

**From:** [Brian McNeece](#)  
**To:** [Todd Finnell](#); [Travis Gregory](#); [John Lau](#)  
**Cc:** [Mary Carter](#); [Tina Aguirre](#); [Linda Amidon](#); [Kathy Berry](#)  
**Subject:** Warning Follow-Up Responses --Need draft this Thursday prior to Friday CART Meeting  
**Date:** Tuesday, October 15, 2013 11:26:37 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
**Importance:** High

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All,

Thank you for your continuing work on the Warning Follow-Up Response process. We will need your drafts by Thursday so that we can use the CART committee to review them and offer assistance.

Remember to use the files that Linda has provided you with the guide questions and types of evidence needed. I suggest you also refer to the 2012 Institutional Self-Evaluation Report to review how we responded originally and what kind of evidence we supplied. Remember that it was insufficient at the time, and that's what we're responding to.

See Dropbox/accreditation/Follow-Up Report for needed files. See Accreditation page on IVC website to review our 2012 Institutional Self-Evaluation Report. Note also the folder of Sample Responses from other colleges.

The screenshot shows a Windows Explorer window with the address bar set to 'Accreditation > Follow-Up Report March 15, 2014'. The window contains a table of files and folders. The table has columns for Name, Date modified, Type, and Size. The files listed include a folder for 'Sample Responses from other colleges', several Microsoft Word documents (e.g., '2013-2014 Goals Crosswalk', 'ACCJC timeline 2013', 'Action Plans in Self-Evaluation with names of Leads 05-03-13'), and Adobe Acrobat PDF files (e.g., 'Guidelines-for-Preparing-Institutional-Reports\_2012', 'img-904155214-0001'). The file 'Recommendation 1 - id'd standards, guide questions and e...' is highlighted in blue.

Name	Date modified	Type	Size
Sample Responses from other colleges	10/15/2013 10:54 ...	File folder	
2013-2014 Goals Crosswalk - Strategic, EMP, Board, Technol...	8/14/2013 4:18 PM	Microsoft Word D...	32 KB
ACCJC timeline 2013	9/10/2013 1:18 PM	Microsoft Word D...	736 KB
ACCJC timeline 2013-b	9/20/2013 9:58 AM	Microsoft Word D...	736 KB
Action Plans in Self-Evaluation with names of Leads 05-03-13	9/10/2013 11:33 AM	Microsoft Word D...	20 KB
Comparison of ACCJC Recommendations 01-13	9/10/2013 11:32 AM	Microsoft Word D...	25 KB
Getting off warning timeline 2013	8/14/2013 4:18 PM	Microsoft Word D...	19 KB
Guidelines-for-Preparing-Institutional-Reports_2012	8/7/2013 1:27 PM	Adobe Acrobat D...	99 KB
img-904155214-0001	9/10/2013 11:32 AM	Adobe Acrobat D...	94 KB
Integrated Planning Calendar and Timeline	8/15/2013 10:39 AM	Microsoft Word D...	20 KB
Mission and Goals	9/10/2013 11:33 AM	Microsoft Word D...	39 KB
Recommendation 1 - id'd standards, guide questions and e...	9/10/2013 3:11 PM	Microsoft Word D...	34 KB
Recommendation 1 (II.c.1.b)	10/15/2013 11:11 ...	Microsoft Word D...	23 KB
Recommendation 7 - id'd standards, guide questions, and e...	9/10/2013 3:11 PM	Microsoft Word D...	26 KB
Recommendation 8 - id'd standards, guide questions, and e...	9/10/2013 3:11 PM	Microsoft Word D...	36 KB

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**From:** [Brian McNeece](#)  
**To:** [Vikki Carr](#)  
**Cc:** [Tina Aguirre](#); [Kathy Berry](#); [Linda Amidon](#)  
**Subject:** DRAFT of Warning Follow Up Report  
**Date:** Tuesday, November 05, 2013 9:11:40 AM  
**Attachments:** [Warning Follow Up Report Draft October 31 2013.docx](#)

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Vikki,

Our CART timeline calls for the Executive Council and the Admin Council to review the draft of our Warning Follow Up Report today. Attached is a rough draft. To emphasize, it is quite rough. It does, however, give an indication of our progress and our challenges.

We hope to have a cleaner draft for the Senate to review on November 20<sup>th</sup>.

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**From:** [Brian McNeece](#)  
**To:** [Todd Finnell](#); [Ted Ceasar](#); [Adriana Sano](#)  
**Cc:** [Tina Aguirre](#); [Kathy Berry](#); [Linda Amidon](#)  
**Subject:** Recommendation 1 Feedback  
**Date:** Friday, November 15, 2013 12:54:28 PM  
**Attachments:** [Response to Recommendation 1 Rough Draft 11 13 13 kb edits brian 11 14 13 edits.docx](#)

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Todd and Team,

I've attached a document that includes

- (1) the draft Adriana sent us this morning in front of
- (2) the draft that includes readers' comments and
- (3) a heavily revised section on information literacy.

Please share this with your writers and respond to the comments. Most important is to collect your evidence and ready it to insert as appropriate. Use the standard naming conventions from our previous self-evaluation process. Convert documents to PDFs if needed.

Thanks.

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**From:** [Brian McNeece](#)  
**To:** [John Lau](#); [Mary Carter](#); [Craig Blek](#); [Melody Chronister](#); [Matthew Thale](#)  
**Cc:** [Tina Aguirre](#); [Kathy Berry](#); [Linda Amidon](#)  
**Subject:** Recommendation 8 with reader comments back to the Dream Real Team  
**Date:** Thursday, November 14, 2013 2:09:35 PM  
**Attachments:** [Draft Team 8 review by tina 11 13 13 and kathy 11 14 13brian 11 13 2013.docx](#)

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Realistic Dream Team,

Please find attached your draft of response to recommendation 8 with readers' comments.

Most needed is EVIDENCE documents to back up claims. For now, please save those documents in Dropbox/accreditation/follow-up march 2013/evidence/recommendation 8

We would be happy to meet with you to discuss our comments. We now need to ask you to make a MAJOR effort to have a second draft ready by next Tuesday to show to Senate on Wednesday. We don't need all the evidence by then. Because of SPOL we are not ready to link it. However, we need your narrative to be thorough, coherent, and accurate.

Tina, Kathy, and I are willing to meet with you to discuss our comments.

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