

From: [Tina Aguirre](#)
To: [Brian McNeece](#); [Tina Aguirre](#); [Ted Ceasar](#); [John Lau](#); [Mary Carter](#); [Todd Finnell](#); [Adriana Sano](#); [Efrain Silva](#); [Cathy Zazueta](#); [Frank Hoppe](#); [Terry Norris](#); [Jose Carrillo](#); [Kevin White](#); [Matthew Thale](#); [Mary Carter](#); [David Drury](#); [Melody Chronister](#); [Craig Blek](#)
Cc: [Vikki Carr](#); [Linda Amidon](#); [Jessica Waddell](#); [Michael Heumann](#); [Nicholas Akinkuoye](#)
Subject: ACCJC Follow-Up Report TEAMS
Date: Wednesday, July 09, 2014 5:26:18 PM
Attachments: [2015-March 15 Follow-Up and program Review Timeline.docx](#)

All

Our most recent ACCJC Accreditation Status is now known, we are “continuing on Warning Status” and must submit another Follow-Up Report before March 15, 2015.

Continuity and consistency in our Follow-Up Report is imperative along with strict adherence to a very tight timeline. Therefore we are asking for the committees for Recommendation #1 & #8 to resume meeting and to begin the response writing with evidence or proof of actions taken to correct the identified deficits.

Recommendation 1 – Planning with Program Review and Resource Allocation

- Todd Finnell, Ted Ceasar, Efrain Silva, Cathy Zazueta, Frank Hoppe, Terry Norris, Jose Carrillo

Recommendation 8 – Financial Strategy and Fiscal Stability

- John Lau, Kevin White, David Drury, Mary Carter, Matthew Thale, Melody Chronister, Craig Blek

Readers & Editors

- Dr. Nicholas Akinkuoye, Michael Heumann, Vikki Carr, Mary Carter, Linda Amidon, Jessica Waddell, Tina Aguirre

Please review the attached timeline and send corrections or alternatives for the target dates as appropriate.

Thank you for your past and future help in this arduous task – together we can do this!

Tina Aguirre
Health & Sciences
Imperial Valley College

Timeline 2014-2015

Follow-up Report Due 03-15-2015 & Program Review with Budget Enhancements

TASKS	ACCOUNTABLE LEADS	TARGET DATE
✓ F/up Report #1 - President holds campus forum to provide brief update on Accreditation status	Victor Jaime	05-15-14
✓ F/up Report #1 - SPOL Training with Company Trainer	Jose Carrillo	05-22-14
✓ F/up Report #1 & #8 - 1:1 Budget reviews by Department	John Lau, Carlos Fletes Area VPs, Deans, Chairs	05-30-14
✓ F/up Report #8 - BFP approve the tentative 2014-2015 budget and forwards to President's Cabinet <i>Forwarded to Board with stipulation that full resolution on any deficit would be addressed prior to Sept board meeting.</i>	John Lau, Kevin White Carlos Fletes	06-12-14
✓ F/up Report # 8 – President's Cabinet approves BRP prioritization on Program Review enhanced budget requests for 2014-2015 tentative budget	Victor Jaime & Cabinet	06-17-14
✓ F/up Report # 8 - Board approved 2014-2015 tentative budget (not-balanced) with funds for reserves and long-term debt <i>Board informed any deficit would be addressed prior to Sept board meeting</i>	Board of Trustees	06-18-14
✓ F/up Report # 8 - Board schedules workshop to review financials for August 6-7, 2014	Board of Trustees	06-18-14
✓ F/up Report # 1 - Board schedules workshop to revise/reaffirm EMP, resource plans, strategic plan, and sets goals for 2014-2015 year using appropriate data for August 6-7 Need to add to the agenda	Victor Jaime Board of Trustees	06-18-14
✓ F/up Report #1 – Academic program Review Data Task Force confirms configuration of data for program reviews to be completed in 2014-2015.	Jose Carrillo Program Review Leads Support Staff	06-30-14
✓ F/up Report #1 & #8 - President receives ACCJC accreditation report – continue on Warning Status	Victor Jaime Board of Trustees	07-06-14
✓ F/up Report #1 - CART Co-chair met with CIO and resurrected the Follow Up Teams for Recommendation # 1 & # 8	Tina Aguirre	07-09-14
□ F/up Report #8 - BFP complete policies forward to President Cabinet and Board of Trustees for approval	John Lau, Kevin White	07-10-14
□ F/up Report # 1 - EMPC reviews goals and objectives & EMPC completes evaluation 90% completed – waiting for enhanced budget request directives	Ted Ceasar, Efrain Silva	07-10-14
□ F/up Report #8 - Budget and Planning holds meetings to develop strategy and timeline AND BFP reviews Resource Requests	John Lau, Kevin White	07-10-14
□ F/up Report #8 - Fiscal Planning for 2015-2016 budget begins Review and consolidate the Financial Plan	Victor Jaime, John Lau	07-10-14
□ Program Review & F/up Report Evidence repository created	Linda Amidon	07-15-14
□ F/up Report #1 - Program Reviews submitted in 2013-2014 are entered into SPOL prior to Program Reviews to be completed in 2014-2015.	Jose Carrillo Program Review Leads Support Staff	07-30-14
□ F/up Report #1 - SPOL Training and data entry continues	Jose Carrillo	07-30-14
□ F/up Report #8 - 2014-2015 Budget refined	John Lau, Carlos Fletes President Cabinet	07-30-14
□ Program Review – EMPC prepares for all faculty SPOL training and data entry	Ted Ceasar, Efrain Silva	07-30-14

<input type="checkbox"/> Program Review – BFP prepares budget guidelines and instructions for 2015-2016 academic year	John Lau, Kevin White	07-31-14
<input type="checkbox"/> Program Review - Data collected and prepared	Jose Carrillo	07-31-14
<input type="checkbox"/> Program Review – CBO distributes 2015-2016 Budget guidelines and instructions for 2015-2016 academic year	John Lau, Carlos Fletes	08-05-14
<input type="checkbox"/> Program Review – Data distributed in SPOL	Jose Carrillo	08-05-14
<input type="checkbox"/> F/up Report #1 & #8 - Board meets for Retreat/Workshop to review financials	John Lau, Victor Jaime Board of Trustees	08-06-14
<input type="checkbox"/> F/up Report #1 & #8 - Board meets for retreat to revise/reaffirm EMP, resource plans, strategic plan, and sets goals for 2014-2016 years using appropriate data	Victor Jaime Board of Trustees	08-06-14
<input type="checkbox"/> Program Review – EMPC reviews Boards goals/directions, EMP goals and objectives, and outlines the Program Review processes for Fall 2014	Ted Ceasar, Efrain Silva	08-15-14
<input type="checkbox"/> Program Review – EMPC meets to plan orientation to Fall 2014 process and requests for 2015-2016 budget	Ted Ceasar, Efrain Silva	08-22-14
<input type="checkbox"/> Program Review – Starts in SPOL with Mission Objectives Budget for-2015-2016 and with <u>the PLOs and SLOs</u>	Chairs, Leads, Directors	08-26-14
<input type="checkbox"/> Program Review – BFP reviews final 2014-2015 budget and forwards to President’s Cabinet	John Lau, Kevin White	08-27-14
<input type="checkbox"/> F/up Report – Institutional Effectiveness Assessment is conducted	Administrative Council	09-01-14
<input type="checkbox"/> F/up Report #1 & #8 - Negotiation – Sunset of Contracts to Board with 3 key areas compensation contract days bumping rights	Victor Jaime, HR	09-01-14
<input type="checkbox"/> F/up Report – Academic Senate and College Council reviews all committee self-evaluations	Daniel Gilison, Michael Heumann	09-02-14
<input type="checkbox"/> F/up Report #8 – BFP finalizes and approve The Financial Plan then forwards to Board	John Lau, Kevin White	09-05-14
<input type="checkbox"/> F/up Report #1 & #8 - Board meets for Retreat/Workshop to review financials	John Lau, Victor Jaime Board of Trustees	09-13-14
<input type="checkbox"/> F/up Report #8 - The Financial Plan is approved by Board	Board of Trustees	09-15-14
<input type="checkbox"/> F/up Report #8 - The 2014-2015 Final Budget is adopted by Board	Board of Trustees	09-15-14
<input type="checkbox"/> Program Review - Completed in SPOL with Mission Objectives Budget for-2015-2016 PLOs and SLOs	Chairs, Leads, Directors	09-24-14
<input type="checkbox"/> F/up Report – status check re data & reporting processes in SPOL	Jose Carrillo	09-30-14
<input type="checkbox"/> F/up Report – Academic Senate and College Council prepares summary report of all committees	Daniel Gilison, Michael Heumann	09-30-14
<input type="checkbox"/> F/up Report – Curriculum Committee recommends Faculty prioritization	Frank Rapp	10-02-14
<input type="checkbox"/> Program Review - Reports forward to Deans for approval in SPOL	Chairs, Leads, Directors	10-03-14
<input type="checkbox"/> F/up Report – Institutional Effectiveness Final Report presented to Administrative Council	VPs	10-07-14
<input type="checkbox"/> F/up Report - Complete and evaluate one full planning cycle	EMPC	10-07-14
<input type="checkbox"/> F/up Report #8 - Finance recommendations resolved	BFP Committee	10-07-14
<input type="checkbox"/> F/up Report #1 & #8 Report Drafts circulated among F/up teams		10-10-14
<input type="checkbox"/> Program Reviews - reports forward to VPs for approval in SPOL	Deans	10-10-14
<input type="checkbox"/> F/up Report – Academic Senate recommends Faculty prioritization	Michael Heumann	10-15-14
<input type="checkbox"/> F/up Report – Institutional Effectiveness Final Report presented to Academic Senate	VPs	10-15-14
<input type="checkbox"/> Program Reviews – Resource requests forwarded to all Planning Committees via SPOL reports	President’s Cabinet	10-17-14

<input type="checkbox"/> F/up Report Final draft to each team leader		10-24-14
<input type="checkbox"/> F/up Report Final draft to each team leader		10-24-14
<input type="checkbox"/> Program Review - Resource Planning Committees prioritize all requests and forward to BFP Committee & CBO via SPOL	Ted Ceasar, Efrain Silva	10-24-14
<input type="checkbox"/> F/up Report – Institutional Effectiveness Final Report presented to College Council	VPs	10-27-14
<input type="checkbox"/> F/up Report – Staffing Committee recommends staff prioritization	HR	10-31-14
<input type="checkbox"/> Program Review – BFP Committee prioritizes all resource requests and forwards to President’s Cabinet and Board	John Lau, Kevin White	10-31-14
<input type="checkbox"/> F/up Report – President’s Cabinet finalizes faculty and staff positions	President’s Cabinet	11-4-14
<input type="checkbox"/> F/up Report - Final editor finishes his/her review		11-13-14
<input type="checkbox"/> F/up Report Formatted and Evidence linked	Linda Amidon	11-14-14
<input type="checkbox"/> Program Review – President’s Cabinet finalizes all resources requests	President’s Cabinet	11-18-14
<input type="checkbox"/> F/up Report Final editor		11-21-14
<input type="checkbox"/> F/up Report Executive Committee approval	President’s Cabinet	12-2-14
<input type="checkbox"/> F/up Report College Council approval – Emergency Meeting	Daniel Gilison	12-11-14
<input type="checkbox"/> F/up Report Academic Senate Approval – Emergency Meeting	Michael Heumann	12-13-14
<input type="checkbox"/> F/up Report Board Approval	Board of Trustees	12-17-14
<input type="checkbox"/> F/up Report Completed		01-15-15
<input type="checkbox"/> F/up Report – Assessment of Institutional Goals conducted	EMPC	01-16-15
<input type="checkbox"/> Program Review - Preliminary Budget for 2015-2016, and projections for 2016-2017 and 2017-2018 developed from information within SPOL	John Lau, Carlos Fletes	01-20-15
<input type="checkbox"/> F/up Report - CBO finalizes Preliminary 2015-2016 budget and presents to President’s Cabinet	John Lau, Carlos Fletes	01-20-15
<input type="checkbox"/> F/up Report – Assessment of Institutional Goals Report provided to President’s Cabinet	EMPC	01-27-15
<input type="checkbox"/> Program Review – EMPC Evaluation of processes completed	Ted Ceasar, Efrain Silvia	01-30-15
<input type="checkbox"/> F/up Report submitted		03-10-15