

**IMPERIAL VALLEY COLLEGE**  
**Science, Mathematics, and Engineering Department**  
**Special SLO/PLO Meeting**

**Tuesday, 9-11-12**  
**11:50 a.m. – Room 2731**

**UNAPPROVED MINUTES**

**CALL TO ORDER**

The meeting was called to order at 11:50 a.m.

**DEPARTMENT MEMBERS PRESENT**

C. Bennett, R. Castrapel, E. Chang, A. Chien, A. Cozzani, S. David, J. Fisher, D. Gilison, O. Hernandez, J. Kitzmiller, R. Lavery, E. Lehtonen, A. Leon, K. Marty, T. Morrell, S. Moss, J. Nelipovich, B. Nilson, P. Pauley, B. Riehle, M. Shokoufi, A. Voldman, C. Murray

**DEPARTMENT MEMBERS ABSENT**

None

**GUESTS**

S. Rice

A. Deadlines and submission procedures

- Deadline for submission of Spring 2012 SLO assessment forms (5<sup>th</sup> week of current semester) discussed
- Deadline for submission of Fall 2012 SLO assessment forms (end of current semester) discussed
- All SLOs are to be emailed to the Department Chair, who will email them to Division Dean and SLO Coordinator

B. Course SLO lead identification

- Leads for Math, AG, and Science courses were discussed and identified

C. Completion of SLO Assessments for Spring 2012

- SLOs for BIOL 150, 180 were assessed
- SLOs for MATH 110, 112, 114 were assessed

D. Writing PLOs for Math, CS, and Engineering programs

- Discussion of writing PLOs for Math, CS, and Engineering programs took place. Finalizing PLOs will take place at a future Math Department or SLO meeting.

E. Other

- BIOL 100 faculty met to discuss which SLO to assess for Spring 2012.
- All faculty worked on assessing SLOs to meet Spring 2012 deadline.

**ADJOURNMENT**

The meeting was adjourned at 1:15 p.m.

**Next SME Department SLO Meeting will be Tuesday, October 9, 2012.**