

## **Imperial Valley College Academic Senate**

### **Adopted Minutes**

**7 March 2012**

I. Call to Order--The meeting was called to order by President Lehtonen at 1:31 p.m.

Present: Eric Lehtonen, Daniel Gilison, Frank Rapp, Mary Jo Wainwright, Michael Cushner, Craig Blek, Frank Miranda, Jill Kitzmiller, Russell Lavery, Dave Drury, Terry Norris, Lorraine Mazeroll, Jean Montenegro, Mike Palacio, Robert Baukholt, Barbara Nilson, Carol Lee, Allyn Leon, Mary Lofgren, Jill Nelipovich, Caroline Bennett, Michael Heumann, Kevin White, Kathy Berry, Danitza Aguirre.

Absent: David Zielinski, Celeste Armenta, Cathy Zazueta, Norma Nunez.

Visitors: Gayla Finnell, Todd Finnell, Martha O. Garcia, Eric Jacobson, Victor Jaime, Sergio Lopez, John Lau, Jan Magno, Brian McNeece, Tim Nakamura, Robin Staton, Rick Webster.

II. Visitors' Comments.

There were no visitors' comments.

III. Consent Agenda

M/S/C (Nilson/Leon) to approve the consent agenda.

IV. Reports

President—President Eric Lehtonen apologized to the Senate and to any and all interested parties for any previous attire which may have been deemed inappropriate for the President of the Imperial Valley College Academic Senate to wear while conducting Academic Senate business.

Past-President—There was no past-President report.

Treasurer—Treasurer Jill Nelipovich reported that the Senate balance stood at \$4,635.03. She further stated that there were anticipated Senate expenses approximating \$1,000.00 for travel to and other relevant costs for the upcoming California Community College Academic Senate plenary session.

Associated Student Government—Ex-officio Senator Danitza Aguirre reported that the IVC Associated Student Government members were working on an IVC Idol contest and that they were currently taking applications for candidacy for IVC Associated Student Government Senators and President for the 2012-2013 academic year.

Part-Time—Part-Time Senate representative Jean Montenegro welcomed Mike Palacio, Jr. as a new part-time representative to the IVC Academic Senate and informed the Senate that she had volunteered to be an IVC representative at the IVC booth at the Imperial County Midwinter Fair which would necessitate her leaving today's Senate meeting early.

Curriculum—Senator Carol Lee reported that the Curriculum Committee had cancelled the first regularly scheduled meeting for March 2012 and would be meeting on Thursday, 8 March 2012 to conduct regular business.

Continuous Accreditation Readiness Team—Vice-President for Academic Services Kathy Berry announced that the CART Committee was in the process of finishing substantive changes proposals for new programs back through 2007. She further stated that the team had met recently and was finishing a first draft of the accreditation report which will be edited by Michael Heumann and Carol Haggerty. She also requested that the listing of committees in the Academic Senate Constitution and By-Laws be edited so that the standards which reflect the appropriate shared governance policies are reflected before each committee's mission statement.

Other—Vice-President Daniel Gilson reported that the College Council had held a special meeting at which a resolution was passed supporting the Re-Org Ad Hoc Committee's proposal for re-organization of IVC's administrative structure.

Interim Superintendent/President Victor Jaime stated that the re-organization of IVC administrative structure would be a discussion only item on the agenda for the IVC Board of Trustees meeting for Wednesday, 7 March 2012.

### III. Action Items

#### 1. M/S/C (Nilson/Lee) M/S/Carried Unanimously

WHEREAS, it is vital that all participants of an Imperial Community College District Board of Trustees meeting contribute to an environment of civility; and

WHEREAS, Board Policy 2715 Code of Ethics/Standards of Practice states that “The Board maintains high standards of ethical conduct for its members”; and

WHEREAS, in order to best meet the mission of the district and best serve the members of the community, it is vital that each Board member treat all persons with civility and respect when meeting his or her duties and responsibilities as a Board member; and

WHEREAS, accreditation of a California Community College District may be rescinded due to behaviors of Board members, either individually or collectively, as stated in Accreditation Standards IV.B.1.e and IV.B.1.h;

THEREFORE, BE IT RESOLVED that the Imperial Valley College Academic Senate recommends that the Imperial Community College District Board of Trustees review Board Policy 2715 Code of Ethics/Standards of Practice with intent to improve the tone and content of Imperial Community College District Board of Trustees meetings.

Discussion ensued.

2. M/S/C (Rapp/Lee) to approve the proposed changes to the Imperial Valley College Academic Senate Constitution and By-Laws in order to present the proposed changes to the IVC Electorate for approval of said changes.

Following discussion, By-Laws Article III, Section 2, Item F and By-Laws Article III, Section 2, Item G shall be withdrawn.

Following further discussion, Article V, Section 2 of the IVC Academic Senate Constitution shall be amended to include “The current President may run for President-Elect. If the current President wins, the position of President-Elect will not be filled for that year.”

Call for the Question (Gilson) Carried unanimously.

Following the call for the question, the motion carried unanimously.

3. M/S/C (Rapp/Leon) to recommend that Imperial Valley College schedule a weekly Campus Hour during regular semesters, to be held Mondays and Wednesdays from 11:00a.m. until 12:30p.m. and Tuesdays and Thursdays from 3:00p.m. until 4:30p.m.

Discussion ensued.

Following discussion, the motion was amended to read “to be held Tuesdays and Thursdays from 11:50a.m. until 1:15p.m.”

The motion then carried unanimously.

#### VI. Information items

1. Reduced Services—Vice-President for Business Services John Lau thanked all IVC stake holders who had assisted in reducing the IVC budget in response to statewide budget cuts. He further introduced Rick Webster and Tim Nakamura who reported on the particular ramifications of reduced services in the areas of maintenance and security as concomitant results of the budget reductions.

V. Adjournment— M/S/C (Lehtonen/Heumann) to adjourn. The meeting was adjourned at 3:05p.m. The next regularly scheduled meeting of the IVC Academic Senate shall take place on 21 March 2012 at 1:30p.m. in the Board Room.