

3. Proposed Fiscal Crisis Management Assistance Team (FCMAT)—President Lehtonen stated that this discussion item was to be lead by Vice-President for Business Services John Lau who could not be present at this meeting of the Senate. Professor Eric Jacobson, speaking as a member of the Budget and Planning Committee, encouraged all Senators to read the proposal so that they could be properly informed of what was being posited, particularly the intent to hire financial consultants to assist Imperial Valley College in finding the best solutions to its fiscal crisis. Discussion ensued.
4. IVC Budget—President Lehtonen informed the Senate that he was pulling this item from the agenda.
5. IVC Summer School—President Lehtonen informed the Senate that this item had been pulled from the agenda at the request of the Senator who had suggested it as an agenda item. Discussion ensued nonetheless.

“For the Good of the Order”

Vice-President Gilison informed the Senate that he had taken part in an extremely successful Frank Wright Middle School Science Fair at which over twenty IVC students had volunteered. He further stated that the event stimulated great interest and involvement in the sciences on the part of the Frank Wright students.

Dean McNeece reported that he had witnessed extremely effective and scholarly instruction during recent faculty evaluations which he had conducted.

Secretary Rapp stated that he had attended the recent performance of *Forever Plaid* at the Southwest High School Performing Arts Center and that the event was very entertaining and had raised a significant amount of money for scholarships for students entering the Imperial Valley University Project.

Vice-President for Academic Services Berry reported that she had attended a recent energy summit at the Barbara Worth Resort at which alternative energy sources were discussed, including the possibility of brown algae as an energy source, which would be of particular importance to the economy of the Imperial Valley as it is a prime location for the development of this alternative energy source.

V. Adjournment—The meeting was adjourned at 2:53p.m. by President Lehtonen. The next regularly scheduled meeting of the IVC Academic Senate shall take place on 4 April 2012 at 1:30p.m. in the Board Room.



Budget and Fiscal Planning Committee

March 28, 2012

Members present:

√John Lau, VP for Business Services, Co-Chair
√Kathy Berry, Administrative Representative
√Jessica Waddell, College Council Representative
√Eric Jacobson, Faculty Representative
√Dave Drury, Faculty Representative
_ASG Representatives

Recorder: Mary Carter

√Kevin White, Academic Senate Rep., Co-Chair
√Jeff Cantwell, CMCA representative
√Frances Arce-Gomez, CSEA Representative
√Marilyn Boyle, CSEA Representative
√Carlos Fletes, Director of Fiscal Services

Call to Order

The regular meeting of the Budget and Fiscal Planning Committee was called to order by Dave Drury at 1:36 p.m. The meeting was held in the board room.

Approval of Minutes

M/S/C Fletes/Boyle to approve the minutes of the March 14, 2012 and March 21, 2012 meetings as presented.

Budget Update

VP Lau reported that the Business Office is in the process of compiling the budget from information submitted through Program Review. VP Berry reported that one area is still working on its Program Review.

Purchase Order Cut-Off

Director of Purchasing Betty Kakiuchi reported that items must be received by June 30 to be paid for 2011-12 funds. There is a problem every year with late orders. A purchase order cut-off date of April 30 is proposed which will still give departments ample time to place order for receipt by June 30. After April 30, purchase orders can be placed through the Purchasing Department but individual departments will not have access to the PO system. VP Lau stated that a purchase order cut-off is done every year. Last year the cut-off was April 15. The committee suggested setting an annual deadline and adding that date to the academic calendar. Director Kakiuchi stated that the deadline will also apply to categorical funds.

FCMAT Study

M/S/C Berry/Lau (No: Arce-Gomez, Jacobson) to approve the FCMAT (Fiscal Crisis and Management Assistance Team) Study Agreement with the recommendation that there be increased involvement at the board level.

VP Lau reported that the college has structural deficiencies and is facing a new community college environment that requires substantial changes by IVC in order to continue to meet the needs of its students. By contacting FCMAT, the College is being pro-active in seeking recommendations for the best strategies to ensure stability. The FCMAT team will talk to all college stakeholders. The team will be composed of personnel who are experts in their fields and have community college experience. The Chancellor's Office is funding \$150,000 of the study, with \$65,000 needed from the college. VP Lau stated that the FCMAT study is a wise investment in order to make the best plans for the future of the College. Jeff Cantwell stated that it is important for accreditation for the College to show it is taking a pro-active approach. Committee members expressed concern that recommendations might not be implemented. VP Lau stated that the College must make significant changes to avoid failure. There is no easy way to address a \$4 million deficit. Committee members asked if the study could be scaled back to \$150,000; John Lau stated that the Chancellor's Office will not fund the study 100%. The college must contribute.

Accreditation/Budget and Fiscal Planning Committee Resource Plan Report
M/S/C Jacobson/Boyle to approve the Resource Plan Report as revised.

Revenue Generation Ideas

Eric Jacobson distributed a list of revenue generation ideas for discussion at the next meeting.

Meeting adjourned at 3:15 p.m.

Next Meeting: April 25, 2012

ACTION ITEMS

1. Recommendation regarding FCMAT Proposal (Attachment A) – John Lau

Chair Waddell stated VP Lau was unable to attend the meeting and stated VP Finnell and Dean Gregory would be presenting on his behalf.

VP Finnell stated that both Planning and Budget and CTA had passed a position of support regarding the FCMAT proposal. He stated the proposal is not an administrative proposal but a campus proposal, and would only have value if the campus as a whole is supportive of the process.

VP Finnell explained that FCMAT is usually directed by the legislature to go into a district to assist in a time of fiscal crisis. In IVC's situation, FCMAT would be providing assistance in advance to prevent IVC from becoming a fiscal crisis. He stated the cost would be \$215,000, for which FCMAT was able to secure state funding in the amount of \$150,000, leaving a balance of \$65,000. VP Finnell clarified that FCMAT would not be conducting the study, but rather the College Brain Trust. He provided the College Council with a handout containing information regarding the College Brain Trust.

M/S Jill Nelipovich/Sergio Lopez to approve the Recommendation Regarding FCMAT Proposal

Discussion:

Member Alonso expressed her concern regarding whether IVC would follow FCMAT's recommendations and how the plan would be implemented.

Dean Gregory stated the Board of Trustees would ultimately determine whether the recommendations are followed.

VP Finnell expressed his concern that it may be difficult to pass accreditation if significant justification is not provided for not adhering to the plan.

Vice Chair Gilson stated that Faculty Representative Martha Garcia had suggested that \$50,000 in grant money may be available to help pay for the cost. This would leave a cost to the district of \$15,000.

Member Hartsock asked if participation in the study would involve the various campus groups to ensure equal college representation.

VP Finnell stated the process would include input from all groups.

Further discussion ensued regarding the proposal.

Chair Waddell called for a vote to approve the Recommendation Regarding FCMAT Proposal.

The motion carried.

ADJOURNMENT

Chair Waddell adjourned the meeting at 3:01 p.m.