IVC also lost a historic part of the campus in 2014 when the 500 Buildings were demolished. These "tin" buildings were once situated on the Imperial High School grounds and housed the IVC campus when it first became a district in 1960. They were later moved to Aten Road and housed the Imperial Valley campus of San Diego State University for some time as well as other IVC offices. The demolition was part of an agreement with the State of California when it provided matching funds for renovation of other classrooms on campus.

The following Superintendent/Presidents have served the District and College since its formation:

| | |
|---------------------------------|---------------------|
| Milo P. Johnson | 1960-1963 |
| Dr. Terrel Spencer | 1963-1978 |
| Dr. Dan Angel | 1978-1981 |
| Dr. John A. DePaoli | 1981-1995 |
| Dr. Gilbert M. Dominguez | 1996-2002 |
| Dr. Paul Pai | 2003-2007 |
| Dr. Ed Gould | 2008-2011 |
| Dr. Victor M. Jaime | 2012-2018 |
| Dr. Martha Garcia | 2018-Present |

Strategic Educational Master Plan

The Strategic Educational Master Plan (SEMP) for 2015-2021 was developed by the Strategic Educational Master Plan Committee which includes representatives from all campus constituencies including faculty, classified staff, students, and administration. The SEMP combines the components of the Strategic Plan and the Educational Master Plan into one comprehensive planning document. Developed in collaboration with campus constituencies and including members of the Imperial Community College District Board of Trustees and the Imperial County community through the visioning process and a county wide survey, the plan provides a sense of vision and a guide for multi-year planning. A comprehensive analysis of both internal and external factors influencing future development of the College, and an examination of the present and anticipated development of instructional and support services, as well as technology, facilities, staffing, marketing, and professional development is included in the plan.

This all inclusive framework enabled the college to identify the most critical and campus-wide priorities and strategic goals for the college as follows:

- Student Success
- Teaching and Learning Effectiveness
- Access and Growth
- Community, Economic & Workforce Development
- Organizational Effectiveness

The Strategic Educational Master Plan addresses how the college can best implement planned improvements based on the institutional resources, required and desired timeframes, and final recommendations and strategies, all in line with IVC's mission, vision, and values. Specific objectives were also identified under each of the five goals listed above. The plan may be found on our website at www.imperial.edu.

College Mission

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

Types of Courses and Programs

In order that Imperial Valley College may achieve its goal of serving all students who desire to learn, a variety of courses are offered. Some equip a student with job entry-level skills, and other courses provide a general education for all students to assist them in living meaningful and productive lives in a complex society. Still other types of courses provide the basis for professional training offered by four year colleges and universities. Regardless of the interests of the students, the first two years of college work normally can be completed at Imperial Valley College. Thus, students have an opportunity to begin their advanced education while still residing at home. Not only can this opportunity be of great financial assistance, but it offers an excellent transition between the high school campus and the large, often impersonal, four-year college campus. The intimate, though scholarly, atmosphere of the college, the opportunity for each student to know instructors personally, and the chance to participate in the counseling program, all offer invaluable opportunities to the student. Not only can the student receive excellent personal assistance with work, but the opportunities for leadership in student affairs are increased.

Through the counseling program, a close scrutiny is given to the courses in which a student enrolls. The student plans ahead, sets up goals and systematically includes those courses of study that will be of the greatest benefit.

Many of the needs of the student who seeks employment at the end of the sophomore year can be met by a variety of occupational courses. In addition to offering a breadth of education, these courses meet specific needs in the shortest possible time to prepare the student for a field of employment.

These courses also offer a well-organized general education program to meet the needs of the individual who has only two years to devote to post-high school education. The community college program also includes courses of study which may be taken by adults who can demonstrate their ability to do college work but who have not had the opportunity to complete high school. Evidence of success in classes of college level will permit these adults to continue their educational endeavors.

Coordinated with the general divisions of courses at the college are programs designed with specific types of students in mind: students who can devote only evenings to school; students who cannot fully participate in regular classes on the main campus; students who can coordinate their college study with a program of employment; the outstanding high school 11th and 12th grade students who can profit by special work at the college level; and students with disabilities.

Degrees

The Board of Trustees, on recommendation of the Superintendent/President and faculty of the college, is authorized in accordance with Article 12, Section 102, of the State Administrative Code, Title 5, to confer the Associate in Arts (A.A.), the Associate in Science (A.S.), the Associate in Arts for Transfer (A.A.-T), and the Associate in Science for Transfer (A.S.-T) degrees. Conditions under which the degrees are granted are outlined in the section on graduation requirements.

The community college degree is awarded to a student who fulfills a two-year organized program of work, either occupational-vocational-technical or lower-division four-year college. A student who wishes to transfer to the upper division of a four-year college must satisfy the course, unit, and grade requirements of the college he/she wishes to enter.

Institutional Student Learning Outcomes

The graduates of Imperial Valley College will demonstrate communication skills, critical thinking skills, personal responsibility, information literacy, and global awareness as a result of their educational experience at this institution.

1. Communication Skills

Definition: Communication is the activity of conveying information through the exchange of ideas and information through speech, visuals, signals/symbols, writing, or behavior. It's the meaningful exchange of information from one person to another. Communication may be intentional or unintentional and may take linguistic or nonlinguistic forms.

Goal: Students will develop effective communication skills for diverse situations.

Students will be able to:

- Recognize that communication and expression may be written or oral, verbal or nonverbal, informational or artistic.
- Develop analytical reading, writing, speaking, and listening skills including evaluation, synthesis, and research.
- Create substantially error-free writing using appropriate vocabulary.
- Convey ideas clearly, accurately and logically.
- Recognize cultural differences in communication and nonverbal cues. Speak effectively to deliver focused and coherent presentations.
- Apply interpersonal communication skills to work in a team structure.

2. Critical Thinking

Definition: Critical thinking is the disciplined process of actively analyzing, synthesizing, and evaluating information gathered from observation, reasoning, and communication, used to draw conclusions and take action.

Goal: Students will be able to gather and synthesize relevant information, evaluate alternatives, and implement creative and effective solutions.

Students will be able to:

- Define and analyze problems clearly.
- Think independently, creatively, logically, and effectively.
- Apply appropriate problem-solving methods.
- Analyze and synthesize information from multiple perspectives.
- Identify purpose and bias in communication.
- Identify further problems for study.

3. Personal Responsibility

Definition: Personal responsibility is the development of one's personal character and skills designing a life that honors values and purpose. It includes recognizing that the choices and obligations we make in life impact us and others mentally, physically, and emotionally. Personal responsibility includes learning how to respond wisely to opportunities and challenges. It can also involve learning how to recognize and correct mistakes; monitor and judge our own actions and motivations; and develop respect for ourselves and others.

Goal: Students will become independent learners who understand and demonstrate the lifelong skills necessary for physical, social, economic, mental, and emotional health.

Students will be able to:

- Set clear personal, educational, and career goals. Identify and implement lifestyle choices that promote self-reliance, financial literacy, and physical, mental/emotional, and social health.

- Develop a strong work ethic consciously doing one's very best. This includes the practice of honesty and ethical behavior in the academic environment and effective time management that honors the self and others.
- Recognize and act on the obligation to form one's own judgment and engage diverse perspectives as a resource for learning, citizenship, and work.
- Develop and demonstrate reasoning in ways that incorporates ethics, goals, and priorities.
- Demonstrate intellectual exploration skills to include the use of all available resources.
- Develop and use a clear set of values and an ethical framework in their personal, educational, and professional endeavors.
- Demonstrate an understanding of the diversity of human perspectives, along with the causes and effects of individual decisions and actions.

4. Information Literacy

Definition: Information literacy is the ability to identify an information need, and locate, analyze, evaluate, and effectively use that information. Information literacy forms the basis for lifelong learning. It is common to all disciplines, to all learning environments, and to all levels of education.

Goal: Students will know when information is needed and have the ability to locate, analyze, evaluate, and effectively use it.

Students will be able to:

- Determine the nature and extent of information needed.
- Access print and electronic information technologies.
- Use appropriate search strategies to access information.
- Critically evaluate the accuracy, credibility and relevance of sources and information.
- Coherently, ethically and legally incorporate information into projects and assignments.
- Effectively utilize libraries as a multiplatform information resource.

5. Global Awareness

Definition: Global awareness is the acknowledgement that we live and work with people with diverse backgrounds. It includes an understanding of how the individual fits within evolving social, cultural, and economic contexts at global, national, and local levels.

Goal: Students will define and understand their role and responsibilities as global citizens.

Students will be able to:

- Compare and contrast groups of different backgrounds, beliefs, appearances, and lifestyles.
- Analyze and synthesize cultural products (e.g., art, literature, newspaper articles, and cinema).
- Communicate, interact, and work with individuals from other cultural and ethnic groups.