

Imperial Valley College
Student Learning Outcome Committee
Minutes
12/09/09

Topic	Discussion	Decisions
Meeting Start Time:	The meeting commenced at 1:35 pm in Room 709.	
Committee Members Present:	Toni Pfister - Chair, Sandie Noel - Recording Secretary, Members: Lisa Solomon, Romano Sanchez-Dominguez, Sidne Horton and Mary Lofgren.	
Visitors Present:	None.	
Review of the Minutes:	The committee members reviewed the minutes for November. After review, Lisa Solomon was added to present members and Frank Rapp was noted as substituting for the recording secretary. The motion to approve the minutes was done by Lisa Solomon and Sidne Horton seconded the motion. All members approved the minutes.	
Updates- Accreditation Progress Report:	Ms. Pfister reported that the WASC team will not be visiting the campus perhaps due to the fact that the progress the college is making in regards to SLOs (what they were coming to campus to evaluate) is going well. Ms. Pfister also informed the members that the administration is expecting an update letter in January from WASC.	

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Fall due dates & submissions:	Ms. Pfister reported that not many new SLO's were submitted by faculty and felt that it may have been a result of putting the deadline date too close to finals week. However, some committee members stated that they felt the deadline date was acceptable. Sidne Horton asked Ms. Pfister how is the data that is being submitted stored. Ms. Pfister stated that she stores the data semester by semester. Ms. Pfister also reported that the campus will be utilizing a new software program called CurricuNet for storing course outlines of record and will include an addendum for the SLO ID form. She informed everyone that she will need to determine if she will be uploading the SLOs onto this software program or if it will be better for staff to do so. The members discussed their concerns on how to encourage faculty to submit a new SLO for the same course that may have been done last year. Regarding the Service Area Outlines: Ms. Pfister stated that the Dr. Gould, President of IVC, encouraged many departments to submit an SAO. Ms. Pfister stated that she is getting a good submission rate from various departments and that the newest SAO form was well liked.	

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GE Programs SLO's (Grids & Mission Statements):	Ms. Pfister inquired if members had completed their grids. Some of the members stated that they had not done so yet but planned on completing a grid soon.	
Instructional Program Level SLO's (Pilot Update):	Ms. Pfister stated that instructional departments who agreed to pilot the PLO form are still working on it.	
Mini SLO/SAO workshop on December 3rd, 8th, and 9 th :	Ms. Pfister stated that she had three people meet with her for assistance.	
February 10 th Workshop:	The committee members discussed that the focus of the upcoming workshop should be on Program Level Outcomes and the SLO mission statement. The members also discussed the time and date of the workshop. The members agreed that the workshop should held in the afternoon. Ms. Pfister stated that she will be asking Mary Lofgren and Larry Valenzuela to do a presentation at the workshop.	
Springtime SLO School Wide Assessment:	The committee discussed what questions should be asked in the survey. Ms. Horton suggested a rating questionnaire. Some members suggested adding questions for staff to express their dislikes. Several members agreed that they want the	

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Meeting Adjourned:	campus community to understand that SLO's must be done and discussed ways how they can emphasize the importance for faculty to complete SLO's. The meeting was adjourned at 2:05 PM. The next regular SLO Committee meeting will be held on Wednesday, February 24th at 1:30 PM in room 700.	
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