

**ADOPTED MINUTES
IMPERIAL VALLEY COLLEGE
MEETING OF THE ASSOCIATED STUDENTS GOVERNMENT
FORTY-EIGHTH ASSEMBLY**
Location: Administration Board Room @ 1:30 p.m.
Monday, March 11, 2013

President Tylenda called the regularly scheduled meeting of the Associated Students Government Senate to order at 1:30 p.m. in the Administration Board Room.

PRESENT

Claudia Armenta	Itzel Moncada
Kian Counce	Sheyla Olvera
Hector Curiel	Marco Ortega
Ricardo Ibarra [Late: 1:39 p.m.]	Manuel Reyes
Sarah López [Late: 1:45 p.m.]	

NOT PRESENT

Karen Beltran
Samantha Garcia
Sandra Solano, *Excused*

VISITORS

Rosanna Lugo, *Student Services Specialist*
Eric Lehtonen, *Math Instructor*
Albert Richardson, *Student*
Benjamin Selay, *Student*
Paulina Noriega, *Student*
Dr. Lui Hokoana, *Accreditation Team Member*

ADVISOR

Mr. Sergio A. López

CLERK

Saria Cardoza

APPROVAL OF AGENDA

M/S/C (Counce/Reyes) to approve the agenda for Monday, March 11, 2013 as submitted.

APPROVAL OF MINUTES

M/S/C (Reyes/Counce) to approve the minutes for the meeting of Monday, March 4, 2013 as submitted.

PUBLIC COMMENTS

Student, Benjamin Selay inquired about a Chartered Form he submitted last week and was not on the agenda. Mr. Selay was informed that this Chartered Form was lacking a Constitution. He will follow up with his Club Advisor.

REPORTS

Suspend the Order of Business

M/S/C (Moncada/Counce) to suspend the order of business at 1:34 p.m. and allow item 3 under New Business to be discussed now

Formation of a Student Honor Society

Mr. Lehtonen introduced Student, Albert Richardson. Mr. Richardson provided a Phi Theta Kappa's frequently asked questions handout to every Senator. He read the membership and eligibility. To read the full FAQ and success stories [click here](#). He also stated that the membership is free and students who become a member will have obviously the recognition, will receive a golden key chain, an I.D. Card, and an official press release.

Mr. Lehtonen has volunteered to be the club advisor. He also stated that there is a \$55 membership fee for the institution and is seeking assistance from the ASG.

M/S/C (Moncada/Armenta) to resume the order of business at 1:42 p.m.

President

President Tylanda reminded the Senate of the following committee meetings scheduled in the Administration Board Room for this week:

- College Council will be meeting today, Monday at 2:30 p.m. Senator Counce, Secretary Armenta and President Tylanda will be attending.
- The Board Agenda Review Group will meet tomorrow, Tuesday, March 12, 2013 at 3:00 p.m. Senator Curiel will be attending.
- The Budget & Fiscal Planning Committee will be meeting this Wednesday, March 13, 2013 at 1:30 p.m. Treasurer Moncada will be attending.
- The Technology Planning Committee will meet this Thursday, March 14, 2013 at 12:00 p.m. Senators Ortega will be attending.

President Tylanda assigned Treasurer Moncada and VP Reyes to work on the Clean Up day activity scheduled for Friday, April 12, 2013. An email will be sent to all Club Advisors extending an invitation to be part of Clean Up day.

Vice President

VP Reyes attended the Curriculum Committee last Thursday, March 7, 2013. The committee discussed the possibility of eliminating English 101 and replacing it with English 110, however, the committee stated that the removal of English 101 needs the approval of the UC. The item was pulled from the agenda and the Committee will discuss the item at their next meeting scheduled for Thursday, March 21, 2013.

Treasurer

Treasurer Moncada attended the Budget & Fiscal Planning meeting on Wednesday, February 27, 2013. The committee approved the Budget Development Guidelines. According to Director of Fiscal Services, Mr. Carlos Fletes the goal is to have a realistic first draft which does not include wish list items. Treasurer Moncada also stated that the "Fund Balance Policy" was discussed but no action was taken. Vice President, Mr. John Lau stated that a two-month reserve would be 16.6% and one percent of reserve is equal to about \$350,000. Treasurer Moncada will be attending the next meeting scheduled this Wednesday, March 13.

Secretary

Secretary Armenta stated that new resolutions for Region X are due on Friday, April 19, 2013 to be presented at the Spring General Assembly scheduled for April 26-28, 2013 in San Francisco.

Elections Officer

Election Officer Lopez reminded Senators to submit their Senate or Presidential applications no later than 4:30 p.m., Wednesday, March 20, 2013.

Commissions

Activities

The auditions for the IVC Idol activity will be held tomorrow, Tuesday, March 12, 2013 in the College Center's Casbah Office during College Hour. Six students will be auditioned.

*M/S/C (Counce/Armenta) to approve expenditures in the amount of \$625 towards the IVC Idol activity. **Discussion:** The expenditures include the DJ (\$350) and the cash prizes. The motion carried without further discussion.*

Affairs

The Health Fair will be this Thursday, March 14, 2013 from 9:00 a.m. to 1:00 p.m. in the College Center. Secretary Armenta and Senator Ibarra volunteered to decorate the College Center for the event. Secretary Armenta reminded everyone to wear their ASG Polo shirt.

The Affairs Commission briefed the Senate on various quotes/estimates on table decorations for the Awards Banquet. More information will be released once it is available.

Cultural

Treasurer Moncada contacted the Women's Improvement Club and the possibility of some of their members to share some history to our students. She will have more information during next week's meeting. Treasurer Moncada is targeting the date to be Thursday, March 21, 2013. Time is yet to be determined.

VP Reyes contacted Art Instructor, Carol Hegarty regarding the Cesar Chavez Day Celebration and the possibility of her Art classes are part of the celebration. He will provide more information next week.

M/S/C (Reyes/Armenta) to approve expenditures in the amount of \$210 for the Cesar Chavez Day Celebration scheduled on Thursday, May 28, 2013.

Discussion: VP Reyes provided a breakdown of expenditures

- **\$100 – Food (Oranges & “saladitos”)**
- **\$30 – Cups**
- **\$50 – Decorations**
- **\$30 – Iced Tea**

The motion carried without further discussion.

Publicity

Dean Lopez thanked Senator Garcia for doing a great job with keeping the marquee up to date. Several email blasts have been sent informing students on the various events on campus.

Other Committees

Rules

Parliamentarian Ortega will be meeting soon on a list of changes to the ASG Constitution. More information will be released at a later date.

UNFINISHED BUSINESS

Marketing (Increase Enrollment)

The Marketing Survey results will be provided next week's meeting.

CART Forum

Parliamentarian Ortega stated that the Accreditation (CART) Forums went very well. The Accreditation Team will be on campus through Thursday (March 14, 2013).

NEW BUSINESS

Activity Function Forms

M/S/C (Counce/Sarah) to approve the following Activity Function Form as submitted:

- a. **SPA Club – Operation Thank you – on Campus & Greater Community**
from March 12 through April 13, 2013

Discussion: Senator Counce asked what the activity entails. President Tylanda read the statement attached to the form, “Students will be collecting candy, letters, and donations to provide “Thank You” packets for our troops at home

and overseas. The campaign will run from March 12, 2013 through April 13, 2013.” The motion carried without further discussion.

ANNOUNCEMENTS

Senators

VP Reyes signed up for the HUBU Conference scheduled for next Friday, March 22, 2013. He reminded everyone to sign up no later than this Friday, March 15, 2013.

Parliamentarian Ortega read a statement from Former ASG Senator, Andrea Montaña who attended the STAC meeting last Thursday, March 7, 2013. The statement read, “In attendance were Jeff Enz, Omar Ramos, Jeff Cantwell and myself (Montaña). We discussed the possibilities of having an information booth, and further explore different ideas as to who would staff it, how often and what would be presented at the booth.” According to the report, Mr. Enz stated that the booth would be a lot more attractive to students if an ASG Representative or a Student Ambassador would be behind the booth. He also suggested the possibility of playing the marketing videos where President Tylanda is the narrator.

President

President Tylanda welcomed Accreditation Team Member, Dr. Lui Hokoana and thanked him for being present at the meeting.

President Tylanda thanked everyone for doing a great job this semester.

ASG Advisor

Dean Lopez also thanked the Senate for a job well done. He reminded everyone to keep up the good study habits and continue to do well on their classes.

ADJOURNMENT

The meeting was adjourned at 2:05 p.m.

The next regular meeting is scheduled for Monday, March 18, 2013 at 1:30 p.m. in the Administration Board Room.

PRESIDENT	DATE	A.S. ADVISOR	DATE
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Respectfully Submitted by: _____ Date _____