



Book Administrative Procedures  
Section Chapter 6: Business and Fiscal Affairs  
Title Budget Management  
Number AP 6250  
Status Active  
Legal

## AP 6250 Budget Management

Reference: Title 5, Sections 58305, 58307, 58308

1. The budget shall be managed in accordance with Title 5 and the California Community College Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.
2. Total amounts budgeted as the proposed expenditure for each major classification of expenditures shall be the maximum expended for that classification for the school year, except as specifically authorized by the Board of Trustees.
3. The Board of Trustees may, by written resolution passed by a two-thirds majority make transfers from the reserve for contingency to any expenditure classification.
4. A resolution proving for the transfer between expenditure classifications must be approved by a majority of the members of the Board of Trustees.
5. Revenues accruing to the District in excess of amounts expended shall be added to the District's reserve for contingencies and are not available for appropriation except by resolution of the Board of Trustees setting forth the need according to major classification.

Last Modified by Mary Carter on December 12, 2011